

# **TOWN OF SHERBORN, MASSACHUSETTS**



## **ANNUAL REPORT**

January 1, 2015 - December 31, 2015

# ANNUAL REPORT

of the Town Officers & Committees

## SHERBORN MASSACHUSETTS



January 1, 2015 - December 31, 2015

*Printed on recycled paper*



# IN MEMORIAM

The following Townspeople have served our Town in various capacities. The Town of Sherborn runs on volunteerism and we appreciate their generous commitment to this principle. We gratefully dedicate this 2015 Annual Town Report to their memories.

**William R. Domey**

March 19, 1931 – October 31, 2015

Board of Health

1982 – 1993

Hydrogeologic Survey Implementation

1989 – 1990

Water Protection Committee

1989 – 1990

Local Emergency Planning Committee

1989

Groundwater Protection Committee

1991 - 1992

**Edna S. Roth**

August 1, 1919 – November 16, 2015

Library Director

1983 – 1988

Council on Aging

1989 - 2009

**David C. Sortor**

April 26, 1935 – January 13, 2015

Personnel Board

2000 – 2005

Council on Aging

2003 - 2013



## INFORMATION FOR VOTERS FOR 2016

<b>Sherborn</b>	Middlesex County 4 <sup>th</sup> Congressional District Norfolk-Bristol-Middlesex Senatorial District 2 <sup>nd</sup> Councilor District
<b>Settled:</b>	1652
<b>Incorporated:</b>	1674
<b>Situated:</b>	18 miles southwest of Boston
<b>Area:</b>	16.14 square miles
<b>Population:</b>	4478 as of January 1, 2015
<b>Registered Active Voters:</b>	2874 as of December 31, 2015
<b>Assessed Value:</b>	Fiscal Year 2016 - \$1,138,906,685
<b>Tax Rate:</b>	Fiscal Year 2016 – \$20.57
<b>Senators in Congress</b>	Elizabeth Warren Edward Markey
<b>State Senator</b>	Richard J. Ross (Norfolk-Bristol-Middlesex)
<b>Councilor</b>	Robert L. Jubinville (2 <sup>nd</sup> Councilor District)
<b>Representative In Congress</b>	Katherine M. Clark (4 <sup>th</sup> Congressional District)
<b>Representative In General Court</b>	David P. Linsky (5 <sup>th</sup> Middlesex District)
<b>Qualifications For Voters</b>	Must be 18 years of age, born in the United States or fully naturalized and a resident of Massachusetts and Sherborn
<b>Town Meeting</b>	April 26, 2016 – Linquist Commons, Dover-Sherborn Regional High School, Junction Street, Dover, MA
<b>Town Election</b>	May 10, 2016

## TOWN OFFICE HOURS

<b>Selectmen's Office:</b> 508-651-7850	8:00a.m. to 5:00 p.m., Monday – Thursday 8:00 a.m. to 12 Noon, Friday
<b>Assessors:</b> 508-651-7857	8:00a.m. to 12:00p.m., Monday – Thursday
<b>Tax Collector:</b> 508-651-7856	8:00a.m. to 12:00 Noon, Monday – Thursday Or by appointment
<b>Town Clerk:</b> 508-651-7853	8:00a.m. to 12:00 Noon, Monday – Thursday
<b>Building Inspector:</b> 508-651-7870	6:00a.m. to 7:30a.m., Monday – Thursday 4:30p.m. to 6:30p.m., Monday – Thursday 8:00a.m. to 12:00p.m., Saturday
<b>Treasurer:</b> 508-651-7859	10:00 a.m. to 2:00 p.m., Monday - Thursday
<b>Finance Office:</b> 508-651-7859	8:00a.m. to 5:00 p.m., Monday – Thursday 8:00 a.m. to 12 Noon, Friday
<b>Board of Health:</b> 508-651-7852	8:30 a.m. to 4:30 p.m., Monday – Thursday except 8:30 a.m. to 12:30 p.m. every 1 <sup>st</sup> & 3 <sup>rd</sup> Wednesdays of the month
<b>Planning Board:</b> 508-651-7855	9:00a.m. to 5:00p.m., Monday, 1:00a.m. to 5:00p.m., Wednesday, 3:00p.m. to 5:00p.m., Thursday
<b>Conservation Commission:</b> 508-651-7863	Monday & Tuesday, 10:00a.m. to 3:00p.m., Wednesday, 10:00a.m. to 3:00p.m.
<b>Council on Aging</b> 508-651-7858 <b>Evening hours available by Appointment</b>	8:30a.m. to 4:00p.m., Monday & Thursday 8:30a.m. to 12:00 Noon, Tuesday & Wednesday & Friday 12:30p.m. to 4:00PM, Friday at the Community Room at Woodhaven
<b>Address:</b>	19 Washington Street

### ***PUBLIC NOTICE AMERICANS WITH DISABILITIES ACT REQUIREMENTS***

THE TOWN OF SHERBORN ADVISES APPLICANTS, PARTICIPANTS AND THE PUBLIC THAT IT DOES NOT DISCRIMINATE ON THE BASIS OF DISABILITY IN ADMISSION OR ACCESS TO, OR TREATMENT OR EMPLOYMENT IN ITS PROGRAMS, SERVICES AND ACTIVITIES.

THE TOWN OF SHERBORN HAS DESIGNATED THE FOLLOWING PERSON TO COORDINATE EFFORTS TO COMPLY WITH THESE REQUIREMENTS. INQUIRIES, REQUESTS AND COMPLAINTS SHOULD BE DIRECTED TO:

TOWN ADMINISTRATOR  
19 WASHINGTON STREET  
SHERBORN, MA 01770

## ELECTED TOWN OFFICERS

OFFICE	NAME	TERM EXPIRES
<b>Moderator</b>	Coralinda C. Lincoln	2016
<b>Selectmen</b>	Peter D. Caruso	2015
	Michael S. Giaimo	2016
	Sean Killeen	2016
	Paul R. DeRensis	2017
	Mark Brandon	2017
	Charles Yon	2018
<b>Assessors</b>	Kenneth M. MacDonough	2016
	George F. Fiske, Jr	2016**
	Dhruv Kaushal	2016**
	Jean Rosseau	2017*
	Karen Jennings Flynn	2018*
<b>Town Clerk</b>	Carole B. Marple	2017
<b>Treasurer</b>	Heather A. Peck	2016
<b>Tax Collector</b>	Nancy E. Hess	2016
<b>Sherborn School Committee</b>	Susan E. Hanlon	2015
	Frank S. Hess	2016
	Frank B. Hoek	2016
	Anne Elizabeth Hovey	2017
	Gregory T. Garland	2018
	William Scott Embree	2018
<b>Trustees – Sawin Academy</b>	Barbara Coombs Gaskin	2016
	Leslie A. Barnett	2017
	Georgia Bruggeman	2018
	William Scott Embree	2019
	Ellen D. Stone	2020*
<b>Trustees – Public Library</b>	H. Stacey Brandon	2016
	Christine C. Cooney	2016
	Sarah O’Connell	2016*
	Mary Moore	2017
	James W. Murphy	2017
	Jennifer Reindembach Searle	2017
	Bruce K. Eckman	2018
	Christopher Kenney	2018
	Henry J. Rauch	2018
<b>Water Commissioner</b>	Roger L. Demler	2016
	Brian D. Moore	2017
	Daryl Leigh Beardsley	2018
<b>Cemetery Commission</b>	Chuckie Raye Blaney	2016
	Eugene J. Ham	2017
	Susan Tyler	2018



OFFICE	NAME	TERM EXPIRES
<b>Planning Board</b>	John F. Stevens	2015
	John K. Higley	2016
	Eric V. Johnson	2016
	Christopher P. Tullman	2017
	Marian R. Neutra	2017
	Joseph H. Putnam	2018
<b>Dover Sherborn Regional School Committee</b>	M. Clare Graham	2016
	Richard M. Robinson	2017
	Michael C. Lee	2018
<b>Board of Health</b>	Peter Liffiton	2015
	Daryl Leigh Beardsley	2016
	Christopher M. Quinn	2017
	Rebecca B. Hunnewell	2018
<b>Recreation Commission</b>	Leo P. Cavanaugh, Jr.	2015
	Melissa Ray Bowman	2016
	Michael G. Guthrie	2016**
	Raymond J. Wiese	2017*
<b>Constables</b>	Ronald J. Buckler	2016
	Joshua J. Buckler	2016

\*Resigned

\*\*Appointed to fill vacancy

## APPOINTED TOWN OFFICERS

OFFICE	NAME	TERM EXPIRES
<b>Town Counsel</b>	Christopher J. Petrini Petrini & Associates	6/15
	Barbara Saint Andre Kopelman & Page	6/16
<b>Town Administrator</b>	David Williams	1/16
<b>Finance Director/Town Accountant</b>	Irene Larivee	indefinite
<b>Director of Community Maintenance &amp; Development</b>	Edward Wagner	indefinite
<b>Chief Procurement Officer</b>	David Williams	indefinite
<b>Forest Warden</b>	Tim Morrissey	indefinite
<b>Fire Chief</b>	Tim Morrissey	indefinite
Appointed by Fire Chief:		
Assistant Fire Chief	Neil McPherson	6/16
Deputy Chief:	Jonathan H. Dowse	6/16
Captain	Shawn R. Flanagan Jeff Hancock	6/16 6/16
Lieutenants:	Richard F. Aston Joshua J. Buckler Sean E. Killeen Klaus Ulmann John E. Tyler	6/16 6/16 6/16 6/16 6/16
<b>Oil Burner Inspector</b>	Richard F. Aston	6/16
<b>Tree Warden</b>	Brian McSweeny	6/17
<b>Building Commissioner</b>	Felix Zemel Henry Fontaine	indefinite* indefinite
<b>Assistant Building Inspector</b>	Walter Avallone	6/16
<b>Wiring Inspector</b>	Richard Bemis	6/16
<b>Deputy Wiring Inspector</b>	Ralph Deady	6/16
<b>Plumbing/Gas Inspector</b>	Raymond N. Grenier Thomas Frasca	6/15* 6/16
<b>Deputy Plumbing/Gas Fitting Inspector</b>	Ray Grenier, Jr.	6/16

OFFICES	NAME	TERM EXPIRES
<b>Director of Veterans' Services</b> <b>Veterans' Graves Officer</b> <b>Veteran's Burial Officer</b> <b>Veteran's Agent</b>	Douglas S. Brodie	4/16
<b>Chief of Police</b>  <b>Police</b>	Richard R. Thompson, III	6/16
Lieutenant	David Bento	6/16
Sergeants	David Nulty Luke W. Tedstone	6/16 6/16
Detective	James Godinho	6/16
Patrol Officers	Jack Coffey Richard J. Crosson Brian D'Amico James M. Graziano Stephen J. Laquidara Mark Scola Chad Smith Benjamin Stickney Paul VanVliet Michael Torijian Patrick Grady	6/16 6/16 6/16* 6/16 6/16 6/16 6/16 6/16 6/16* 6/16*
Matron/Special Officers	Roxanne Buckler Evelyn Corbett	6/16 6/16
<b>Keeper of Lock-up</b>	Richard R. Thompson, III	6/16
<b>Director of Assessing</b> (Appointed by Board of Assessors)	Wendy Elassy	indefinite
<b>Assistant Tax Collector</b> (Appointed by Tax Collector)	Lisa A. Lynch	indefinite
<b>Deputy Tax Collector</b> (Appointed by Tax Collector)	Kenneth C. Heavey Representative of Kelly & Ryan	12/16
<b>Assistant Town Clerk</b> (Appointed by Town Clerk)	Barbara Kantorski	indefinite
<b>Assistant Treasurer</b> (Appointed by Treasurer)	Lisa A. Lynch	2016
<b>Board of Registrars</b>	Ruth C. Johnson Winifred M. Williams Carol S. Rubenstein Carole B. Marple	4/16 4/17 4/18 Town Clerk

OFFICE	NAME	TERM EXPIRES
<b>Agricultural Commission</b>	Steven L. Kurz	6/15
	Sam Niles	6/16
	George Yered	6/16
	Jonathan Dowse	6/17
	Linda Bogins	6/18
	Susan L. Tyler	6/18
<b>Bay Circuit Greenbelt Representative Program Representative</b>	Diana S. Wheelwright	6/15
	Christopher Tullman	6/16
<b>Board of Appeals</b>	Alan B. Rubenstein	6/16
	Paul M. Kerrissey	6/17
	Ronald J. Steffek	6/18
	Richard S. Novak (Associate)	6/18
<b>Cable TV Advisory Committee</b>	Douglas S. Ambos	6/15
	William Miller	6/17
	Thomas P. Oberst	6/17
<b>Conservation Agent</b>	Allary Braitsch	indefinite
<b>Conservation Commission</b>	Michael Lesser	6/16
	Carol McGarry	6/16
	Andrea Stiller	6/16
	Steven P. Gaskin	6/17
	Jessica S. Pettit	6/17
	Alex Dowse	6/18
	Kelly McClintock	6/18
<b>Council On Aging</b>	Sheila Bresnehan	6/16*
	Tricia M. Caldicott	6/16
	Gerri Hawn	6/16
	Deborah Kennedy	6/16
	Anne P. Nichols	6/16
	Jean Rosseau	6/16
	Sonia Goldsmith	6/16
	Christina Winterfeldt	6/16
	Phyllis Braun	6/17
	Susan W. Peirce	6/18
<b>disAbility Advisory Committee</b>	Linda A. DeRensis	6/16
	Richard Killigrew	6/16
	Thurza P. Campbell	6/17
	Joan M. Rothney	6/17
	Frank S. Hess	6/18
<b>Elderly and Disabled Taxation Committee</b>	Helen D. Cuddy	6/16
	Rosemary Sortor	6/17
	Douglas S. Brodie	6/18
	Chief Assessor	indefinite
	Town Treasurer	indefinite

OFFICE	NAME	TERM EXPIRES
<b>Elder Housing Committee</b>	David Curtiss, Jr.	6/16
	Joseph S. Meaney, Jr.	6/16
	Martin R. Waters	6/17
	Michael J. Kickham	6/17
	Susan Landsman	6/17
	Katharine R. Sturgis	6/17
	Janet Walsh	6/17
	Carol C. Kerrissey	6/18
<b>Emergency Management Director</b>	Neil W. McPherson	indefinite
<b>Energy Committee</b>	Kecia Gifford Lifton	6/15
	Gino Carlucci	6/16
	John Higley	6/17
	John D. Hyde	6/17
	Gregory Kennan	6/18
	Michael C. Lesser	6/18
<b>Farm Pond Advisory Committee</b>	Patricia C. Cassell	6/16
	Catherine Rocchio	6/16
	Sophia Hill	6/17
	Jacqueline Martin	6/17
	Patricia F. LeBlanc	6/17
	Melinda O'Neill	6/18
	Craig Surman	6/18
	Ellen Heffron (Associate)	6/15
	Adam Henry (Associate)	6/16
<b>Farm Pond Reservation Manager</b>	Raymond Senechal	Seasonal
<b>Groundwater Protection Committee</b>	Katherine R. Sturgis	indefinite
	(Appointed by Elderly Housing)	
	Robin Perera	indefinite
	(Appointed by the Planning Board)	
	Daryl Beardsley	indefinite
	(Appointed by the Board of Health)	
	Andrea Stiller	indefinite
	(Appointed by the Conservation Commission)	
<b>HIPPA Officer</b>	Fred Abdelahad	indefinite
<b>Historical Commission</b>	Eugene Goldfield	6/16
	Diana S. Wheelwright	6/16
	Margaret S. Novak	6/17
	Carol E. McGarry	6/17
	Ronald Steffek	6/18
<b>Historic District Commission</b>	Jonathan Dowse	6/15
	Margaret S. Novak	6/16
	Maryann Clancy	6/17
	Alicia L. Goody	6/17
	Carol McGarry	6/17
	Ronald Steffek	6/17
	Diana S. Wheelwright	6/17

OFFICE	NAME	TERM EXPIRES
<b>Insurance Advisory Committee</b>	Tony Abril	6/16
	Lisa Lynch	6/16
	Walter Thornton	6/16
<b>Library Building Committee</b>	Mark Brown	indefinite
	Roger Demler	indefinite
	James Kolb	indefinite
	Richard Littlefield	indefinite
	Alexis Madison	indefinite
	Adam Page	indefinite
	Heather Willis	indefinite
<b>Local Emergency Planning Committee</b>	Elizabeth Yon	indefinite
	David P. Curtiss, Jr.	indefinite
	Ellen Hartnett	indefinite
	Karen Juhl	indefinite
	Tim Morrissey	indefinite
	Diane Moores,	indefinite
	Edward Wagner	indefinite
<b>MBTA Advisory Board</b>	David R. Williams	indefinite
	Richard R. Thompson, III	indefinite
	Grace Shepard	6/16
	Veronica Bloom	indefinite
	Douglas S. Brodie	indefinite
	Frank S. Hess	indefinite
	J. Christopher Owen	indefinite
<b>Medical Reserve Corps Executive Committee</b>	Marie Owen	indefinite
	William Wirth	indefinite
<b>Metropolitan Area Planning Council (MAPC)</b>	John F. Stevens	6/15
	Marian R. Neutra	6/18
	John Higley (alternate)	6/16
<b>Personnel Board</b>	Julia Jacobson	6/16
	Thomas Twining	6/16
	Fred R. Abdelahad	6/17
	Nicholas Anastasopoulos	6/18
<b>Privacy Information Officer</b>	Deborah Reynolds	indefinite
<b>Public Safety Committee</b>	James Campbell	6/18
	Arthur Fenno	6/18
	Henry Fontaine	indefinite
	Tim Morrissey	indefinite
	Richard R. Thompson	indefinite
	Edward Wagner	indefinite
	David Williams	indefinite

OFFICE	NAME	TERM EXPIRES
<b>Recycling Committee</b>	Carol S. Rubenstein	6/16
	Charles Tyler	6/16
	Heather S. Willis	6/16
	Rashel Masters	6/17*
	Anne MacDonough	6/17
	Andrea Brennan	6/18
	Karl Ludwig	6/18
	Chelle Subber	6.18
<b>Right to Know Municipal Law Coordinator</b>	Tim Morrissey	6/16
<b>Sherborn Arts Council</b>	Rashel Masters	6/15
	Kristina Almy	6/16
	Megan E. Hall	6/16
	Jennifer Searle	6/16
	Jill C. Carroll	6/17
	Tish Gogan	6/17
	Anne Hovey	6/17
	Robin D. Perera	6/18
<b>Sherborn Household Hazardous Waste Rep</b>	Carol S. Rubenstein	indefinite
<b>Sherborn Open Space Committee</b>	Michael C. Lesser	6/15
	Judith E. Cohn	6/16
	Thomas Trainor	6/16
	Kelly McClintock	6/17
	Marian Neutra	6/17
	Peggy Novak	6/18
	Christopher Tullman	6/18
	Laura Kennedy VanBlarcom	6/18
<b>Southwest Area Planning Committee</b>	Gino D. Carlucci	6/16
	Michael S. Giaimo	6/16
<b>Town Center Water System Options Committee</b>	Michael S. Giaimo	6/15
	Eric Johnson	6/15
	Daryl Beardsley	6/18
	Gino Carlucci	6/18
	Roger Demler	6/18
	Frank Hess	6/18
	Brian Moore	6/18
	Ed Rose	6/18
	Grace Shepard	6/18
	David Williams	6/18
<b>Town Forest Committee</b>	Robert Ambos	6/16
	Margaret B. Robinson	6/17
	David Killeen	6/18
	M. Elizabeth Dowse (Associate Member)	indefinite
<b>Town Historian</b>	Elizabeth L. Johnson	indefinite

OFFICE	NAME	TERM EXPIRES
<b>Traffic Safety Committee</b>	Carol Mansfield	6/16
	Susan L. Tyler	6/16
	Sean Killeen	6/17*
	Bradlee VanBrunt	6/17
	Kristin Buckler	6/18
	Brian Clarke	6/18
	Edward Wagner (Director of CM&D)	indefinite
<b>Wildlife Management Committee</b>	Scott Barnard	indefinite
	David Kaplan	indefinite
	David Killeen	indefinite
	Joe Shepard	indefinite
	Richard R. Thompson	indefinite
	Daniel Tyler	indefinite
<b>West Suburban Health Group</b>	Debbie Reynolds	indefinite

**Appointed by the Town Moderator**

<b>Advisory Committee</b>	Barbara A. Kantorski	7/31/16
	Lawrence Rubin	7/31/16
	Jeffrey Rudin	7/31/16
	George Morrill	7/31/17
	Russell X. Pollock	7/31/17
	Mary Wolff	7/31/17
	Vicki A. Rellas	7/31/18
	Jeffrey R. Waldron	7/31/18
	J. Ben Williams	7/31/18
<b>Capital Budget Committee</b>	Maria Kadison	7/31/18
	Eric Surri	7/31/18
	J. Ben Williams	7/31/18
<b>Planning Board</b>	Grace S. Shepard (Associate Member)	6/18
<b>Sherborn Governance Task Force</b>	Ronald J. Arigo	4/15
	George R. Shea, Jr.	4/15
	Katharine R. Sturgis	4/15
	Robert E. Tierney	4/15

**Appointed Jointly by the Town Moderator & the Board of Selectmen**

<b>Land Acquisition Committee</b>	Frank C. Jenkins	indefinite
	Barbara A. Kantorski	indefinite
	F. Arthur Schnure	indefinite
	Warren L. Wheelwright, Jr.	indefinite

**Appointed Jointly by the Chairman of the Board of Selectmen,  
Chairman of the Local School Committee & Town Moderator**

<b>Member of the Tri-County Regional Vocational Technical School Committee</b>	Jonathan H. Dowse	6/18
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OFFICE	NAME	TERM EXPIRES
<b>Appointed by the Board of Health</b>		
<b>Health Agent</b>	Mark Oram	indefinite
<b>Food Inspector</b>	Enviro-Tech Consultants	indefinite
<b>Board of Health Administrator</b>	Ellen Hartnett	indefinite
<b>Board of Health Clerk</b>	Jean Greco	indefinite
<b>Animal Inspector</b>	Kimberly L. Morrow	indefinite
<b>Assistant Animal Inspector</b>	Joseph Shepard	indefinite
<b>Burial Agent</b>	Carole B. Marple	indefinite

\*Resigned

\*\*Appointed to fill vacancy

# GENERAL GOVERNMENT

## Board of Selectmen

The Board of Selectmen made the transition to a five member board this year. In May, the voters elected Charles Yon, Mark Brandon and Sean Killeen to staggered terms. The three first year Selectmen collectively have decades of experience on other Town boards and committees, and the expanded board is able to bring added effort and diverse perspectives to bear on the Town's business.

Our Town Accountant, Irene Larivee, assumed the new title of Finance Director after the by-law creating this position took effect last fall. Like the expanded board, this position and the establishment of a finance team at Town Hall, fulfilled a recommendation of the Town Governance Committee formed by vote of the 2013 Town Meeting with members appointed by the Town Moderator. That Committee sunsetted at the 2015 Town Meeting, and it appears that the 2016 Town Meeting will be the first one in many years without a significant focus on the structure of Town government.

Fiscal matters received a good deal of attention from the Board, as the Town's tax rate and average residential tax bill unfortunately remain among the highest in the state, with no quick fix at hand. Health insurance costs have contributed to the Town's budget pressures, and this year the Board, with guidance from Town Administrator David Williams, the Finance Director, and an outside consultant, initiated the process of changing health insurance options for Town employees and retirees. The outcome of this effort should benefit the employees and also generate substantial savings for the Town.

State funding provided assistance for some capital projects. In particular, the Board was honored to formally accept on the Town's behalf the much anticipated state grant for the new library, the result of long efforts by the Library Trustees and others. In addition, the Town Administrator helped secure grant funds from the Commonwealth in the amount of \$25,000 for Town Hall improvements, including badly needed new carpet. A second \$25,000 grant went towards environmental improvements to the Town's Transfer Station. The Town also participated in the Commonwealth's Community Compact program, receiving a commitment of state-funded technical assistance to help the Town develop best practices in capital improvements planning and to assist the Town in planning for affordable housing. Lieutenant Governor Polito attended a signing ceremony in Sherborn to formalize this agreement.

The Abbey Road 55+ development broke ground this year, after the Board completed the land swap authorized by Town Meeting. Meanwhile, many residents inside and outside the Town government are considering ways to facilitate additional development near the Town Center as a means for increasing the tax base, among other objectives. The lack of community water and sewer service is a limiting factor in such plans and the Town

Center Water and Sewer Options Committee led by Water Commissioner Roger Demler is investigating potential design options and financing mechanisms that might be used to provide either or both of these utilities within a defined area. The Town will continue to face pressure to accommodate so-called "40B development" as we are significantly under our state-mandated percentage of low and moderate income affordable housing. A 40B project on a Washington Street property attracted large crowds of neighbors to meetings as it made its way through the regulatory process this past year, and residents should expect such proposals to become more frequent.

Another topic that received significant attention from the Selectmen this year was the General Chemical hazardous waste site in Framingham, and its effect on groundwater quality in nearby areas of Sherborn. At the Board's request, state regulators attended a Board meeting to describe the regulatory process and present their perspective on how the issue should be addressed. The Board retained a consultant to evaluate the data and proposed response action, and has urged the state to do more to evaluate and address potential impacts on Sherborn properties.

As a small town with high expectations and limited financial resources, we rely greatly on our citizen volunteers who apply their talent and energy to making Sherborn a better place. The Board acknowledges and appreciates the hundreds of volunteers who give their time and energy to serve on boards and committees, as well as those who assist the Town in other capacities.

Thanks, also, to our dedicated and hardworking Police, Fire/EMT and CM&D personnel. Sherborn residents are fortunate to have them watching out for us and helping us when we need them. Likewise, thanks to Town Administrator David Williams, Assistant Town Administrator Diane Moores and Jeanne Guthrie who provide direct support to the Board and keep Town Hall running.

Respectfully submitted,

Michael S. Giaimo, Chairman

## Town Counsel

As Town Counsel, we provided advice to the Board of Selectmen, Town Administrator, Town officials, boards, committees and Town Meeting. Most of the work of Town Counsel involves providing advice and opinions, reviewing contracts and procurement issues, real estate transactions including Abbey Road, preparation for the Annual Town Meeting, and defending the Town in litigation. During the course of the last year, we provided advice on issues such as contracts, procurement, land use, environmental law, municipal finance, construction law, affordable housing, personnel, open meeting law, public records requirements, regional school, and ethics.

In 2015, we defended the Town in appeals related to the revocation or suspension of firearms licenses. We also provided guidance to the Town with respect to The Fields at Sherborn and other matters.

We extend our appreciation to the Board of Selectmen for their confidence in retaining our firm, and appreciate the assistance and cooperation received on all matters from the Board, the Town Administrator and Assistant Town Administrator, Department Heads, Boards, Committees, and Town personnel. We look forward to working with the members of the Town government in the future.

Respectfully submitted,

Barbara J. Saint André, for  
Petrini & Associates, P. C.  
Town Counsel

## Planning Board

With the help of its three work groups, covering the topics of Land Use, Built Environment and Fiscal-Economic, the Planning Board continued its effort to update the 2001 General Plan. The work groups continued to meet, research the issues, review the 2001 Plan and draft revisions. Significant progress has been made and a completed draft is expected to be available for review in 2016, and presented to Town Meeting in 2017.

One of the highlights of 2015 was the approval of a special permit for the Abbey Road development. This project, consisting of 18 units of age-restricted housing, required three Planning Board actions during the year. An Approval Not Required plan to create the parcels that were swapped between the Town and the developer was endorsed. The special permit process resulted in approval of a site plan (filed in 2014) in which the driveway circled in front of the buildings. That special permit was then amended to change the driveway to the rear of the buildings, allowing the area in front to become a nicely landscaped courtyard and common space. Construction began in the fall.

An exciting development took place near the end of the year. ADESA had its special permit for the accessory storage/parking of cars in a residential district renewed in June. In December, that special permit was amended to allow the construction of solar canopies/carports in the parking area that will produce 4.5 MW of electricity (87% of ADESA's needs). The canopies will straddle the town line between Sherborn and Framingham but 82% of the installation will be in Sherborn.

The Planning Board held a public hearing on a proposal submitted to the Massachusetts Water Resources Authority in 2014, to open the Sudbury Aqueduct land to public trail use. In the face of virtually unanimous opposition to this idea, the Planning Board prepared a report to the Board of Selectmen recommending that the application to the MWRA be withdrawn. The report also

recommended leaving open the option for reconsideration at some point in the future.

There were three zoning articles on the 2015 Town Meeting warrant, of which one was sponsored by the Planning Board and two were the result of a citizens' petition. The Planning Board article to allow limited outdoor entertainment at restaurants was approved. One of the citizens' petition articles was also approved with the support of the Planning Board. It clarified and improved the EA zoning requirements pertaining to building occupancy and open space by specifying a minimum percentage of 25% affordable and offering a second option to meet the minimum open space requirement. The second citizens' petition was to rezone the parcel at 59 North Main Street to EA and to approve a Preliminary Development Plan. However, no Preliminary Development was ever submitted so no action was taken on the article.

The Planning Board did grant a special permit for a reduced frontage lot at 59 North Main Street, which allowed the property to be divided into three lots. However, the property was then sold and it appears that the new owner is pursuing a 12-unit 40B project.

Members of the Planning Board also supported and assisted the Energy Committee. A second Green Communities grant in the amount of \$77,800 was applied for and granted. This project was for energy conservation measures at Pine Hill School.

Some of the other Planning Board activities include:

- Reviewed and approved three Scenic Road applications; one for Eversource to remove trees that threatened power lines; another requested by a homeowner to remove 6 trees of which only one was approved, and the third was to create an opening in a stone wall to improve access to agricultural property;
- Endorsed five Approval Not Required plans of which one resulted in creation of three lots out of one, and four resulted in altered lot lines;
- Approved three site plan amendments of which 2 concerned 29-31 North Main Street (Post Office, Cleaners, Bank), and 1 concerned changes at Heritage (former Sherborn Inn); and
- Continued to update Sherborn Happenings!, the Town Planner's blog.

Finally, the Board gratefully thanks John Stevens, who decided not to seek reelection in 2015, for his many years of service. We also welcome back and appreciate the commitment of new member Joseph "Po" Putnam.

Respectfully submitted,

John Higley, Chairman

## Sherborn Governance Task Force

With the vote at the 2015 Annual Town Meeting the Sherborn Governance Task Force came to an end. In the last two years, the following has been accomplished:

Approved and passed at the 2014 Annual Town Meeting:

1. Article 15 - By-law change for the Town Administrators job description;
2. Article 16 - A request of the Massachusetts General Court for special legislation to allow the Town Administrator to sign the warrants; and
3. Article 17 - A request of the Massachusetts General Court that it authorize the town to increase the membership of its Board of Selectmen from three to five members.

Articles 16 and 17 were Home rule petitions to the General Court for Special Acts providing for legislation to adopt in the form set forth in the language. They were approved and passed by both Houses of the General court and signed by the governor.

Approved and passed at the 2015 Annual Town Meeting:

1. Article 14 – Amend the General By-laws by adding the following new section to Chapter 13- Finance Director/Accountant.

The committee consisting of Ron Arigo, George Shea, Rob Tierney, Chuck Yon and myself has worked well together. Each took responsibility to research numerous towns' by-laws, job descriptions and report back their findings.

We were fortunate to have interested citizens who participated in our discussions. At times members of the committee had diverse feelings on a subject, but we were able to come to consensus in the end.

Respectfully submitted,

Katharine R. Sturgis, Chairman

## Board of Appeals

The Zoning Board of Appeals held seven regular meetings during 2015. The Board heard 18 zoning petitions for special permits, variances, findings, and/or appeals, including nine special permit renewals. In February of 2015, the Town received an application for The Fields at Sherborn, a Comprehensive Permit under Mass. General Laws, Chapter 40B. The ZBA held seven hearings on this application in 2015 and a final decision is due sometime early 2016. The following is a summary of all decisions made by the Board. A copy of all decision letters are on file at the Board of Selectmen's office.

**Hearing Date: November 12, 2014, continued to December 22, 2014 and February 4, 2015.**

**#21409: 11 South Main Street**

The petition of Richard B. Shepardson for renewal of a Special Permit under Sections 3.2.18, 3.2.19 & 5.2.7 to allow restaurant & retail sales with signage in a Business G district was granted February 4, 2015 with a March 1, 2020 expiration date subject to conditions.

**#21416: 20 North Main Street**

The petition of George F. Fiske, Jr., Fiske Capital Management, for renewal of a Special Permit under Section 3.2.17, Section 3.2.20 & Section 5.2.7 to maintain a professional office building and antique shop with signage in a Business P district was granted February 4, 2015 with a March 1, 2020 expiration date subject to conditions.

**Hearing Date: April 29, 2015**

**#21501: 11 Nason Hill Road**

The petition of Kirk Ott for a Special Permit under Section 3.2.21 to construct two (2) attached garages with three bays each in a Residence C district was granted April 29, 2015 subject to conditions.

**#21502: 33 North Main Street**

The petition of Jennifer Ziskin for a Special Permit under Section 5.2.7 to install a new primary ground sign and primary building sign in a Business G district was granted April 29, 2015 with a December 1, 2019 expiration date, subject to conditions.

**Hearing Date: June 2, 2015**

**#21503: 28R North Main Street**

The petition of Raymond Wiese for renewal of a Special Permit under Section 3.3 to maintain living accommodations in a non-residential location was granted June 2, 2015 with a June 30, 2020 expiration date, subject to conditions.

**#21504: 21 South Main Street**

The petition of Alexander Weatherall for renewal of a Special Permit under Sections 3.2.18, 3.2.19, 3.2.22, 5.2.3 & 5.2.7 to operate a service station, restaurant, retail business with signage and to maintain an oversized sign was granted June 2, 2015 with a May 31, 2020 expiration date, subject to conditions.

**#21505: 33 North Main Street**

The petition of Jennifer Ziskin for a Special Permit under Section 3.2.18 for a fundraising event with outdoor entertainment in Business G district was granted June 2, 2015 subject to conditions.

**Hearing Date: August 5, 2015**

**#21506: 26 North Main Street**

The petition of Edward M. Rose, ECAM Rose LLC, for renewal of a Special Permit under Section 3.2.19 to operate a used car business in a Business G district was granted August 5, 2015 with a September 1, 2020 expiration date, subject to conditions.



**#21507: 33 North Main Street**

The petition of Jennifer Ziskin for a Special Permit under Section 3.2.18 for a fundraising event with outdoor entertainment in Business G district was granted August 5, 2015 subject to conditions.

**#21508: 31 North Main Street**

The petition of Christos Hadjigeorgiou for a Special Permit under Section 5.2.7 for signage in a Business G district was granted August 5, 2015 subject to conditions.

**Hearing Date: September 23, 2015**

**#21510: 20 Parks Drive**

The petition of Suzanne Szalay for renewal of a Special Permit under Section 3.2.5 to maintain a professional office (psychotherapy) in a Residence B district was granted September 23, 2015 with an October 1, 2020 expiration date, subject to conditions.

**#21511: 184 South Main Street**

The petition of Cheryl Mariano for renewal of a Special Permit under Section 3.2.14 to operate a family child care in a Residence A district was granted September 23, 2015 with an October 1, 2020 expiration date, subject to conditions.

**#21512: 177 Lake Street**

The petition of Robert Murchison for renewal of a Special Permit under Section 3.2.2(a)(1)(a) and 3.2.2(a)(1)(b) to maintain an accessory housekeeping in a Residence C district was granted September 23, 2015 with an October 1, 2017 expiration date, subject to conditions.

**Hearing Date: October 15, 2015**

**#21513: 113 Western Avenue**

The petition of Peadar Hardiman for a Special Permit under Section 3.2.5 to maintain an office for a construction business and to store equipment in a 3 bay garage in a Residence B district was granted October 15, 2015 with a November 1, 2017 expiration date, subject to conditions.

**#21514: 40 Maple Street**

The petition of Nate Dishington for a Finding under Section 1.4.6 to reconstruct a pre-existing, non-conforming structure in a Residence B district was granted October 15, 2015, subject to conditions.

**Hearing Date: November 23, 2015**

**#21515: 19 North Main Street**

The petition of Paul S. Puopolo & Jean Leckenby for renewal of a Special Permit under Section 3.2.17 to allow business & professional office in a Business G district was granted November 23, 2015 with a December 1, 2020 expiration date, subject to conditions.

**#21516: 52 Brush Hill Road**

The petition of Marianna Howland for renewal of a Special Permit under Section 3.2.2 to maintain an accessory housekeeping unit in a Residence B district was granted November 23, 2015 with a December 1, 2017 expiration date, subject to conditions.

**#21517: 11 South Main Street**

The petition of John R. Parsons, Jr. for 11 South Main Sherborn LLC for a Special Permit under Sections 3.2.18, 3.2.19 & 5.2.7

to allow restaurant & retail sales with signage in a Business G district was granted November 23, 2015 with a December 1, 2020 expiration date, subject to conditions.

**#21518: 67 South Main Street**

The petition of Scott & Kate Alfieri for a Finding under Section 1.4.6 to construct a roof over a patio attached to a pre-existing, non-conforming structure in a Residence A district was granted November 23, 2015 subject to conditions.

## Town Clerk

The mission of the Town Clerk's Office is to uphold the integrity of the Town's democratic process, to maintain and preserve public records, to foster cooperation and coordination between departments, and to act in the best interest of the community and the State by providing innovative, efficient, quality service.

Services and duties include but are not limited to voter registration; organization, implementation, and reporting of all elections and Town Meetings; posting of all public meeting notices and maintenance of official town calendar online; implementation and maintenance of town census; maintenance and preservation of all vital records and other recordings; swearing in all elected and appointed officials; and issuing marriage licenses, business certificates, dog licenses, raffle and bazaar permits, and inflammable storage renewals.

The official duties of this office are interspersed in more than 73 chapters and 451 sections of the Massachusetts General Laws. The Town Clerk serves as the Chief Election Official of the Town and is not only the Town's Recording Official, but also the Registrar of Vital Statistics, as well as the Public Records Official, a Licensing Official, and last but not least, a Public Information Official. Beyond the most publicly recognized responsibilities of elections, census, dog licenses, marriage licenses, business certificates, and vital records, this office also serves as the local friendly face to answer questions regarding many municipal legal issues, most often on the Open Meeting Law, conflict of interest, campaign finance, election laws, and parliamentary procedure. The Clerk's Office also interacts with every other board and department in the Town, administering the oath of office to all elected and appointed officials and serving as the repository for all meeting notices and minutes.

Change is constant. The countless federal and state legislative and regulatory changes enacted every year that impact this office make it vital for the Town Clerk and staff to conscientiously attend workshops and seminars at county, state, federal, and regional levels.

In addition, the 2009 statutory changes to laws related to open meetings of governmental bodies, ethics of public officials, elections, campaign finance and lobbying, and public records went into effect in 2010 and continue to have an enormous impact on the work load in the Clerk's Office.

This year, 24 birth certificates were recorded; 6 marriage licenses were issued, and sadly 26 death certificates were recorded.

Birthday greetings and mail-in voter registration forms were sent to 100 residents who turned 18 years of age and were thus eligible to vote.

Twenty-two new Business Certificates were issued along with 13 renewals. 940 dogs were licensed. Numerous dog owners increased the revenue stream by paying late penalties and 28 court warrants were issued for delinquent owners. By state statute municipal clerks continue to receive payment of non-criminal marijuana fines issued by the local police department.

Amazing artwork from Pine Hill School students continues to brighten our office. This is made possible in cooperation with Sarah Richards, Pine Hill art teacher. Best of all, many of the young artists visit Town Hall with their families to view their masterpieces hanging on our walls!

This year the Town Clerk's Office received a grant from the Sherborn Arts Council to purchase new frames for the rotating display of student art. We are grateful to the Council for their generosity.

Among the many people who graciously aided us in 2015 were Steve Falk with kind attention to both us and the dog software and the guys of Community Maintenance and Development with cheerful assistance whenever needed. Dover Sherborn student Eric Rupinski was most helpful with data entry on several projects in the fall. We appreciate these and every contribution.

Our part time staff of Tony Abril, Jackie Morrison, and Renee Montella continue to display good humor, efficiency, and patience while assisting the public with accuracy, efficiency, and grace in spite of constant interruptions.

Respectfully submitted,

Carole B. Marple, Town Clerk

## Board of Registrars

Each January the Board of Registrars is required by Mass General law (C5 §§ 4, 7) to mail a form to all households in order to complete a street list of all residents who are 17 years or older. This list, often referred to as the local "census," provides essential information. The street list provides necessary information and statistics for veterans' benefits, for local and regional school committees, and for police, fire, and rescue departments. It furnishes pertinent data to governmental agencies for various reimbursements to the town as well as special benefits to individual residents.

Prompt return of the census form to the Clerk's Office insures that this vital information is available as needed

by the appropriate town departments and avoids the expense incurred by follow-up mailings. Maintaining accurate residential and voting lists is an ongoing process. The Board is very appreciative of notice when a resident moves during the year.

As of January 1, 2015, the number of residents totaled 4478 distributed among 1496 households. More than half of our voters continue to be registered as "Unenrolled" which means they are registered to vote but have chosen not to be affiliated with any political party. Official political *parties* in the Commonwealth at this time are Democrat, Green-Rainbow, Republican, and United Independent Party. There are also 24 political *designations* at this time.

As prescribed by law, special registration sessions were held before each town meeting and election, resulting in the following figures.

### Annual Town Meeting, April 28, 2015

Democrats .....	693
Republicans .....	490
Libertarians .....	7
Green-Rainbow .....	3
Interdependent 3 <sup>rd</sup> .....	1
United Independent .....	2
Unenrolled.....	1499
Inactive.....	119
Total Active.....	2695

### Annual Town Election, May 12, 2015

Democrats .....	696
Republicans.....	490
Libertarians .....	7
Green-Rainbow .....	3
Interdependent 3 <sup>rd</sup> .....	1
United Independent .....	3
Unenrolled.....	1499
Inactive.....	120
Total Active.....	2699

In 2015 the Board processed two local citizen petitions and ten state petitions, certifying over 400 signatures, as well as nomination papers.

Monthly, a congratulatory birthday notice and a voter registration form are mailed to all residents who turn 18 years of age-- certainly a factor in our high voter registration rate.

Again this year, the Registrars are indebted to many people for their help: "the guys" from Community Maintenance & Development for setting up and dismantling the polling place and posting signs around town; the Police Department for census service, and for polling presence and traffic control on election days; Constables Ron Buckler and Josh Buckler for cheerfully posting warrants and mandated notices; Town Hall and Library workers for parking off-site on election days to make room for voters. We are grateful for all our election personnel for their commitment to accuracy, legal nuance, patience, and pleasant demeanor but especially for

Katharine Sturgis and Susan Tyler who are invaluable and accept no pay for their efforts at elections and town meetings. We are grateful for all these contributions.

Respectfully submitted,

Board of Registrars

## Personnel Board

The Board has reviewed/resolved many issues regarding employee classifications, job descriptions, work hours and pay over the past year. In addition, revisions to enhance the Personnel Administration Plan were developed and implemented, including a new “Work from Home” policy. We also provided support to the Town Administrator on various personnel matters; and made a recommendation to Advisory on the Cost-of-Living Adjustment for fiscal year 2017. During the year, we initiated the Jobs Classification/Compensation Project, whereby job descriptions for all positions are being reviewed/ updated to facilitate the reevaluation and implementation of an improved set of job classifications. This project is continuing in 2016.

Respectfully submitted,

Fred R. Abdelahad, Chairman

## Household Hazardous Waste

Most Sherborn residents are aware that some household products are too toxic to be included with regular trash and require a special type of disposal when they are no longer needed. In most cases these products are safe to use in the quantities intended but disposal of large quantities when they are no longer wanted is dangerous. The best thing to do is to donate these products to others who can use the leftovers, but if that is not possible, or if the products are so old or so degraded that they should not be used, residents should save them for the special collection known as Household Hazardous Waste (HHW) Day. Sherborn holds an annual Collection Day and also has agreements with neighboring towns so that if a resident desperately needs to get rid of hazardous products at a time other than when Sherborn’s collection takes place, arrangements can be made for them to do so.

Products such as **oil paint, pesticides, garden chemicals, wood preservatives, metal cleaners, hobby supplies, photo chemicals, pool chemicals, contaminated gasoline, kerosene, and antifreeze** are among the types of materials that require this type of attention.

Our collection was held on Saturday September 21, 2015 at the Highway Garage. We are grateful to the Police Department for alerting residents about our appointment system via the “Code Red” phone system and we attracted our usual complement of about 100 participants. The appointment system helps to space out the traffic arriving

at the Highway Garage so we can avoid having participants wait in a long line. We notice the quantities of HHW brought are less every year. We hope this is because people are being more careful to use up what they buy and also because producers are making more environmentally friendly products. For example, there is dramatically less oil paint used today than 10 or 20 years ago, and the water based paints (latex and acrylic) that are used today are not hazardous. If people have water based paints left over that they cannot donate or use up, they should simply dry it up in a shallow box with kitty litter or saw dust and then send it out with their trash.

Unwanted medicines are not accepted at Household Hazardous Waste Collections but our Police Department now has a lock box for unwanted medicines where residents can safely dispose of them any time with no questions asked. Medicines should never be flushed down the toilet no matter what you may have heard in the past.

Mercury is a chemical element that has many mundane uses such as in some batteries, thermostats, thermometers, and fluorescent bulbs, but it is a dangerous neurotoxin that needs careful consideration when it is disposed. We collect all of the foregoing products separately from trash at our Recycling Center on a daily basis in order to prevent the escape of mercury vapors into the atmosphere.

Our next collection day will be held on **September 17, 2016**. Appointments will be available online through the Recycling Committee’s website. Please visit our website <http://recycling.sherbornma.org> starting in August 2016, or by phone. To make arrangements to visit another collection on another day, call Carol Rubenstein at 508-653-8794.

Respectfully submitted,

Carol S. Rubenstein, HHW Coordinator

## Recycling Committee

The Recycling Committee's purpose is to provide the Town of Sherborn with convenient and cost effective waste reduction, reuse, and recycling programs; to encourage citizens to participate in these programs; and to promote environmental sustainability and preservation.

For the past 2 years we have focused on food waste collection. Food scraps heavily impact the weight of our trash, whereas separation allows the material to be composted for beneficial use in farming and gardening. In 2015, we gratefully received two grants, one from the Sherborn Business Association and one from the Massachusetts DEP, that were used to furnish free kitchen scrap buckets to residents who agreed to participate in the food scrap program. Thanks also to resident Arnie Marcus who paid for the printing of labels for the containers. We also purchased and gave away for free screw-top 5-gallon buckets to allow participants to store up to a week’s worth of food scraps before emptying them



into the Transfer Station food compost bins. The amount of food scraps we are collecting at the Transfer Station is increasing gradually. Just as with all of our recycling programs, Ruane and Father will collect separated food scraps from their customers and bring them to the Transfer Station in support of the effort.

The reduction in food scraps has not, however, seemed to result in a commensurate reduction in trash weight! On a month by month basis, total trash weight has been creeping upwards along with our trash-per-capita and trash-per-household calculations. Possible reasons for this may be: more real estate turning over in the past year, resulting in more trash as residents “clean out” their old or new residences; or higher levels of consumption as residents feel more confident of the economic recovery. Regardless of the reasons, our committee would like to help residents become more aware of how much they are throwing out and to persuade them of how simple it would be to divert much more material out of the trash and into the recycling stream.

Our Swap Shop (for reusable items) and our “Styrofoam” collection program (for the seemingly endless stream of discarded polystyrene shipping material) continue to be extremely well-received and they have helped to keep a large volume of material out of our trash. We are fortunate that we have had a very reliable “staff” of volunteers to keep the Swap Shop in good order and to keep our customers happy.

For the past several years, the Committee has published an online newsletter in order to acquaint residents with issues in the recycling world and beyond, but we were discouraged with the expense and the losing struggle to attract subscribers. When the online medium Sherborn NextDoor appeared on the scene, we saw it as a free forum for posting information, with an ever-growing subscriber base. We feel we can reach more residents and probably quite a few who would not have subscribed to our cause-dedicated newsletter, which we have therefore terminated. Using Sherborn NextDoor allows us to inform people about changes to our program or activities that we are sponsoring. Check it out at <https://nextdoor.com/city/sherborn--ma/>.

Other notable recycling developments:

- After months of review and discussion, the Committee completed and submitted to the Town Administrator for approval a set of Rules and Regulations for governing all activities at the Transfer Station/Recycling Center.
- The Sherborn Garden Club donated 50 daffodil bulbs for beautifying the entrance to the Transfer Station, and Scout Ben Chester and his mother Kim planted them along the entryway in September; we look forward to spring when they will cheer us with their bright yellow color!
- Heavy porcelain fixtures (outdated/broken toilets and sinks) that were previously relegated to the trash bin for pointless incineration are now being collected separately for hauling by a vendor who crushes them to use for aggregate and fill; this method of disposal is far more environmentally responsible, but comes at a modest price,

which may eventually result in a disposal fee to residents for these heavy items.

- As our previous electronics recycling contractor began offering reduced services and sharply higher prices, we contracted with a different firm, whose service and prices so far have been most satisfactory and economical.

We were very successful in our applications for grants from the DEP in 2015. Our diligence in establishing and maintaining 9 state-specified recycling practices resulted in the award of some incentive grants from the DEP in response to our applications, with the stipulation that the money received be spent on new or expanded recycling programs. We also received a 2-year grant for the hauling and processing of mattresses and box springs, which will allow us to furnish residents with fee-free recycling of those items for the 2-year grant duration. Another grant will help us to purchase more of the green town-labeled recycling bins that we use to welcome new residents into our programs.

Sadly, 2 valuable members of our Committee resigned to pursue other tasks; Rashel Masters, who needed to devote more time to welcoming her first child, and Scott Embree, who was elected to the Sherborn School Committee. We thank them both for their valuable service. We are, though, pleased to welcome 2 new, enthusiastic committee members: Anne MacDonough and Chelle Subber. In order to help orient our new and future members, we have created a document describing our various activities and clarifying expectations for member participation.

I offer sincere thanks to all of the members of the Recycling Committee and to our loyal Associates and Friends for their continual dedication and hard work in advancing the cause of reducing waste, and reusing and recycling materials in the hope that future generations will not run out of resources.

For the most up-to-date information about our program, please consult our website: [recycling.sherbornma.org](http://recycling.sherbornma.org)

Respectfully submitted,

Carol S. Rubenstein, Chair

## Energy Committee

In 2015, there were three important events accomplished by the Energy Committee as well as a fourth event that represents a significant energy achievement though the Energy Committee was not directly involved. These included a second Green Communities grant, a letter of intent to install solar panels on Town buildings, and filing of our annual report for our Green Communities efforts. The fourth even is an exciting solar development that will take place in 2016.

The first important event was the successful application for a second Green Communities grant to Sherborn in the competitive round of that program. The \$77,800 grant



brought the total received from Green Communities to \$215,250. The grant funded three projects at Pine Hill School. The work included an upgrade to the unit ventilators in the classrooms, an upgrade to the air handlers in the gymnasium and library and air sealing and insulation in the soffits of the school. All of these projects have been completed and are projected to annually save more than \$9,600 and 250 tons of greenhouse gases.

In late 2015, the Town Administrator signed a Letter of Intent with Blue Wave Capital to install solar PV panels on the CMD Garage and Fire Station #1. The agreement calls for a purchasing the electricity produced by the panels for a fixed price for 20 years. A contract for the project is being reviewed and will hopefully be signed in 2016. This project is a result of a regional procurement through the Metropolitan Area Planning Council.

In December, our Green Communities Annual Report was submitted to the Massachusetts Department of Energy Resources. The report showed significant decline in energy consumption of almost 16% from our baseline year of FY2009. It should be noted the decline does not yet include the recently-completed projects at Pine Hill School. Since the reports are based on fiscal years, the full impact of those projects will not be reflected until FY2017.

The final exciting event is a major solar PV project at the ADESA site. The company will be installing solar canopies in its parking lot that will have a capacity of 4.2 megawatts. They will provide about 87% of ADESA's consumption. The canopies will straddle the Town line with Framingham but 82% of it will be in Sherborn. The Planning Board granted a special permit modification to allow the canopies to be constructed in the parking lot.

In 2016, the Committee will be working on what other efforts might be undertaken to reduce energy consumption in order to reduce costs and greenhouse gas emissions. The Committee is also open to new members with an interest in energy-related and sustainability matters. We would like to thank Gino Carlucci, Town Planner, for his extensive and ongoing contributions as well as to Kecia Lifton, a former member, for her continued help with the Pine Hill project.

Respectively submitted,

Michael Lesser, Chairman

# FINANCIAL

## Capital Budget Committee Report, April 2015

Bob Searle (Chairman), Erik Sirri, Ben Williams

**Introduction and context** - The Capital Budget Committee, appointed by the Town Moderator, is responsible for assessing the need for capital expenditures or programs (usually more than \$10,000 and five-year life), recommending action to the Advisory Committee and reporting to voters at Town Meeting. Our objective is to provide a credible plan to fulfill the Town's ongoing capital needs, taking into account both current and anticipated future requests, without unduly burdening the taxpayer. The Capital Budget plan is typically funded with debt that is excluded from the Prop 2½ property tax levy limit, and the proposed annual borrowings are subject to ballot approval. Thus, annual excluded debt payment must be raised in taxes above the operating budget. Capital items can also be funded through non-excluded debt, in which case the annual cost of the non-excluded debt must be absorbed within tax levy limits, or by transfer from Free Cash.

Because of careful cost management by school and town officials, along with tight fiscal guidance from the Sherborn Advisory Committee and a healthy free cash situation, many of this year's capital requests can be funded by means other than exempt debt. Setting the library request aside, capital requests to be funded with exempt debt could total \$420,960 if the Town approves all requests. While Sherborn's short term finances are relatively strong, there continue to be several longer-term trends and structural challenges, noted last year, that we should take into account, including:

- **An overdependence on residential property taxes for our revenue.** Over 86% of Sherborn's revenue comes from residential property taxes, which is second highest among the 351 cities and towns in the state (source: MA Department of Revenue).
- **A high residential tax rate.** Our tax rate for 2015 was \$20.32 per thousand, which is slightly lower than last year's \$20.34. While we were able to stop the upward trend in our tax rate, it is still higher than all but 15 of the cities and towns in Massachusetts. It is perhaps more relevant to compare our tax rate to towns in Metro West in which people might consider buying a house, and among this group Sherborn's rate is the highest. The closest "competitor" is Carlisle (\$19.00); and Dover (\$12.70), Lincoln (\$14.15), and Boxborough (\$16.65) are significantly lower (source: MA Department of Revenue). If it hasn't happened already, our tax rate will start affecting property values at some point.
- **Expected growth of pension and health care obligations.** Recent analysis projects the Town's pension and health care obligations to grow by at least 7% per year, which is much faster than the maximum 2.5% increase in taxes that is allowed by law without an override vote. (*Source: Middlesex County Retirement System and Odyssey Advisors, retiree health benefits actuaries*). Segal Consulting's analysis of the Middlesex County Retirement System estimates Sherborn's unfunded liability at \$9.6M as of January 1, 2014. These benefits are contractual obligations, so there is no option to pay less than what is legally mandated. In the absence of other revenue sources, the growth in these obligations will force us to reduce spending in other areas.

These trends and structural challenges are concerning, and they create a tension as we consider capital requests. On one hand, we need to make investments in order to maintain services, public safety, and quality of life. On the other hand, the trends and circumstances outlined above suggest that Sherborn is at some risk of serious financial difficulty at some point in the future unless we take steps to change the situation.

Within that context, the Capital Budget Committee urges the Selectmen, school administration/committees and Sherborn Advisory Committee to consider the following:

- **Look across Town departments** for opportunities to share resources and realize economies of scale. For example, we should be looking at our capital needs across buildings, equipment, and departments. This year's request for surge protection across town buildings is a good example of this approach.
- More broadly, **Sherborn should seriously explore regionalizing** where it makes sense both financially and operationally. Last year, the Capital Budget Committee suggested that the Selectmen to appoint a working group to identify opportunities to regionalize, quantifying the pros and cons of various options, and making recommendations to the Town. We still believe this is an idea that has merit.
- While we believe there are opportunities to continue to improve our cost management, this alone will not provide a complete solution. In order to reverse some of the trends outlined above, **Sherborn must address its revenue problem.** We recognize that efforts have been made in the past, that there is no single "silver bullet" solution, and that there is justifiable concern that diversifying our revenue sources could have an adverse effect on the character of the Town. That said, we believe that without some improvement on the revenue side of the equation, Sherborn is at some risk of a long, slow decline in our ability to provide the services and maintain the character that makes the Town an attractive place to live.

**General approach** - The Capital Budget Committee is charged with taking a long-term view of the Town's needs to maintain and enhance infrastructure. Thanks to efforts by the Pine Hill and Regional School Committees, as well as CM&D and the Police and Fire Departments, we have long-range capital plans that provide visibility into the expected investment required to keep up the Town's capital assets and associated services.

It's important to note that, in any given year, the Town can choose to defer specific capital expenditures. However, the needs that those expenditures address do not then disappear, and in some cases delay can result in additional operating costs and capital costs in the future. The Capital Budget Committee strives to balance the desire to be fiscally responsible today with the prudent investment in the Town's infrastructure for tomorrow.

In considering this year's requests, the Capital Budget Committee used the same guiding questions as last year:

- Does the request pertain to an investment that represents a specific, near-term safety issue? And/or
- Does the request represent an investment that will reduce or avoid future costs required to maintain service levels?

In addition, we asked proponents to explore alternatives to debt funding (e.g., grants, fees), as well as less expensive options before finalizing their requests. Many of this year's requests would be funded in ways other than exempt debt, which will lessen the future burden on the town.

The Capital Budget Committee continues to monitor the Town's debt service relative to the overall budget. For FY2016, debt service (including Regional Schools obligations) represents 8.74% of the Town's budget, up from 8.06% in FY2015. This represents a reversal of the downward trend we had experienced from FY12 (8.97%) to FY15, but is still below the 10% benchmark established by the Government Finance Officers Association.

**Recommendations and forecast** - The following table summarizes this year's capital requests and forecasts future requests that proponents have submitted to the Capital Budget Committee. While the amounts indicated for FY2016 are relatively solid estimates, the priorities, needs, timing and dollar amounts for capital requests in future years may change as specific warrant articles are considered at future Town Meetings. Citizens should regard figures for future years only as indications of future needs, and recognize that the inclusion of a request on the capital plan does not indicate endorsement by the Capital Budget Committee.

		FY2016		Capital Budget Forecast				
	Request	Method	CB Action	2017	2018	2019	2020	2021
<b>Town Buildings &amp; Properties</b>								
		\$198,250 exempt debt; \$2,250 from previous year's article						
Pine Hill School ongoing upkeep and investment	\$ 200,500		Favorable action	\$ 248,710	\$ 148,180	\$ 38,280	\$ 398,418	\$ 196,096
Library renovation	\$ 1,000,000	Exempt debt	Favorable action					
Town building capital plans								
<b>CM&amp;D/Traffic Safety</b>								
		\$172,710 exempt debt; remainder from previous year's article						
Replace 2 one-ton dump trucks	\$ 180,000		Favorable action					
Future fleet replacement				\$ 230,000	\$ 220,000	\$ 130,000	\$ 110,000	\$ 160,000
		\$50,000 non-exempt debt and \$45,000 leftover Western Avenue funding						
Woodland/Goulding intersection	\$ 95,000		No action					
Replace traffic light controller				\$ 205,000				
Town Hall parking lot & access road enhancement planning	\$ 10,000	Free cash	No action					
Fencing at the transfer station - wetlands area	\$ 13,500	Free cash	Favorable action					
<b>Fire/Rescue/Police</b>								
Maintain and fix town hydrants - Forest and Farm	\$ 45,000	Free cash	Favorable action					
Replace ambulance				\$ 175,000				
Replace E-2						\$ 400,000		
Police cruiser fleet				\$ 383,400				\$ 54,353
<b>Dover/Sherborn Region</b>								
DSMS/HS ongoing upkeep and investment (Sherborn's share, shown here, is 45.55% of total)	\$ 163,069	Free cash	Favorable action	\$ 220,000	\$ 95,500	\$ 203,000	\$ 234,000	\$ 115,000
DSMS roof replacement (Sherborn's share)							\$ 507,000	
<b>Infrastructure and miscellaneous</b>								
Surge protection for town buildings	\$ 20,000	Free cash	Favorable action					
Town Hall replacement of carpet	\$ 13,500	Current operating budget	No action					
<b>Unspecified</b>				\$ 200,000	\$ 200,000	\$ 200,000	\$ 300,000	\$ 300,000
<b>Capital Budget Requests</b>	\$ 1,740,569			\$ 1,662,110	\$ 663,680	\$ 971,280	\$ 1,549,418	\$ 825,449
<b>Capital Budget Plan (excludes items recommended no action)</b>	\$ 1,622,069							
<b>Amount to be funded with exempt debt</b>	\$ 1,420,960							

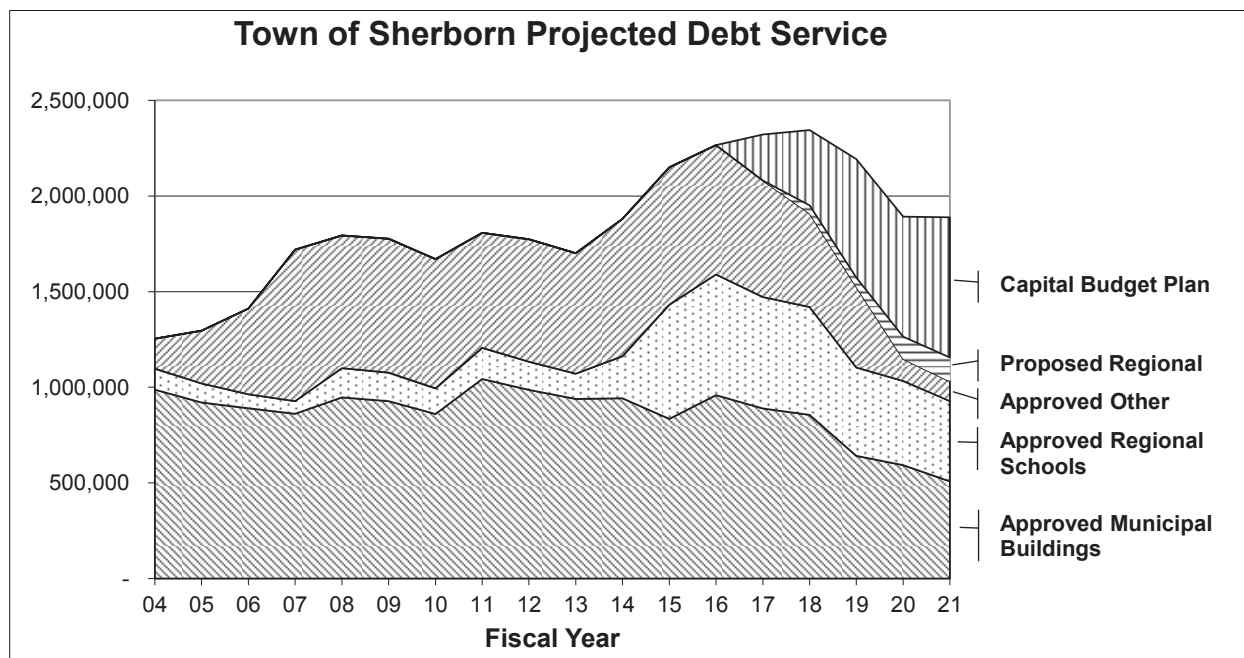
This year's requests included funds: for extensive renovations and upgrades to the library, as part of a public/private effort; to replace two CM&D dump trucks; to redesign the Woodland/Goulding Street West intersection; to enhance Town Hall parking and access; to add fencing at the Transfer; to do repair work on the hydrant at Forest and Farm

Streets; for surge protection at several town buildings; for carpet replacement at Town Hall; and for ongoing upkeep and investment at Pine Hill School and the Regional Schools. The committee explored a proposal from the Police Department to consider a different approach to purchasing and managing our cruiser fleet, but we were unable to fully analyze the idea and hope that the Town will appoint a task force to fully vet the idea for next year.

Capital requests for FY2016 totaled \$1.74M. The Capital Budget Committee voted to recommend no action on the Woodland/Goulding Street West intersection, Town Hall parking and access, and Town Hall carpet replacement (see discussion below), so the planned capital was \$1.62M. The Transfer Station fencing, hydrant repair, regional school maintenance, and surge protection would be funded out of Free Cash rather than exempt debt if the voters approve them, as would the Town Hall parking and access project. Town Hall carpeting was to be funded out of current operating budget, and some of the Pine Hill and CM&D costs would be funded with resources remaining from previous articles. The Woodland/Goulding Street West project would be funded by a combination of Chapter 90 and exempt debt. When all of these variables are factored in, the amount to be funded with exempt debt would be between \$1.33-1.42M.

These projects will push forecasted debt service from a projected \$2.15M in FY2015 to \$2.26M in FY2016. Projected debt service grows to \$2.32M in FY2017, holds relatively steady at \$2.30M in FY2018, and then drops to \$1.89M in FY2019. These projections include ongoing investment in Pine Hill and the Regional Schools, as well as ongoing CM&D and Fire Department equipment replacement. Further out, we anticipate a significant cost for roof replacement at the Middle School.

It's important to note that, while the capital plans developed by various committees give us better visibility of future needs, the table above does not represent the full picture. In other words, there are sure to be additional requests, so the information we have now could be thought of as the floor for capital requests.



Final determinations for all articles are made by vote at Town Meeting and by ballot approval at the May 13<sup>th</sup> Town elections for those articles funded through debt-exclusion override. The following summarizes the Capital Budget Committee's opinions and recommendations to voters for the April 28, 2015 Annual Town Meeting:

**Sherborn School Committee / Pine Hill School Building Subcommittee** – Capital needs for Pine Hill School – \$200,500 was requested for maintenance of and improvements to Pine Hill School. This request funds Year 3 of the 20-year capital needs plan for the school. The school building has been well cared for, but is over fifty years old. As such, regular improvements are needed to keep it safe, energy efficient, and suitable for providing an excellent education. Of the amount requested, \$17,000 is for air handling units, \$18,600 for classroom univents, \$44,000 for curbing and sidewalk repairs, \$28,000 for classroom windows, \$61,000 for soffit and roof insulation work, \$63,500 for storm drains, and \$50,000 for an early childhood playground. These projects total \$282,100; \$31,600 is available from the FY 2015 capital article to be applied to the soffit/roof project, and \$50,000 for the playground is covered by a private donation. The net amount funded by this Article is \$200,500. **We recommended favorable action and that \$198,250 be funded through exempt debt, and \$2,250 be funded from resources remaining from previous articles.**



**Sherborn Library Board of Trustees** – Sherborn Library Renovation and Expansion – \$1,000,000 requested. The Library Trustees’ plan for expanding the library includes a new public meeting space, a separate children’s room, and an elevator; it also updates the existing space to meet current standards of accessibility, safety, and energy efficiency. The entire project is expected to cost \$7,479,436, of which \$3,633,603 will be met by state grants; \$2,845,833 has been raised privately, leaving \$1,000,000 to be financed by the Town. We believe the renovation/expansion will provide a major enhancement to an important asset of the town. **We recommended favorable action and that \$1,000,000 be funded through exempt debt.**

**CM&D – Two One-ton Dump Trucks** – \$180,000 requested. This request will fund replacement of two trucks that are at the end of their useful lives. **We recommended favorable action and that \$172,710 be funded through exempt debt, with the remainder coming from resources from previous articles.**

**Engineering and Construction of the Woodland/Goulding Intersection** – \$95,000 requested. An engineering study, funded by a previous Town Meeting, resulted in a new design intended to force vehicles to slower speeds for this intersection. Capital Budget notes that safety has been improved at other locations by simple means like stop signs, such as at the nearby 3-way intersection of Woodland and Mill Streets, and recommends that other options be explored before resorting to this very expensive construction. **We recommended no action.**

**Town Hall parking lot and access road** - \$10,000 was requested for the engineering and design of additional parking for Town Hall and an access road to run from the parking lot next to Town Hall to Sawin Street. The proposed road will provide for better circulation around Town Hall, but could run through the Town property adjacent to Town Hall at 23 Washington Street. As such, it could lower the value of that property should the Town wish to resell it. The \$10,000 cost is therefore likely an underestimate of the true economic cost of the proposed road to the Town. **We recommended no action**

**Transfer station fencing** - \$13,500 was requested for the construction of a fence around the transfer station. The proposed 12-foot high black chain link fence will be keep trash from blowing out of the transfer station and into the wetlands south of the facility. The proposed funds are sufficient to construct the fence and to remove trash that has previously blown into the wetlands. **We recommended favorable action and that \$13,500 be funded through Free Cash.**

**Farm & Forest Streets hydrant repair** - \$45,000 was requested to repair the fire hydrant and piping at the intersection of Farm and Forest streets. There is a 100-year old pipe that runs from Farm Pond to the old Medfield State Hospital. Because there is no gate valve on the pipe at the Pond, were the pipe to develop a leak east of Forest Street it could drain the entirety of Farm Pond into the Charles River. To remedy this situation, it is proposed that the pipe be capped just past the hydrant at Farm and Forest streets, where it is 18 feet below ground level. As the pipe is being capped, repairs will be made to the hydrant pipe and its foundation that will improve water flow to the hydrant. **We recommended favorable action and that \$45,000 be funded through Free Cash.**

**Regional Schools capital improvements** - Funds were requested for capital improvements to the Dover-Sherborn Regional School campus. Sherborn’s share of these expenses is 45.55% of the total cost, or \$163,069. The capital improvements are for five or six buildings on the campus, and include exterior LED lighting for the entire campus, installation of a second water well, recommissioning of the emergency generator, major (non periodic) painting of stairwells and common areas in the middle school, complete painting of the Mudge Auditorium, painting the middle school gymnasium, carpet replacement in the offices at the middle and high schools and in the library at the middle school, complete refurbishment of both the middle and high school gymnasium floors, replacement of the power divider curtain in the high school gymnasium, campus-wide asphalt repair and re-striping (as needed), and security enhancements. The projects are consistent with the Region’s 20-year Capital Needs Plan. **We recommended favorable action and that \$163,069 be funded through Free Cash.**

**Surge protection for Town buildings** - On three occasions since 2008, the Town has suffered lightning-induced power line surges that damaged Town buildings. None of the damaged buildings have transient voltage surge protection on the incoming power lines. This warrant article will engage a company specializing in lightning protection to perform the resistance to ground testing, select the appropriate power main service panel surge protection devices, purchase them and manage an electrical subcontractor in the installation of the devices. The buildings to be protected include the Police Station, Town Hall, Fire Station #1 & #2, and the CM&D garage. **We recommended favorable action and that \$20,000 be funded through Free Cash.**

**Replacement of carpeting in Town Hall** - \$13,500 was requested to replace carpeting in Town hall. The carpeting is 11 years old and is showing its age. Some stains in the carpet cannot be removed with cleaning. It was determined that this item will be funded from the current Town operating budget, rather than from exempt borrowing or free cash. **We recommended no action**

**FINANCE DIRECTOR / ACCOUNTANT ANNUAL REPORT**  
**TOWN OF SHERBORN**  
**Combined Balance Sheet - All Fund Types & Account Group**  
Year ended June 30, 2015

	Governmental Fund Types				Fiduciary Trust & Agency	L-T Debt Account Group	Totals (Memo Only)
	General	Special Revenue	Capital Projects	Enterprise Fund			
<b>Assets</b>							
Cash & investments	3,247,213	990,257	2,009,552	-	6,350,083	-	12,597,105
Receivables:							
Property taxes	779,187	-	-	-	-	-	-
Excise Taxes	37,589	-	-	-	-	-	779,187
Intergovernmental	-	39,477	62,089	-	-	-	37,589
Water	-	-	-	-	-	-	101,566
Landfill	-	-	-	-	-	-	-
Other	-	37,667	-	-	10,858	-	-
Special assessments	-	-	-	-	-	-	48,525
Due from other funds	-	-	-	-	-	-	-
Fixed Assets	-	-	-	-	-	-	-
Inventory	-	-	-	-	-	-	-
Other Assets (FSA Deposit)	630	-	-	-	-	-	630
Amount to be provided-debt	-	-	-	-	-	7,748,360	7,748,360
Loans Authorized	-	-	9,875,232	-	-	-	9,875,232
<b>Total assets</b>	<b>4,064,619</b>	<b>1,067,400</b>	<b>11,946,873</b>	<b>-</b>	<b>6,360,942</b>	<b>7,748,360</b>	<b>31,188,194</b>
<b>Liabilities &amp; reserves</b>							
Warrants & accounts payable	-	-	-	-	-	-	-
Payrolls payable & withholdings	104,204	-	-	-	-	-	104,204
Due to other funds	-	-	-	-	-	-	-
Other liabilities	10,646	-	-	-	-	-	10,646
Notes payable	-	-	491,000	-	-	-	491,000
Bonds payable	-	-	-	-	-	-	-
Loans Authorized and Unissued	-	-	9,875,232	-	-	7,748,360	7,748,360
Allowance for Abatements & Exemp	404,909	-	-	-	-	-	9,875,232
Deferred revenue	411,867	77,144	62,089	-	-	-	404,909
<b>Total liabilities &amp; reserves</b>	<b>931,625</b>	<b>77,144</b>	<b>10,428,321</b>	<b>-</b>	<b>10,858</b>	<b>-</b>	<b>561,958</b>
					<b>10,858</b>	<b>7,748,360</b>	<b>19,196,308</b>
<b>Fund balances</b>							
Reserved							
Contributed Capital	-	-	-	-	-	-	-
Encumbrances	108,407	-	-	-	-	-	108,407
Continued appropriations	-	-	1,518,552	-	-	-	1,518,552
Expenditures	507,268	-	-	-	-	-	507,268
Amortized Premiums	26,041	-	-	-	-	-	26,041
Future Debt Exclusion	373,301	-	-	-	-	-	373,301
Designated	-	-	-	-	6,350,083	-	6,350,083
FB res Approp Deficits	-	-	-	-	-	-	-
Special Purposes - petty cash	1,025	2,000	-	-	-	-	3,025
Special Purposes - tax title and perpetual care	3,596	-	-	-	-	-	3,596
Undesignated	2,113,355	988,257	-	-	(20,921)	-	3,080,691
<b>Total fund balances</b>	<b>3,132,994</b>	<b>990,257</b>	<b>1,518,552</b>	<b>-</b>	<b>6,329,163</b>	<b>-</b>	<b>11,970,965</b>
<b>Total liabilities and fund balances</b>	<b>4,064,619</b>	<b>1,067,400</b>	<b>11,946,873</b>	<b>-</b>	<b>6,340,021</b>	<b>7,748,360</b>	<b>31,167,273</b>

**FINANCE DIRECTOR / ACCOUNTANT ANNUAL REPORT**

**TOWN OF SHERBORN**

**General Fund Revenue**

Year ended June 30, 2015

	FY 2015 Budget	Transfers / Adjustments	Final Budget After Proforma	Recap Budget	Actual Revenue	Adjustments	Revenue +/- Budget
<b><u>TAXES</u></b>							
<b><u>PERSONAL PROPERTY TAX</u></b>							
2014 Personal Property Tax	\$ -	\$ -	\$ -	\$ -	\$ 759	\$ -	\$ -
2015 Personal Property Tax	\$ 528,989	\$ -	\$ 528,989	\$ 528,989	\$ 528,451	\$ -	\$ -
<b>SUBTOTAL PERSONAL PROPERTY TAX</b>	<b>\$ 528,989</b>	<b>\$ -</b>	<b>\$ 528,989</b>	<b>\$ 528,989</b>	<b>\$ 529,210</b>	<b>\$ -</b>	<b>\$ 221</b>
<b><u>REAL ESTATE TAX</u></b>							
2014 Real Estate Tax	\$ -	\$ -	\$ -	\$ -	\$ 196,126	\$ -	\$ -
2015 Real Estate Tax	\$ 22,276,130	\$ -	\$ 22,276,130	\$ 22,276,130	\$ 21,909,623	\$ -	\$ -
<b>SUBTOTAL REAL ESTATE TAX</b>	<b>\$ 22,276,130</b>	<b>\$ -</b>	<b>\$ 22,276,130</b>	<b>\$ 22,276,130</b>	<b>\$ 22,105,749</b>	<b>\$ -</b>	<b>\$ (170,381)</b>
<b><u>MOTOR VEHICLE EXCISE TAX</u></b>							
2011 Motor Vehicle Excise	\$ -	\$ -	\$ -	\$ -	\$ 45	\$ -	\$ -
2012 Motor Vehicle Excise	\$ -	\$ -	\$ -	\$ -	\$ 113	\$ -	\$ -
2013 Motor Vehicle Excise	\$ -	\$ -	\$ -	\$ -	\$ 1,001	\$ -	\$ -
2014 Motor Vehicle Excise	\$ 30,000	\$ -	\$ 30,000	\$ 30,000	\$ 81,601	\$ -	\$ -
2015 Motor Vehicle Excise	\$ 670,000	\$ -	\$ 670,000	\$ 670,000	\$ 699,519	\$ -	\$ -
<b>SUBTOTAL MOTOR VEHICLE EXCISE TAX</b>	<b>\$ 700,000</b>	<b>\$ -</b>	<b>\$ 700,000</b>	<b>\$ 700,000</b>	<b>\$ 782,279</b>	<b>\$ -</b>	<b>\$ 82,279</b>
<b><u>OTHER EXCISE TAX</u></b>							
Meals Tax	\$ 30,000	\$ -	\$ 30,000	\$ 30,000	\$ 37,520	\$ -	\$ -
Room Occupancy	\$ -	\$ -	\$ -	\$ -	\$ 3,386	\$ -	\$ -
Boat Excise 2014	\$ -	\$ -	\$ -	\$ -	\$ 478	\$ -	\$ -
Boat Excise 2015	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>SUBTOTAL OTHER EXCISE TAX</b>	<b>\$ 30,000</b>	<b>\$ -</b>	<b>\$ 30,000</b>	<b>\$ 30,000</b>	<b>\$ 41,384</b>	<b>\$ -</b>	<b>\$ 11,384</b>
<b><u>PENALTIES &amp; INTEREST</u></b>							
Penalties & Interest	\$ 51,000	\$ -	\$ 51,000	\$ -	\$ 48,514	\$ -	\$ -
FED Pilot	\$ -	\$ -	\$ -	\$ -	\$ 168	\$ -	\$ -
Deferred Tax Penalties & Interest	\$ -	\$ -	\$ -	\$ -	\$ 615	\$ -	\$ -
<b>SUBTOTAL PENALTIES &amp; INTEREST</b>	<b>\$ 51,000</b>	<b>\$ -</b>	<b>\$ 51,000</b>	<b>\$ -</b>	<b>\$ 49,297</b>	<b>\$ -</b>	<b>\$ 49,297</b>
<b>TOTAL TAX REVENUE</b>	<b>\$ 23,586,119</b>	<b>\$ -</b>	<b>\$ 23,586,119</b>	<b>\$ 23,535,119</b>	<b>\$ 23,507,919</b>	<b>\$ -</b>	<b>\$ (27,200)</b>
<b><u>CHARGES FOR SERVICES</u></b>							
Service Charges: Municipal Lien Certificates	\$ -	\$ -	\$ -	\$ -	\$ 3,575	\$ -	\$ -
Service Charges: Tax Agencies	\$ -	\$ -	\$ -	\$ -	\$ 1,543	\$ -	\$ -
Service Charges: Police Off Duty Administration	\$ -	\$ -	\$ -	\$ -	\$ 3,574	\$ -	\$ -
Service Charges: Police Report	\$ -	\$ -	\$ -	\$ -	\$ 1,265	\$ -	\$ -
Service Charges: Fire Off Duty Administration	\$ -	\$ -	\$ -	\$ -	\$ 230	\$ -	\$ -
Service Charges: Vet Marker Base	\$ -	\$ -	\$ -	\$ -	\$ 810	\$ -	\$ -
<b>TOTAL CHARGES FOR SERVICES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 10,996</b>	<b>\$ -</b>	<b>\$ 10,996</b>
<b><u>DEPARTMENTAL REVENUE</u></b>							
Library Fines	\$ 5,000	\$ -	\$ 5,000	\$ 5,000	\$ 3,937	\$ -	\$ -
Cemetery Burial Fees	\$ 6,500	\$ -	\$ 6,500	\$ -	\$ 2,850	\$ -	\$ -
Selectmen Sale of Publications	\$ -	\$ -	\$ -	\$ -	\$ 1,508	\$ -	\$ -
<b>TOTAL DEPARTMENTAL REVENUE</b>	<b>\$ 11,500</b>	<b>\$ -</b>	<b>\$ 11,500</b>	<b>\$ 11,500</b>	<b>\$ 8,295</b>	<b>\$ -</b>	<b>\$ (3,205)</b>

**Service Charges: Municipal Lien Certificates**  
**Service Charges: Tax Agencies**  
**Service Charges: Police Off Duty Administration**  
**Service Charges: Police Report**  
**Service Charges: Fire Off Duty Administration**  
**Service Charges: Vet Marker Base**

**Library Fines**  
**Cemetery Burial Fees**  
**Selectmen Sale of Publications**

**FINANCE DIRECTOR / ACCOUNTANT ANNUAL REPORT**  
**TOWN OF SHERBORN**  
General Fund Revenue  
Year ended June 30, 2015

	FY 2015 Budget	Transfers / Adjustments	Final Budget After Proforma	Recap Budget	Actual Revenue	Adjustments	Revenue +/- Budget
<b><u>FEE REVENUE</u></b>							
Fees: Town Services							
Fees: Treasurer	\$ 1,350 \$	-	\$ -	-	\$ 16,769 \$	-	\$ -
Fees: Deputy Collector	\$ 4,739 \$	-	\$ 4,739 \$	-	\$ 253 \$	-	\$ -
Fees: Collector	\$ 13,445 \$	-	\$ 13,445 \$	-	\$ 3,741 \$	-	\$ -
Fees: Town Clerk	\$ 3,270 \$	-	\$ 3,270 \$	-	\$ 10,688 \$	-	\$ -
Fees: Conservation Hearings	\$ 22,800 \$	-	\$ 22,800 \$	-	\$ 3,340 \$	-	\$ -
Fees: PB Hearings	\$ 1,500 \$	-	\$ 1,500 \$	-	\$ 27,031 \$	-	\$ -
Fees: Zoning Board of Appeals	\$ 1,800 \$	-	\$ 1,800 \$	-	\$ 20,520 \$	-	\$ -
Fees: Towing	-	-	-	-	\$ 1,025 \$	-	\$ -
Fees: Cruiser	-	-	-	-	\$ 10,920 \$	-	\$ -
Fees: Recycle Books	-	-	-	-	\$ 100 \$	-	\$ -
Fees: Board of Health	-	-	-	-	\$ 348 \$	-	\$ -
<b>TOTAL FEE REVENUE</b>	\$ 53,750 \$	-	\$ 53,750 \$	-	\$ 58,869 \$	-	\$ -
	\$ 102,654 \$	-	\$ 101,304 \$	\$ 102,654 \$	\$ 153,603 \$	-	\$ 50,949
<b><u>RENTAL REVENUE</u></b>							
Rentals							
Affordable Housing - Ground Lease	\$ 50,000 \$	-	\$ 50,000 \$	\$ 50,000 \$	\$ 49,550 \$	-	\$ -
<b>TOTAL RENTAL REVENUE</b>	\$ - \$	-	\$ -	-	\$ 337 \$	-	\$ -
	\$ 50,000 \$	-	\$ 50,000 \$	\$ 50,000 \$	\$ 49,887 \$	-	\$ (113)
<b><u>LICENSE &amp; PERMIT REVENUE</u></b>							
Alcoholic Beverage License	\$ 7,500 \$	-	\$ 7,500 \$	-	\$ 7,650 \$	-	\$ -
Cablevision Franchise Fee	\$ 3,700 \$	-	\$ 3,700 \$	-	\$ 304 \$	-	\$ -
Firearms License	\$ 1,550 \$	-	\$ 1,550 \$	-	\$ 938 \$	-	\$ -
Stable License	\$ 620 \$	-	\$ 620 \$	-	\$ 540 \$	-	\$ -
Victular Licenses	\$ 250 \$	-	\$ 250 \$	-	\$ 250 \$	-	\$ -
Other Permits	-	-	-	-	\$ 475 \$	-	\$ -
Fire Permits	\$ 7,780 \$	-	\$ 7,780 \$	-	\$ 2,820 \$	-	\$ -
Smoke Detector Insp	\$ 3,675 \$	-	\$ 3,675 \$	-	\$ 9,022 \$	-	\$ -
Building Permits	\$ 90,000 \$	-	\$ 90,000 \$	-	\$ 112,647 \$	-	\$ -
Gas Permits	\$ 3,975 \$	-	\$ 3,975 \$	-	\$ 3,407 \$	-	\$ -
Plumbing Permits	\$ 4,600 \$	-	\$ 4,600 \$	-	\$ 4,160 \$	-	\$ -
Wiring Permits	\$ 11,350 \$	-	\$ 11,350 \$	-	\$ 10,222 \$	-	\$ -
<b>TOTAL LICENSE &amp; PERMIT REVENUE</b>	\$ 135,000 \$	-	\$ 135,000 \$	\$ 135,000 \$	\$ 152,435 \$	-	\$ 17,435
<b><u>FINES &amp; FORFEIT REVENUE</u></b>							
Fines: Town Clerk	\$ 2,700 \$	-	\$ 2,700 \$	-	\$ 1,500 \$	-	\$ -
Fines: Selectmen	\$ 550 \$	-	\$ 550 \$	-	\$ 330 \$	-	\$ -
Fines: Parking Fines	-	-	-	-	\$ 3,555 \$	-	\$ -
Registry Clearing Fee	\$ 1,300 \$	-	\$ 1,300 \$	-	\$ 640 \$	-	\$ -
Dog License Fees & Penalties	\$ 20,350 \$	-	\$ 20,350 \$	-	\$ 22,341 \$	-	\$ -
Motor Vehicle Civil Court Fine	\$ 34,100 \$	-	\$ 34,100 \$	-	\$ 38,459 \$	-	\$ -
Court Fines	\$ 21,000 \$	-	\$ 21,000 \$	-	\$ 11,045 \$	-	\$ -
Motor Vehicle Fines	-	-	-	-	\$ 5,570 \$	-	\$ -
<b>TOTAL FINES &amp; FORFEIT REVENUE</b>	\$ 80,000 \$	-	\$ 80,000 \$	\$ 80,000 \$	\$ 83,440 \$	-	\$ 3,440
<b><u>INVESTMENT INCOME</u></b>							
Earnings on Investments	\$ 10,000 \$	-	\$ 10,000 \$	-	\$ 9,555 \$	-	\$ -
<b>TOTAL INVESTMENT INCOME</b>	\$ 10,000 \$	-	\$ 10,000 \$	\$ 10,000 \$	\$ 9,555 \$	-	\$ (445)
<b><u>MISCELLANEOUS RECURRING</u></b>							
Roll Back Taxes	\$ - \$	-	\$ -	-	\$ 31,484 \$	-	\$ -
Tax Liens	\$ - \$	-	\$ -	-	\$ 36,468 \$	-	\$ -
<b>TOTAL MISCELLANEOUS RECURRING</b>	\$ - \$	-	\$ -	-	\$ 67,952 \$	-	\$ 67,952



**FINANCE DIRECTOR / ACCOUNTANT ANNUAL REPORT**  
**TOWN OF SHERBORN**  
General Fund Revenue  
Year ended June 30, 2015

	FY 2015 Budget	Transfers / Adjustments	Final Budget After Proforma	Recap Budget	Actual Revenue	Adjustments	Revenue +/- Budget
<b><u>MISCELLANEOUS NON-RECURRING</u></b>							
Sale of Inventory	\$ -	\$ -	\$ -	\$ -	\$ 4,050	\$ -	\$ -
Tax Liens	\$ -	\$ -	\$ -	\$ -	\$ 19,838	\$ -	\$ -
Misc: Treasurer	\$ -	\$ -	\$ -	\$ -	\$ 11,635	\$ -	\$ -
Misc: Fire Department	\$ -	\$ -	\$ -	\$ -	\$ 75	\$ -	\$ -
<b>TOTAL MISCELLANEOUS NON-RECURRING</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 35,598</b>	<b>\$ -</b>	<b>\$ 35,598</b>
<b><u>STATE LOCAL AID</u></b>							
Abatements to Elderly	\$ 9,517	\$ -	\$ 9,517	\$ 9,517	\$ 1,004	\$ -	\$ -
State Owned Land	\$ 12,255	\$ -	\$ 12,255	\$ 12,255	\$ 12,255	\$ -	\$ -
Unrestricted General Government Aid	\$ 192,744	\$ -	\$ 192,744	\$ 198,632	\$ 192,744	\$ -	\$ -
Chapter 70	\$ 545,223	\$ -	\$ 545,223	\$ 545,223	\$ 545,223	\$ -	\$ -
Veterans	\$ 17,330	\$ -	\$ 17,330	\$ 17,330	\$ 25,892	\$ -	\$ -
Massachusetts School Building Authority Grant	\$ 293,478	\$ -	\$ 293,478	\$ 293,478	\$ 293,478	\$ -	\$ -
<b>TOTAL STATE LOCAL AID</b>	<b>\$ 1,070,547</b>	<b>\$ -</b>	<b>\$ 1,070,547</b>	<b>\$ 1,076,435</b>	<b>\$ 1,070,596</b>	<b>\$ -</b>	<b>\$ (5,839)</b>
<b><u>INTERGOVERNMENTAL TRANSFERS</u></b>							
Transfer from Special Revenue Funds	\$ 518,726	\$ -	\$ 518,726	\$ -	\$ 784,158	\$ -	\$ 265,432
Transfer from Trust Funds	\$ 24,616	\$ -	\$ 24,616	\$ -	\$ 24,616	\$ -	\$ -
<b>INTERGOVERNMENTAL TRANSFERS</b>	<b>\$ 543,342</b>	<b>\$ -</b>	<b>\$ 543,342</b>	<b>\$ 543,342</b>	<b>\$ 808,774</b>	<b>\$ -</b>	<b>\$ 265,432</b>
<b>GRAND TOTAL</b>	<b>\$ 25,589,162</b>	<b>\$ -</b>	<b>\$ 25,587,812</b>	<b>\$ 25,544,050</b>	<b>\$ 25,959,050</b>	<b>\$ -</b>	<b>\$ 415,000</b>

**FINANCE DIRECTOR / ACCOUNTANT ANNUAL REPORT**  
**TOWN OF SHERBORN**  
**General Fund Expenditures - Revised**  
**Year ended June 30, 2015**

	ATM Budget	CARRY FORWARD Budgets	CARRY FORWARD (Liquidated)	End of Year Budget, Reserve Fund and Departmental Transfers	Revised Budget	Year to Date 6/30/2015 Expended	Encumbered	Available 06/30/2015
<b>GENERAL GOVERNMENT (100)</b>								
122 Selectmen - Salaries	\$ 234,487			\$ 826	\$ 235,313	\$ 235,312	\$	\$ 1
122 Selectmen - Expenditures	\$ 27,950			-	\$ 27,950	\$ 27,363	\$ 587	\$ (0)
131 Advisory Committee-Salaries	\$ 460			40	\$ 500	\$ 500	\$	\$ -
131 Advisory Committee - Expenses	\$ 3,350			650	\$ 4,000	\$ 3,923	\$	\$ 77
135 Town Accountant - Salaries	\$ 87,869			25,600	\$ 113,469	\$ 113,459	\$	\$ 10
135 Town Accountant - Expenses	\$ 34,650	\$ 2,390		1,000	\$ 38,040	\$ 37,753	\$ 286	\$ (0)
141 Assessors - Salaries	\$ 102,173			(5,000)	\$ 97,173	\$ 92,444	\$	\$ 4,729
141 Assessors - Expenses	\$ 13,880			5,000	\$ 18,880	\$ 13,595	\$ 1,050	\$ 4,235
145 Treasurer - Salaries	\$ 107,851			-	\$ 107,851	\$ 111,171	\$	\$ (3,320)
145 Treasurer - Expenses	\$ 26,697	\$ 626	(316)	-	\$ 27,007	\$ 25,572	\$ 1,149	\$ 285
146 Tax Collector - Salaries	\$ 95,661			-	\$ 95,661	\$ 95,567	\$	\$ 94
146 Tax Collector - Expenses	\$ 20,106	\$ 382	(60)	-	\$ 20,428	\$ 16,249	\$ 1,500	\$ 2,679
151 Legal Counsel - Expenses	\$ 65,000	\$ 2,400		26,435	\$ 93,835	\$ 92,352	\$ 1,482	\$ 1
161 Town Clerk - Salaries	\$ 86,137			(4,800)	\$ 81,337	\$ 81,267	\$	\$ 70
161 Town Clerk - Expenses & Dog Lic Offset	\$ 5,308	\$ 4,613		-	\$ 9,921	\$ 8,549	\$ 1,372	\$ -
162 Election & Registration - Salaries	\$ 28,866			(3,100)	\$ 25,766	\$ 25,685	\$ 81	\$ 81
162 Election & Registration - Expenses	\$ 13,768	\$ 12,925	(253)	888	\$ 27,298	\$ 26,386	\$ 911	\$ 0
171 Conservation - Salaries	\$ 46,526			(5,000)	\$ 41,526	\$ 43,250	\$	\$ (1,724)
171 Conservation - Expenses	\$ 4,978			-	\$ 4,978	\$ 3,573	\$ 985	\$ 419
175 Planning Board - Salaries	\$ 44,021			-	\$ 44,021	\$ 43,520	\$	\$ 501
175 Planning Board - Expenses	\$ 1,560	\$ 81		-	\$ 1,641	\$ 1,419	\$	\$ 222
192 Town Buildings - Expenses	\$ 195,150	\$ 1,274		-	\$ 196,424	\$ 226,194	\$ 16,146	\$ -
<b>TOTAL GENERAL GOVERNMENT</b>	<b>\$ 1,246,448</b>	<b>\$ 24,689</b>	<b>(629)</b>	<b>\$ 88,425</b>	<b>\$ 1,358,934</b>	<b>\$ 1,325,104</b>	<b>\$ 25,469</b>	<b>\$ 8,361</b>
<b>PUBLIC SAFETY (200)</b>								
210 Police - Salaries	\$ 1,332,709			\$ 85,000	\$ 1,417,709	\$ 1,391,695	\$	\$ 26,014
210 Police - Expenses	\$ 94,700			-	\$ 94,700	\$ 92,624	\$ 374	\$ 1,702
210 Police - Cruisers	\$ 40,000			-	\$ 40,000	\$ 39,700	\$ 2,002	\$ (1,702)
220 Fire / Rescue - Salaries	\$ 357,831			(13,700)	\$ 344,131	\$ 340,675	\$	\$ 3,456
220 Fire / Rescue - Expenses	\$ 99,230	\$ 1,429	(226)	-	\$ 100,433	\$ 97,175	\$ 849	\$ 2,409
241 Building Inspectors - Salaries	\$ 69,559			6,760	\$ 76,319	\$ 75,636	\$	\$ 683
241 Building Inspectors - Expenses	\$ 3,000			-	\$ 3,000	\$ 2,934	\$	\$ 66
<b>TOTAL PUBLIC SAFETY</b>	<b>\$ 1,997,029</b>	<b>\$ 1,429</b>	<b>(226)</b>	<b>\$ 78,060</b>	<b>\$ 2,076,292</b>	<b>\$ 2,040,440</b>	<b>\$ 3,224</b>	<b>\$ 32,628</b>
<b>EDUCATION (300)</b>								
301 Dover-Sherborn Regional	\$ 8,995,182			-	\$ 8,995,182	\$ 8,995,182	\$	\$ -
302 Tri-County Reg. Vocational	\$ 29,532			-	\$ 29,532	\$ 29,532	\$	\$ -
303 Sherborn School - Expenses	\$ 6,746,470	\$ 510,171	(46,196)	-	\$ 7,210,445	\$ 6,409,735	\$ 31,142	\$ 769,568
316 Norfolk County Agricultural	\$ 94,081			-	\$ 94,081	\$ 72,382	\$	\$ 21,699
317 Minuteman Regional High School	\$ -			-	\$ -	\$ -	\$	\$ -
<b>TOTAL EDUCATION</b>	<b>\$ 15,865,265</b>	<b>\$ 510,171</b>	<b>(46,196)</b>	<b>\$ -</b>	<b>\$ 16,329,240</b>	<b>\$ 15,506,831</b>	<b>\$ 31,142</b>	<b>\$ 791,267</b>
<b>PUBLIC WORKS (400)</b>								
401 Community Maint. & Devel. - Salaries	\$ 538,488			\$ 53,165	\$ 591,653	\$ 591,605	\$	\$ 48
401 Community Maint. & Devel. - Expenses	\$ 368,173	\$ 23,290		215,120	\$ 606,583	\$ 586,840	\$ 19,634	\$ 109
430 Transfer Station - Expenses	\$ 263,000	\$ 1,219		(7,900)	\$ 256,319	\$ 232,707	\$ 8,615	\$ 14,997
433 Recycling - Expenses	\$ 3,997	\$ 276	(276)	-	\$ 3,997	\$ 2,348	\$ 412	\$ 1,236
491 Cemeteries - Expenses	\$ 58,670			-	\$ 58,670	\$ 55,157	\$ 3,513	\$ -
<b>TOTAL PUBLIC WORKS</b>	<b>\$ 1,232,328</b>	<b>\$ 24,785</b>	<b>(276)</b>	<b>\$ 260,385</b>	<b>\$ 1,517,222</b>	<b>\$ 1,468,658</b>	<b>\$ 32,174</b>	<b>\$ 16,391</b>

**FINANCE DIRECTOR / ACCOUNTANT ANNUAL REPORT**  
**TOWN OF SHERBORN**  
General Fund Expenditures - Revised  
Year ended June 30, 2015

	ATM	CARRY FORWARD Budgets	CARRY FORWARD Budgets	End of Year Budget, Reserve Fund and Departmental Transfers	Revised Budget	Year to Date 6/30/2015 Expended	Encumbered	Available Budget (As of 06/30/2015)
	Budget	Budgets	(Liquidated)		Budget	Expended		
<b>HUMAN SERVICES (500)</b>								
512 Board of Health - Salaries	\$ 62,431			\$ 5,000	\$ 67,431	\$ 66,234		\$ 1,197
512 Board of Health - Expenses	\$ 63,851			(5,000)	\$ 58,851	\$ 47,484		\$ 11,367
541 Council on Aging - Salaries	\$ 100,100			-	\$ 100,100	\$ 102,083		\$ (1,983)
541 Council on Aging - Expenses	\$ 24,650			-	\$ 24,650	\$ 24,650		\$ -
543 Veterans Services - Expenses	\$ 5,900			-	\$ 5,900	\$ 2,138		\$ 3,762
545 Elderly Housing - Expenses	\$ 183,259			-	\$ 183,259	\$ 172,283	\$ 7,690	\$ 3,286
<b>TOTAL HUMAN SERVICES</b>	\$ 440,191	\$ -	\$ -	\$ -	\$ 440,191	\$ 414,873	\$ 7,690	\$ 17,628
<b>CULTURE &amp; RECREATION (600)</b>								
610 Library - Salaries	\$ 288,015			-	\$ 288,015	\$ 287,323		\$ 692
610 Library - Expenses	\$ 131,889	\$ 2,000		\$ 10,113	\$ 144,002	\$ 139,129	\$ 4,581	\$ 292
635 Farm Pond - Salaries	\$ 90,000			-	\$ 90,000	\$ 89,705		\$ 295
635 Farm Pond - Expenses	\$ 16,750	\$ 1,267	(1,020)	-	\$ 16,997	\$ 14,521	\$ 30	\$ 2,446
650 Recreation - Expenses	\$ 10,100			-	\$ 10,100	\$ 10,082		\$ 18
691 Historical Commission - Expenses	\$ 500	\$ 390		-	\$ 890	\$ 750		\$ 140
<b>TOTAL CULTURE &amp; RECREATION</b>	\$ 517,254	\$ 3,657	\$ (1,020)	\$ 10,113	\$ 530,004	\$ 521,510	\$ 4,611	\$ 3,884
<b>DEBT RETIREMENT</b>								
710 Debt Retirement	\$ 1,469,576			\$ (44,100)	\$ 1,425,476	\$ 1,085,357		\$ 340,119
<b>TOTAL DEBT RETIREMENT</b>	\$ 1,469,576	\$ -	\$ -	\$ (44,100)	\$ 1,425,476	\$ 1,085,357	\$ -	\$ 340,119
<b>STATE ASSESSMENT</b>								
820 State Assessment	\$ 71,517			\$ 2,406	\$ 73,923	\$ 73,923		\$ -
<b>TOTAL STATE ASSESSMENT</b>	\$ 71,517	\$ -	\$ -	\$ 2,406	\$ 73,923	\$ 73,923	\$ -	\$ -
<b>INSURANCE &amp; EMPLOYEE BENEFITS</b>								
910 Employee benefits	\$ 2,136,722	\$ 3,225	(3,000)	\$ (63,327)	\$ 2,073,620	\$ 2,052,320	\$ 4,097	\$ 17,203
911 Retirement & Pension Contribution	\$ 100,000			-	\$ 100,000	\$ 100,000		\$ -
919 General Insurance	\$ 176,800			\$ 29,475	\$ 206,275	\$ 176,603		\$ 29,672
<b>TOTAL INSURANCE &amp; EMPLOYEE BENEFITS</b>	\$ 2,413,522	\$ 3,225	\$ (3,000)	\$ (33,852)	\$ 2,379,895	\$ 2,328,923	\$ 4,097	\$ 46,875
<b>RESERVE FUND</b>								
990 Reserve Fund	\$ 195,000			\$ (69,042)	\$ 125,958			\$ 125,958
<b>TOTAL RESERVE FUND</b>	\$ 195,000	\$ -	\$ -	\$ (69,042)	\$ 125,958	\$ -	\$ -	\$ 125,958
<b>INTERGOVERNMENTAL TRANSFERS</b>								
999	\$ 100,000			\$ 51,402	\$ 151,402	\$ 151,402		\$ -
<b>TOTAL INTERGOVERNMENTAL TRANSFERS</b>	\$ 100,000	\$ -	\$ -	\$ 51,402	\$ 151,402	\$ 151,402	\$ -	\$ -
<b>GRAND TOTAL</b>	\$ 25,548,130	\$ 567,957	\$ (51,347)	\$ 343,797	\$ 26,408,537	\$ 24,917,020	\$ 108,407	\$ 1,383,110

**FINANCE DIRECTOR / A COUNTY ANNUAL REPORT**  
**TOWN OF SHERBORN**  
**Special Revenue Funds**  
Year ended June 30, 2015

		Balance June 30, 2014	Receipts 6/30/2015	Expenditures 6/30/2015	Transfers In/(Out)	Prior Year Encumbrances	Res for Encumb	Projected Balance 7.15.15 (6.30.15)	Receivable as of 6/30/2015
<b>FEDERAL GRANTS</b>									
200	1210 School	\$ -	\$ 5,163	\$ (5,163)	\$ -	\$ -	\$ -	\$ 1	\$ -
200	1211 School	\$ -	\$ 33,600	\$ (33,600)	\$ -	\$ -	\$ -	\$ 0	\$ -
200	1212 School	\$ 462	\$ 79,760	\$ (75,850)	\$ -	\$ -	\$ -	\$ 4,372	\$ -
200	1213 School	\$ 35	\$ 4,800	\$ (4,835)	\$ -	\$ -	\$ -	\$ -	\$ -
200	1214 School	\$ 2,518	\$ -	\$ (2,518)	\$ -	\$ -	\$ -	\$ -	\$ -
200	1225 School	\$ 42	\$ -	\$ (42)	\$ -	\$ -	\$ -	\$ -	\$ -
200	1213 School	\$ -	\$ 1,104	\$ -	\$ -	\$ -	\$ -	\$ 1,104	\$ -
	Subtotal School	\$ 3,058	\$ 124,427	\$ (122,009)	\$ -	\$ -	\$ -	\$ 5,477	\$ -
201	1220 Council on Aging	\$ 1,192	\$ 5,781	\$ (4,590)	\$ -	\$ -	\$ -	\$ 2,383	\$ -
	Subtotal Council on Aging	\$ 1,192	\$ 5,781	\$ (4,590)	\$ -	\$ -	\$ -	\$ 2,383	\$ -
202	1201 Police	\$ -	\$ 3,578	\$ (3,578)	\$ -	\$ -	\$ -	\$ -	\$ -
202	1230 Police	\$ 214	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 214	\$ -
202	1231 Fire	\$ -	\$ 79,515	\$ (79,515)	\$ -	\$ -	\$ -	\$ -	\$ -
202	1239 Fire	\$ 121	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 121	\$ -
	Subtotal Public Safety	\$ 334	\$ 83,093	\$ (83,093)	\$ -	\$ -	\$ -	\$ 334	\$ -
	Total Federal Grants	\$ 4,584	\$ 213,301	\$ (209,691)	\$ -	\$ -	\$ -	\$ 8,194	\$ -
<b>STATE GRANTS</b>									
210	1240 School	\$ 2,178	\$ 8,349	\$ (6,994)	\$ -	\$ -	\$ -	\$ 3,533	\$ -
210	1241 School	\$ 50,469	\$ 462,557	\$ (243,360)	\$ (269,666)	\$ -	\$ -	\$ -	\$ -
	Subtotal School	\$ 52,647	\$ 470,906	\$ (250,354)	\$ (269,666)	\$ -	\$ -	\$ 3,533	\$ -
211	1250 Library	\$ 6,583	\$ 4,390	\$ -	\$ (8,400)	\$ -	\$ -	\$ 2,573	\$ -
212	1262 Library	\$ 78	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 78	\$ -
211	1251 Library	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Subtotal Culture & Recreation	\$ 6,662	\$ 4,390	\$ -	\$ (8,400)	\$ -	\$ -	\$ 2,652	\$ -
212	1249 Conservation	\$ -	\$ 6,663	\$ (6,663)	\$ -	\$ -	\$ -	\$ -	\$ -
212	1260 Selectmen	\$ 1,670	\$ 4,300	\$ (3,575)	\$ -	\$ -	\$ -	\$ 2,395	\$ -
212	1261 Conservation	\$ 67	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 67	\$ -
212	1276 Selectmen	\$ 493	\$ 5,578	\$ (4,656)	\$ -	\$ -	\$ -	\$ 1,415	\$ -
212	1277 Recreation	\$ 247	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 247	\$ -
	Subtotal General Government	\$ 2,477	\$ 16,541	\$ (14,893)	\$ -	\$ -	\$ -	\$ 4,124	\$ -
213	1263 Council on Aging	\$ 7	\$ 6,552	\$ (6,559)	\$ -	\$ -	\$ -	\$ -	\$ -
	COA State Formula Grant	\$ 7	\$ 6,552	\$ (6,559)	\$ -	\$ -	\$ -	\$ -	\$ -
214	290 Fire	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
214	1232 Fire	\$ -	\$ 2,000	\$ (2,000)	\$ -	\$ -	\$ -	\$ -	\$ -
214	1265 Police	\$ 2,124	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,124	\$ -
214	1266 Police	\$ 23	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 23	\$ -
214	1270 Police	\$ -	\$ 14,673	\$ (9,760)	\$ -	\$ -	\$ -	\$ 4,913	\$ -
214	1271 Police	\$ -	\$ 1,397	\$ -	\$ -	\$ -	\$ -	\$ 1,397	\$ -
214	1272 Police	\$ -	\$ 3,578	\$ (3,578)	\$ -	\$ -	\$ -	\$ -	\$ -
214	1275 Police	\$ -	\$ 2,487	\$ -	\$ -	\$ -	\$ -	\$ 2,487	\$ -
214	1326 Police	\$ (11,143)	\$ 14,415	\$ -	\$ -	\$ -	\$ -	\$ 3,273	\$ -
214	1379 Fire	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
214	1384 Police	\$ (9,287)	\$ 20,155	\$ (10,158)	\$ -	\$ -	\$ -	\$ 710	\$ -
214	1387 Police	\$ (1,863)	\$ -	\$ 1,863	\$ -	\$ -	\$ -	\$ -	\$ -
214	1389 Police	\$ -	\$ 885	\$ (885)	\$ -	\$ -	\$ -	\$ -	\$ -
214	1396 Police	\$ 273	\$ 11,880	\$ -	\$ -	\$ -	\$ -	\$ 12,153	\$ -
214	1399 Fire	\$ 5,430	\$ 6,018	\$ (5,410)	\$ -	\$ -	\$ -	\$ 6,038	\$ -
214	1407 Police	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
214	1408 Fire	\$ -	\$ 4,595	\$ (4,429)	\$ -	\$ -	\$ -	\$ 166	\$ -
	Subtotal Public Safety	\$ (14,444)	\$ 82,082	\$ (34,355)	\$ -	\$ -	\$ -	\$ 33,283	\$ -

**FINANCE DIRECTOR / ACCOUNTANT ANNUAL REPORT**  
**TOWN OF SHERBORN**  
**Special Revenue Funds**  
Year ended June 30, 2015

		Balance June 30, 2014	Receipts 6/30/215	Expenditures 6/30/2015	Transfers In/(Out)	Prior Year Encumbrances	Res for Encumb	Projected Balance 7.15.15 (6.30.15)	Receivable as of 6/30/2015
215	1259 Debt	\$ 356,534	-	\$ (475)	\$ (356,534)	\$ -	\$ -	\$ -	\$ -
215	1385 Selectmen	\$ -	\$ 475	\$ (475)	\$ -	\$ -	\$ -	\$ -	\$ -
215	1290 Selectmen	\$ 250	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 250	\$ -
	Subtotal General Government	\$ 356,784	\$ 475	\$ (475)	\$ (356,534)	\$ -	\$ -	\$ 250	\$ -
	Total State Grants	\$ 404,133	\$ 580,946	\$ (306,637)	\$ (634,600)	\$ -	\$ -	\$ 43,842	\$ -
LOCAL GOVERNMENT GRANTS									
225	1303 Fire	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
225	1385 Selectmen	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
225	1390 Planning	\$ (68,725)	\$ 68,725	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
225	1402 Council on Aging	\$ 241	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 241	\$ -
225	1403 Recycling	\$ -	\$ 500	\$ (475)	\$ -	\$ -	\$ -	\$ 25	\$ -
225	1404 Selectmen	\$ -	\$ 250	\$ -	\$ -	\$ -	\$ -	\$ 250	\$ -
225	1420 Police	\$ -	\$ 300	\$ -	\$ -	\$ -	\$ -	\$ 300	\$ -
	Total Local Grants	\$ (68,484)	\$ 69,775	\$ (475)	\$ -	\$ -	\$ -	\$ 816	\$ -
RECEIPTS RESERVED FOR APPROPRIATION									
230	1291 Cemetery	\$ 31,400	\$ 7,200	\$ -	\$ (22,300)	\$ -	\$ -	\$ 16,300	\$ -
230	1292 Fire	\$ 162,753	\$ 135,481	\$ -	\$ (220,000)	\$ -	\$ -	\$ 78,234	\$ -
230	1293 Elder Housing	\$ 313,636	\$ 303,900	\$ -	\$ (485,167)	\$ -	\$ -	\$ 132,369	\$ -
230	1294 Selectmen	\$ 210,870	\$ 109,740	\$ (60)	\$ (179,393)	\$ -	\$ -	\$ 141,156	\$ -
230	1295 Selectmen	\$ 25,012	\$ 14,234	\$ -	\$ (39,246)	\$ -	\$ -	\$ -	\$ -
	Total Receipts Reserved for Appropriation	\$ 743,671	\$ 570,555	\$ (60)	\$ (946,107)	\$ -	\$ -	\$ 368,059	\$ -
REVOLVING FUNDS									
250	1296 Recreation	\$ 191,340	\$ 89,626	\$ (81,366)	\$ -	\$ -	\$ -	\$ 199,600	\$ -
250	1297 Council on Aging	\$ 725	\$ 190	\$ (223)	\$ -	\$ -	\$ -	\$ 692	\$ -
250	1298 Council on Aging	\$ 4,685	\$ 7,323	\$ (5,204)	\$ -	\$ -	\$ -	\$ 6,804	\$ -
250	1299 Council on Aging	\$ 15,918	\$ 6,140	\$ (4,740)	\$ -	\$ -	\$ -	\$ 17,318	\$ -
250	1300 Council on Aging	\$ 6,544	\$ 1,510	\$ (1,456)	\$ -	\$ -	\$ -	\$ 6,598	\$ -
250127 & 1301	Council on Aging	\$ 6,815	\$ 16,027	\$ (9,262)	\$ -	\$ -	\$ -	\$ 13,580	\$ -
250	1302 Selectmen	\$ 140	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 140	\$ -
250	1305 Conservation	\$ 2,383	\$ 1,630	\$ -	\$ -	\$ -	\$ -	\$ 4,013	\$ -
250	1307 Selectmen	\$ 24,526	\$ 5,869	\$ (22,613)	\$ -	\$ -	\$ -	\$ 7,782	\$ -
250	1309 Selectmen	\$ 10,277	\$ -	\$ (375)	\$ -	\$ -	\$ -	\$ 9,902	\$ -
250	1310 School	\$ 801	\$ 25,178	\$ (25,116)	\$ -	\$ -	\$ -	\$ 863	\$ -
2501311&1312	School Lunch Federal	\$ 9,907	\$ 108,526	\$ (106,183)	\$ -	\$ -	\$ -	\$ 12,251	\$ -
250	1313 School	\$ 31,960	\$ 137,845	\$ (94,074)	\$ -	\$ -	\$ -	\$ 75,731	\$ -
250	1321 School	\$ 56,798	\$ 22,475	\$ (14,721)	\$ -	\$ -	\$ -	\$ 64,552	\$ -
250	1327 Board of Health	\$ 6,816	\$ 2,043	\$ (1,525)	\$ -	\$ -	\$ -	\$ 7,335	\$ -
250	1329 Selectmen	\$ 1,906	\$ (276)	\$ -	\$ -	\$ -	\$ -	\$ 1,630	\$ -
250	1349 Board of Health	\$ -	\$ 8,878	\$ (8,338)	\$ -	\$ -	\$ -	\$ 540	\$ -
250	1360 Selectmen	\$ 5,848	\$ 6,400	\$ (1,907)	\$ -	\$ -	\$ -	\$ 10,341	\$ -
250	1411 Conservation	\$ -	\$ 14,100	\$ -	\$ -	\$ -	\$ -	\$ 14,100	\$ -
	Total Revolving Funds	\$ 377,389	\$ 453,483	\$ (377,100)	\$ -	\$ -	\$ -	\$ 453,771	\$ -

**FINANCE DIRECTOR / ACCOUNTANT ANNUAL REPORT**  
**TOWN OF SHERBORN**  
Special Revenue Funds  
Year ended June 30, 2015

	Balance		Receipts		Expenditures		Transfers		Prior Year		Res for		Projected		
	June 30, 2014	6/30/2015	6/30/2015	6/30/2015	In/(Out)	Encumbrances	Encumb	7.15.15 (6.30.15)	Balance	Receivable as of					
OTHER SPECIAL REVENUE - Gifts															
260	1312 Selectmen	\$	11,519	\$	1,759	\$	(2,250)	\$	-	\$	-	\$	11,028	\$	-
260	1314 Conservation	\$	2,078	\$	-	\$	(815)	\$	-	\$	-	\$	1,263	\$	-
260	1316 Planning	\$	13,938	\$	-	\$	-	\$	-	\$	-	\$	13,938	\$	-
260	1317 Police	\$	314	\$	-	\$	-	\$	-	\$	-	\$	314	\$	-
260	1318 Police	\$	8,597	\$	-	\$	(5,506)	\$	-	\$	-	\$	3,091	\$	-
260	1319 Police	\$	(196)	\$	3,000	\$	(2,597)	\$	-	\$	-	\$	207	\$	-
260	1320 Police	\$	345	\$	-	\$	-	\$	-	\$	-	\$	345	\$	-
260	1324 Selectmen	\$	100	\$	-	\$	-	\$	-	\$	-	\$	100	\$	-
260	1330 School	\$	2,372	\$	12,000	\$	(12,602)	\$	-	\$	-	\$	1,769	\$	-
260	1342 School	\$	3,037	\$	-	\$	-	\$	-	\$	-	\$	3,037	\$	-
260	1343 School	\$	920	\$	-	\$	-	\$	-	\$	-	\$	920	\$	-
260	1345 Planning	\$	1,001	\$	-	\$	-	\$	-	\$	-	\$	1,001	\$	-
260	1346 Selectmen	\$	950	\$	-	\$	(950)	\$	-	\$	-	\$	-	\$	-
260	1347 Cemetery	\$	3,267	\$	-	\$	-	\$	-	\$	-	\$	3,267	\$	-
260	1348 Cemetery	\$	10,495	\$	-	\$	(10,495)	\$	-	\$	-	\$	-	\$	-
260	1350 Council on Aging	\$	7,630	\$	1,550	\$	(1,121)	\$	-	\$	-	\$	8,058	\$	-
260	1351 Elder Housing	\$	5,300	\$	-	\$	-	\$	-	\$	-	\$	5,300	\$	-
260	1353 Elder Housing	\$	90	\$	-	\$	-	\$	-	\$	-	\$	90	\$	-
260	1355 Library	\$	1,536	\$	638	\$	(167)	\$	-	\$	-	\$	2,007	\$	-
260	1356 Library	\$	1,841	\$	595	\$	(430)	\$	-	\$	-	\$	2,005	\$	-
260	1359 Conservation	\$	60	\$	2,172	\$	-	\$	-	\$	-	\$	2,232	\$	-
260	1360 Selectmen	\$	-	\$	-	\$	2	\$	-	\$	-	\$	2	\$	-
260	1361 Selectmen	\$	3,000	\$	-	\$	-	\$	-	\$	-	\$	3,000	\$	-
260	1362 Selectmen	\$	9,000	\$	-	\$	-	\$	-	\$	-	\$	9,000	\$	-
260	1364 Selectmen	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
260	1373 Elder Housing	\$	1,350	\$	-	\$	-	\$	-	\$	-	\$	1,350	\$	-
260	1378 Conservation	\$	-	\$	2,255	\$	(3,894)	\$	2,000	\$	-	\$	361	\$	-
260	1401 School	\$	92	\$	-	\$	-	\$	-	\$	-	\$	92	\$	-
260	1406 School	\$	2,696	\$	-	\$	(1,266)	\$	-	\$	-	\$	1,430	\$	-
260	1409 Conservation	\$	-	\$	800	\$	-	\$	-	\$	-	\$	800	\$	-
260	1410 School	\$	-	\$	15,159	\$	(15,159)	\$	-	\$	-	\$	-	\$	-
Total Gift Funds															
		\$	91,331	\$	39,928	\$	(57,252)	\$	2,000	\$	-	\$	-	\$	-
OTHER SPECIAL REVENUE															
270	1367 Police	\$	83	\$	2,738	\$	(2,213)	\$	-	\$	-	\$	608	\$	-
270	1368 Town Clerk	\$	2,286	\$	1,050	\$	(1,125)	\$	-	\$	-	\$	2,211	\$	-
270	1369 Elder Housing	\$	22,318	\$	5,225	\$	(3,090)	\$	-	\$	-	\$	24,453	\$	-
270	1370 Elder Housing	\$	-	\$	1,000	\$	(300)	\$	-	\$	-	\$	700	\$	-
270	1372 Elder Housing	\$	2,790	\$	625	\$	(375)	\$	-	\$	-	\$	3,040	\$	-
270	1545 Treasurer	\$	-	\$	36,102	\$	(31,347)	\$	-	\$	-	\$	4,755	\$	-
270	1376 Elder Housing	\$	1,000	\$	500	\$	-	\$	-	\$	-	\$	1,500	\$	-
Total Other Special Revenue		\$	28,477	\$	47,239	\$	(38,450)	\$	-	\$	-	\$	37,266	\$	-
Grand Total Special Revenue Funds															
		\$	1,581,100	\$	1,975,228	\$	(989,665)	\$	(1,578,707)	\$	-	\$	-	\$	-

# FINANCE DIRECTOR / ACCOUNTANT ANNUAL REPORT

## TOWN OF SHERBORN

Trust Fund Activity

Year ended June 30, 2015

		Fund		Investment	Investment	Net	Res for	Balance
		Balance	Receipts	Interest	Gain / Loss	Transfers	Encumbrance	June 30, 2015
		June 30, 2014				In/(Out)		June 30, 2015
TRUST FUNDS								
850 Cemetery	Perpetual Care	\$ 188,440.00	\$ 700.00	\$ -	\$ -	\$ -	\$ -	\$ 189,140.00
850 Library	Dowse Memorial	\$ 47,324.50	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 47,324.50
850 Library	Saltonstall Operating	\$ 251,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 251,000.00
850 Library	General Endowment	\$ 10,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000.00
850 Library	Book Endowment	\$ 19,522.75	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 19,522.75
850 Library	Children's Endowment	\$ 130,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 130,000.00
850 Library	Landscape Endowment	\$ 6,250.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,250.00
TOTAL NON-EXPENDABLE TRUST FUNDS		\$ 652,537.25	\$ 700.00	\$ -	\$ -	\$ -	\$ -	\$ 653,237.25
TRUST FUNDS								
860 Finance Committee	Stabilization Fund	\$ 508,621.96	\$ -	\$ 9,336.13	\$ (3,142.00)	\$ -	\$ -	\$ 564,816.09
860 Finance Committee	OPEB Stabilization Fund	\$ 515,606.03	\$ -	\$ 19,550.77	\$ (8,187.67)	\$ -	\$ -	\$ 326,969.13
860 Finance Committee	OPEB Liability Trust Fund	\$ -	\$ -	\$ 44.52	\$ -	\$ -	\$ -	\$ 300,044.52
860 Conservation	Conservation Fund	\$ 25,035.56	\$ -	\$ (207.37)	\$ -	\$ -	\$ -	\$ 22,828.19
860 Development	Land Acquisition Fund	\$ 42,249.53	\$ -	\$ 84.41	\$ -	\$ -	\$ -	\$ 42,333.94
860 Cemetery	Perpetual Care	\$ 107,420.43	\$ 13,804.42	\$ 110.00	\$ 791.21	\$ -	\$ -	\$ 122,126.06
860 Library	Library Dowse Memorial	\$ 46,920.39	\$ -	\$ -	\$ (1,062.77)	\$ -	\$ (4,240.00)	\$ 41,617.62
860 Library	Library Saltonstall Operating	\$ 993,140.00	\$ -	\$ -	\$ (14,452.65)	\$ -	\$ (20,376.00)	\$ 958,311.35
860 Library	Library Saltonstall Capital Fu	\$ 42,686.41	\$ -	\$ -	\$ (503.15)	\$ -	\$ -	\$ 42,183.26
860 Library	Library General Endowment	\$ 47,033.50	\$ -	\$ -	\$ (664.87)	\$ -	\$ -	\$ 45,573.63
860 Library	Library Book Endowment	\$ 76,677.84	\$ -	\$ -	\$ (1,124.38)	\$ -	\$ -	\$ 74,582.53
860 Library	Library Childrens Endowment	\$ 255,772.04	\$ -	\$ -	\$ (4,464.15)	\$ -	\$ -	\$ 243,481.24
860 Library	Library Landscape Endowment	\$ 59,082.76	\$ -	\$ -	\$ (764.99)	\$ -	\$ -	\$ 57,717.77
860 Library	Library Pease Saltonstall Mem	\$ 68,097.37	\$ -	\$ -	\$ (803.49)	\$ -	\$ -	\$ 67,293.88
860 Library	Saltonstall Renovation Fund	\$ 154,102.24	\$ 80,000.00	\$ -	\$ (80,639.20)	\$ -	\$ -	\$ 150,201.02
860 Library	Friends of Library Renovation	\$ 63,965.39	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 63,965.39
860 Library	Saltonstall Challenge Grant	\$ 294,272.70	\$ -	\$ -	\$ 79,360.80	\$ -	\$ -	\$ 373,633.50
860 Library	D & S Willis Renovation Fund E	\$ 276,676.70	\$ -	\$ -	\$ (551.92)	\$ -	\$ -	\$ 276,124.78
860 Library	Campaign for Sherborn Library	\$ 1,583,104.23	\$ 333,526.63	\$ -	\$ (0.01)	\$ -	\$ -	\$ 1,916,630.85
860 Library	Library Trust Fund Checking	\$ 6,411.43	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,411.43
TOTAL EXPENDABLE TRUST FUNDS		\$ 5,166,876.51	\$ 427,331.05	\$ 28,918.46	\$ (36,209.24)	\$ (13,454.60)	\$ 123,384.00	\$ 5,696,846.18

## FINANCE DIRECTOR / ACCOUNTANT ANNUAL REPORT

## TOWN OF SHERBORN

## Capital Project Funds (400)

Year ended June 30, 2015

DEPARTMENT/Purpose	Balance June 30, 2014	2014 ATM 2015 Budget	2015 ATM (4/28/15) Art 7, 11	Reserve Fund Transfers		Revised Budget	Expenditures	Encum- brances	Balance June 30, 2015	Authorized / Unissued	BANS		Revised Balance June 30, 2015
				In/(Out)							Issued	March 2015	
<b>SELECTMEN</b>													
ATM2000 A9 Remodel Town Buildi	\$ 302	\$ -	\$ -	\$ -	\$ -	\$ 302	\$ (302)	\$ -	\$ -				\$ -
ATM13 A8-4 Solar Pedestrian Crossing	\$ 2,499	\$ -	\$ -	\$ -	\$ -	\$ 2,499	\$ -	\$ -	\$ 2,499				\$ 2,499
ATM08 A14 Affordable Housing	\$ 350,000	\$ -	\$ -	\$ -	\$ -	\$ 350,000	\$ -	\$ -	\$ 350,000	\$ 350,000			\$ 350,000
ATM2001 A8 Town Office Renovat	\$ 894	\$ -	\$ -	\$ -	\$ -	\$ 894	\$ (894)	\$ -	\$ -				\$ -
<b>TOTAL SELECTMEN</b>	\$ 353,695	\$ -	\$ -	\$ -	\$ -	\$ 353,695	\$ (1,196)	\$ -	\$ 352,499	\$ 350,000	\$ -	\$ -	\$ 352,499
<b>POLICE</b>													
ATM13 A8-8 Communications Equ	\$ 104,000	\$ -	\$ -	\$ -	\$ -	\$ 104,000	\$ -	\$ -	\$ 104,000	\$ -	\$ 104,000	\$ -	\$ -
<b>TOTAL POLICE</b>	\$ 104,000	\$ -	\$ -	\$ -	\$ -	\$ 104,000	\$ -	\$ -	\$ 104,000	\$ -	\$ 104,000	\$ -	\$ -
<b>FIRE</b>													
ATM13 A8-3 Fire HVAC Repairs	\$ 54,240	\$ -	\$ -	\$ -	\$ -	\$ 54,240	\$ (48,239)	\$ -	\$ 6,002				\$ 6,002
ATM14 A8-8 Fire HVAC Repairs	\$ -	\$ 72,000	\$ -	\$ -	\$ -	\$ 72,000	\$ (72,000)	\$ -	\$ -				\$ -
ATM14 A-8-1 Fire Ladder Truck	\$ 900,000	\$ -	\$ -	\$ -	\$ -	\$ 900,000	\$ -	\$ -	\$ 900,000	\$ 900,000			\$ 900,000
ATM12 A8-4 Fire Equipment	\$ 61	\$ -	\$ -	\$ -	\$ -	\$ 61	\$ -	\$ -	\$ 61				\$ 61
ATM13 A8-1 Common Vehicle	\$ 2,290	\$ -	\$ -	\$ -	\$ -	\$ 2,290	\$ (681)	\$ -	\$ 1,609				\$ 1,609
<b>TOTAL FIRE</b>	\$ 56,591	\$ 972,000	\$ -	\$ -	\$ -	\$ 1,028,591	\$ (120,920)	\$ -	\$ 907,671	\$ 900,000	\$ -	\$ -	\$ 907,671
<b>EDUCATION</b>													
ATM14 A9 DSRHS Capital Project	\$ -	\$ 143,546	\$ -	\$ -	\$ -	\$ 143,546.00	\$ (143,545.50)	\$ -	\$ -				\$ -
ATM04 A20 Pine Hill Feasibilit	\$ 2,250	\$ -	\$ (2,250)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -				\$ -
ATM12 A8-7 Pine Hill Improvem	\$ 5,626	\$ -	\$ -	\$ -	\$ -	\$ 5,626	\$ -	\$ -	\$ 5,626				\$ 5,626
ATM13 A8-10 Pine Hill Renovations	\$ 193,335	\$ -	\$ -	\$ -	\$ -	\$ 193,335	\$ (193,335)	\$ -	\$ -				\$ -
ATM14 A8-7 PH Capital Needs	\$ -	\$ 112,000	\$ -	\$ -	\$ -	\$ 112,000	\$ (82,920)	\$ -	\$ 29,080	\$ 112,000	\$ -	\$ -	\$ (82,920)
ATM15 A7-7 Pine Hill School Im	\$ -	\$ -	\$ 2,250	\$ -	\$ -	\$ 2,250	\$ -	\$ -	\$ 2,250	\$ -	\$ -	\$ -	\$ 2,250
<b>TOTAL EDUCATION</b>	\$ 201,211	\$ 255,546	\$ -	\$ -	\$ -	\$ 456,757	\$ (419,801)	\$ -	\$ 36,955	\$ -	\$ 112,000	\$ -	\$ (75,045)
<b>COMMUNITY MAINTENANCE &amp; DEVELOPMENT</b>													
ATM12 A10 Storm Water Mgmt Com	\$ 138,500	\$ -	\$ -	\$ -	\$ -	\$ 138,500	\$ (18,500)	\$ -	\$ 120,000	\$ 120,000			\$ 120,000
ATM13 A8-9 Pine Hill Emerg Ac	\$ 2,950	\$ -	\$ -	\$ -	\$ -	\$ 2,950	\$ (2,950)	\$ -	\$ -				\$ -
ATM13 A8-5 CM&D Dump Truck	\$ 53	\$ -	\$ -	\$ -	\$ -	\$ 53	\$ -	\$ -	\$ 53				\$ 53
ATM13 A8-6 CMD Pickup Truck	\$ 4,100	\$ -	\$ -	\$ -	\$ -	\$ 4,100	\$ -	\$ -	\$ 4,100				\$ 4,100
ATM14 A8-3 CMD Snow /Truck	\$ 175,000	\$ -	\$ -	\$ -	\$ -	\$ 175,000	\$ -	\$ -	\$ 175,000	\$ -	\$ 175,000	\$ -	\$ -
ATM14 A8-4 CMD Fuel Software	\$ 21,000	\$ -	\$ -	\$ -	\$ -	\$ 21,000	\$ (21,000)	\$ -	\$ -				\$ -
ATM93 A21 Road Improvements	\$ 1,687	\$ -	\$ -	\$ -	\$ -	\$ 1,687	\$ (1,687)	\$ -	\$ 0				\$ 0
<b>TOTAL COMMUNITY MAINTENANCE &amp; DEVELOPMENT</b>	\$ 147,290	\$ 196,000	\$ -	\$ -	\$ -	\$ 343,290	\$ (44,137)	\$ -	\$ 299,153	\$ 120,000	\$ 175,000	\$ -	\$ 124,153
<b>TRANSFER STATION</b>													
ATM13 A8-7 Transfer Station 1	\$ 6,006	\$ -	\$ 3,100	\$ -	\$ -	\$ 9,106	\$ (9,022)	\$ -	\$ 83				\$ 83
<b>TOTAL TRANSFER STATION</b>	\$ 6,006	\$ -	\$ 3,100	\$ -	\$ -	\$ 9,106	\$ (9,022)	\$ -	\$ 83	\$ -	\$ -	\$ -	\$ 83
<b>ELDER HOUSING</b>													
ATM12 A8-6 Woodhaven Renovatio	\$ 46,929	\$ -	\$ -	\$ -	\$ -	\$ 46,929	\$ (26,458)	\$ -	\$ 20,470	\$ 30,000	\$ 100,000	\$ -	\$ (79,530)
<b>TOTAL ELDER HOUSING</b>	\$ 46,929	\$ -	\$ -	\$ -	\$ -	\$ 46,929	\$ (26,458)	\$ -	\$ 20,470	\$ 30,000	\$ 100,000	\$ -	\$ (79,530)
<b>TREASURER</b>													
ATM2001 A8 Bond Costs	\$ 1,856	\$ -	\$ -	\$ -	\$ -	\$ 1,856	\$ (1,648)	\$ -	\$ 208				\$ 208
ATM2007 A12-3.1 CM&D Bond Issu	\$ 6,628	\$ -	\$ -	\$ -	\$ -	\$ 6,628	\$ -	\$ -	\$ 6,628				\$ 6,628
<b>TOTAL TREASURER</b>	\$ 8,484	\$ -	\$ -	\$ -	\$ -	\$ 8,484	\$ (1,648)	\$ -	\$ 6,837	\$ -	\$ -	\$ -	\$ 6,837
<b>GRAND TOTAL CAPITAL PROJECTS</b>	\$ 924,206	\$ 1,423,546	\$ 3,100	\$ -	\$ -	\$ 2,350,852	\$ (623,183)	\$ -	\$ 1,727,668	\$ 1,400,000	\$ 491,000	\$ -	\$ 1,236,668



**FINANCE DIRECTOR / ACCOUNTANT ANNUAL REPORT**

**TOWN OF SHERBORN  
Capital Project Funds (100)  
Year ended June 30, 2015**

DEPARTMENT/Purpose	ATM	STM	Revised	CARRYFORWARD	2015 ATM (4/28/15)	Rsv Fnd Transfers (As of 07/15/2015)	Budget	YTD Expended	Encumbered	Adjustments	Budget (As of 06/30/2015)	Available
<b>SELECTMEN</b>												
ATM15 A11 Woodland / Goulding Intersection	\$ -	\$ -	\$ -	\$ -	45,000 \$	- \$	45,000 \$	- \$	- \$	- \$	- \$	45,000 \$
TOTAL SELECTMEN	\$ -	\$ -	\$ -	\$ -	45,000 \$	- \$	45,000 \$	- \$	- \$	- \$	- \$	45,000 \$
<b>ACCOUNTING</b>												
ATM2007 A12 Accounting Software	\$ -	\$ -	\$ -	1,560 \$	- \$	- \$	1,560 \$	(1,560) \$	- \$	- \$	- \$	- \$
ATM15 A2 Prior Year Unpaid Bills	\$ -	\$ -	\$ -	- \$	7,763 \$	- \$	7,763 \$	(7,763) \$	- \$	- \$	- \$	- \$
TOTAL ACCOUNTING	\$ -	\$ -	\$ -	1,560 \$	7,763 \$	- \$	9,323 \$	(9,323) \$	- \$	- \$	- \$	- \$
<b>ASSESSORS</b>												
ATM13 A28 Assessors Reval	\$ -	\$ -	\$ -	11,690 \$	- \$	- \$	11,690 \$	(5,140) \$	- \$	- \$	- \$	6,550 \$
TOTAL ASSESSORS	\$ -	\$ -	\$ -	11,690 \$	- \$	- \$	11,690 \$	(5,140) \$	- \$	- \$	- \$	6,550 \$
<b>TREASURER</b>												
ATM14 A29 General Stabilization Fund	\$ 50,000	\$ -	\$ -	- \$	- \$	- \$	50,000 \$	(50,000) \$	- \$	- \$	- \$	- \$
TOTAL TREASURER	\$ 50,000	\$ -	\$ -	- \$	- \$	- \$	50,000 \$	(50,000) \$	- \$	- \$	- \$	- \$
<b>TOWN CLERK</b>												
ATM1999 A22 Town Clerk Historical Records	\$ -	\$ -	\$ -	104 \$	- \$	- \$	104 \$	(104) \$	- \$	- \$	- \$	0
TOTAL TOWN CLERK	\$ -	\$ -	\$ -	104 \$	- \$	- \$	104 \$	(104) \$	- \$	- \$	- \$	0
<b>POLICE</b>												
ATM14 A8-2 Police Command Vehicle	\$ 45,000	\$ -	\$ -	- \$	- \$	- \$	45,000 \$	(42,552) \$	- \$	- \$	- \$	2,448
ATM14 A14 Radar Message Board	\$ 11,000	\$ -	\$ -	- \$	- \$	- \$	11,000 \$	(10,251) \$	- \$	- \$	- \$	749
TOTAL POLICE	\$ 56,000	\$ -	\$ -	- \$	- \$	- \$	56,000 \$	(52,802) \$	- \$	- \$	- \$	3,198
<b>FIRE</b>												
ATM12 A8 Fire Computer / Software Upgrade	\$ -	\$ -	\$ -	2,300 \$	- \$	- \$	2,300 \$	- \$	- \$	- \$	- \$	2,300
TOTAL FIRE	\$ -	\$ -	\$ -	2,300 \$	- \$	- \$	2,300 \$	- \$	- \$	- \$	- \$	2,300
<b>COMMUNITY MAINTENANCE &amp; DEVELOPMENT</b>												
ATM2007 A9 Western Ave Engineering	\$ -	\$ -	\$ -	3 \$	- \$	- \$	3 \$	- \$	- \$	- \$	- \$	3
ATM2008 A11 Feasibility Study Engineering	\$ -	\$ -	\$ -	1,271 \$	- \$	- \$	1,271 \$	- \$	- \$	- \$	- \$	1,271
ATM2008 A37 Western Ave Traffic Camera	\$ -	\$ -	\$ -	5,956 \$	- \$	- \$	5,956 \$	- \$	- \$	- \$	- \$	5,956
ATM2009 A11-1 Dry Hydrant System	\$ -	\$ -	\$ -	12,809 \$	- \$	- \$	12,809 \$	(5,783) \$	- \$	- \$	- \$	7,027
ATM2010 A8-7 Storm Water Consultant	\$ -	\$ -	\$ -	8,500 \$	- \$	- \$	8,500 \$	(2,678) \$	- \$	- \$	- \$	5,822
ATM2013 A20 Western Ave Intersection	\$ -	\$ -	\$ -	45,000 \$	(45,000) \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$
TOTAL COMMUNITY MAINTENANCE & DEVELOPMENT	\$ -	\$ -	\$ -	73,539 \$	(45,000) \$	- \$	28,539 \$	(8,461) \$	- \$	- \$	- \$	20,078
<b>TRANSFER STATION</b>												
ATM14 A8-5 Transfer Station Paving / Drainage	\$ 115,000	\$ -	\$ -	- \$	- \$	- \$	115,000 \$	(39,556) \$	- \$	- \$	- \$	75,444
TOTAL TRANSFER STATION	\$ 115,000	\$ -	\$ -	- \$	- \$	- \$	115,000 \$	(39,556) \$	- \$	- \$	- \$	75,444
<b>CEMETERY</b>												
ATM11 A23 Cemetery Improvement	\$ -	\$ -	\$ -	3,642 \$	- \$	- \$	3,642 \$	(3,642) \$	- \$	- \$	- \$	-
ATM10 A18 Cemetery Improvement	\$ -	\$ -	\$ -	38,712 \$	- \$	- \$	38,712 \$	(13,358) \$	- \$	- \$	- \$	25,354
ATM12 A11 Cemetery Improvement FY12	\$ -	\$ -	\$ -	15,000 \$	- \$	- \$	15,000 \$	- \$	- \$	- \$	- \$	15,000
ATM14 A10 Cemetery Improvement	\$ 20,000	\$ -	\$ -	- \$	- \$	- \$	20,000 \$	- \$	- \$	- \$	- \$	20,000
TOTAL CEMETERY	\$ 20,000	\$ -	\$ -	57,354 \$	- \$	- \$	77,354 \$	(17,000) \$	- \$	- \$	- \$	60,354
<b>ELDER HOUSING</b>												
ATM2008 A8 Woodhaven Equipment	\$ -	\$ -	\$ -	7,760 \$	- \$	- \$	7,760 \$	(7,760) \$	- \$	- \$	- \$	-
TOTAL ELDER HOUSING	\$ -	\$ -	\$ -	7,760 \$	- \$	- \$	7,760 \$	(7,760) \$	- \$	- \$	- \$	-
<b>FARM POND</b>												
ATM14 A8-6 Farm Pond Management Plan	\$ 21,379	\$ -	\$ -	- \$	- \$	- \$	21,379 \$	(18,439) \$	- \$	- \$	- \$	2,940
TOTAL FARM POND	\$ 21,379	\$ -	\$ -	- \$	- \$	- \$	21,379 \$	(18,439) \$	- \$	- \$	- \$	2,940
<b>RECREATION</b>												
ATM10 A8-6 Laurel Farms Study	\$ -	\$ -	\$ -	3,930 \$	- \$	- \$	3,930 \$	- \$	- \$	- \$	- \$	3,930
TOTAL RECREATION	\$ -	\$ -	\$ -	3,930 \$	- \$	- \$	3,930 \$	- \$	- \$	- \$	- \$	3,930
<b>GRAND TOTAL GENERAL FUND CAPITAL ARTICLES</b>	\$ 262,379	\$ -	\$ -	158,237 \$	7,763 \$	- \$	428,379 \$	(208,584) \$	- \$	- \$	- \$	219,795

## Assessors

Purpose: The assessment program of the Town of Sherborn is conducted in accordance with the guidelines, rules and regulations of the Massachusetts Department of Revenue, in order to develop equitable and uniform assessments for all property owners.

The staff operates under the direction of an elected three member Board of Assessors. Under Massachusetts General Laws, the Assessors must assure that all properties are assessed and that no property is deliberately overvalued or undervalued. Every year the staff conducts market research and cyclical inspections in order to determine appropriate valuations and new growth. The Assessors apply mandatory interim year adjustments to values in addition to a recertification required by the statute which is conducted every third year. Lastly, the Board is responsible for making certain the staff provides citizens information on tax exemptions and assessing functions and, in general, good public relations.

### Happenings in 2015:

With the cooperation from other departments and the Selectmen, the fiscal year 2016 tax rate (\$20.57) was set by the Assessors and approved by the Department of Revenue. The Assessors' website can be accessed through the department's section of the Town's website [www.sherbornma.org](http://www.sherbornma.org). The website contains the assessors' maps, valuation listings, publications, forms and information as well as tax relief requirements and applications.

The Assessors' office is located in room 102 on the first floor of the Town Hall. Office hours remain the same Monday – Thursday 8:00 a.m. – 12 noon. Year round (weather permitting) inspections are done in the field. Meetings are held in the office, with meeting dates and times posted monthly on the town calendar.

### Town Financial Summary:

	Fiscal Year 2015	Fiscal Year 2016
Valuations Real Property	\$1,096,266,263.00	\$1,113,444,955.00
Valuations Personal Property	\$ 26,032,910.00	\$ 25,461,730.00
Property Tax Levy	\$ 22,805,119.20	\$ 23,427,310.51
Estimated Receipts & Revenue	\$ 3,597,134.50	\$ 3,658,369.00
Total Amount All Sources	\$ 26,402,253.70	\$ 27,085,679.51
Tax Rate	\$20.32 per \$1,000 value	\$20.57 per \$1,000 value
Single Family Average bill / value	\$14,719.80 / \$724.400	\$15,007.87 / \$729,600

Respectfully submitted,

Board of Assessors: Jean Rosseau, Kenneth MacDonough, Karen Jennings-Flynn and staff: Wendy Elassy, Amy Davidson

# Collector

Transactions made from January 1, 2015 through December 31, 2015.

<b><u>REAL ESTATE</u></b>	<b><u>2016</u></b>	<b><u>2015</u></b>	<b><u>2014</u></b>	<b><u>2013</u></b>
Taxes outstanding				
January 1, 2015	\$ -	11,244,006.51	\$ 0	\$ 0
Commitments	22,903,554.60	-	-	-
Payments	11,343,958.43	11,195,822.10	-	-
Abatements/Exemptions	33,888.25	-	-	-
Refunds	29,753.48	9,875.55	-	-
Tax Title	-	56,938.30	-	-
Deferred Taxes	-	-	-	-
<b>Taxes Outstanding December 31, 2015</b>	<b>\$ 11,555,461.40</b>	<b>\$ 1,121.66</b>	<b>\$ 0</b>	<b>\$ 0</b>

<b><u>PERSONAL PROPERTY</u></b>	<b><u>2016</u></b>	<b><u>2015</u></b>	<b><u>2014</u></b>	<b><u>PRIOR</u></b>
Taxes outstanding				
January 1, 2015	\$ -	\$ 213,664.18	\$ 0	\$ 0
Commitments	523,748.08	-	-	-
Payments	312,717.86	213,952.29	-	-
Abatements/Exemption	-	-	-	-
Refunds	-	288.11	-	-
<b>Taxes outstanding December 31, 2015</b>	<b>\$ 211,030.22</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>

<b><u>MOTOR VEHICLE &amp; BOAT EXCISE</u></b>	<b><u>2015</u></b>	<b><u>2014</u></b>	<b><u>2013</u></b>	<b><u>PRIOR</u></b>
Taxes outstanding				
January 1, 2015	\$ -	5,856.98	\$ 1,754.28	\$ 6,196.27
Commitments	816,456.13	3,905.53	-	-
Payments	802,155.01	8,493.96	396.87	636.25
Abatements/Exemptions	10,335.48	645.64	63.75	-
Refunds	6,960.34	645.64	63.75	-
<b>Taxes outstanding December 31, 2015</b>	<b>\$ 10,925.98</b>	<b>\$ 1,268.55</b>	<b>\$ 1,357.41</b>	<b>\$ 5,560.02</b>

## **ROLLBACK TAXES COMMITTED IN 2015**

<b>Massachusetts General Law Chapter 61A - Agriculture</b>	\$31,484.16
<b>Payments Collected</b>	<u>\$31,484.16</u>
<b>Rollback taxes outstanding</b>	<b>\$0</b>

## **NON-TAX REVENUE**

<b>Interest received for:</b>	Delinquent real estate, personal property, motor vehicle and boat excise taxes	\$ 43,905.83
	Bank Accounts	301.66
<b>Payments received for:</b>	Issuing 165 municipal lien certificates	4,125.00
	Generating copies of bills for tax agencies	2,103.00
	Demand, Warrant, Registry, Deputy and Boat Penalty Fees	16,097.00
	Returned Check Fees	87.50
<b>Total Non-Tax Revenue</b>		<b>\$66,619.99</b>

<b><u>TAX AID DONATIONS (Article 31 ATM April 2000)</u></b>	<b>\$ 1,559.38</b>
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Respectfully submitted,

Lisa A. Lynch, Assistant Collector  
Nancy E. Hess, Collector

# Report of the Treasurer

## Fiscal Year Ended June 30, 2015

<u>Operating Funds</u>	<u>General Fund</u>		<u>Total Cash and Investments</u>
	<u>Cash</u>	<u>Investments</u>	
Balance July 1, 2014	\$ 548,228.90	\$ 5,767,737.34	\$ 6,315,966.24
Receipts or additions	<u>30,436,338.67</u>	<u>19,865,000.00</u>	<u>50,301,338.67</u>
	30,984,567.57	25,632,737.34	56,617,304.91
Paid on warrants or reductions	<u>30,835,740.65</u>	<u>19,559,040.82</u>	<u>50,394,781.47</u>
Balance June 30, 2015	<u>\$ 148,826.92</u>	<u>\$ 6,073,696.52</u>	<u>\$ 6,222,523.44</u>

<u>Trust Funds</u>	<u>Stabilization Fund</u>	<u>Cemetery Fund</u>	<u>Conservation Fund</u>	<u>Land Acquisition Fund</u>
Balance July 1, 2014	\$ 508,621.96	\$ 295,860.43	\$ 25,035.56	\$ 42,249.53
Receipts	50,000.00	10,095.39	-	-
Interest Earned	<u>6,194.13</u>	<u>7,310.24</u>	<u>47.63</u>	<u>84.41</u>
	564,816.09	313,266.06	25,083.19	42,333.94
Withdrawals/Transfers	<u>-</u>	<u>2,000.00</u>	<u>2,255.00</u>	<u>-</u>
Balance June 30, 2015	<u>\$ 564,816.09</u>	<u>\$ 311,266.06</u>	<u>\$ 22,828.19</u>	<u>\$ 42,333.94</u>

Respectfully submitted,

Heather A. Peck  
Treasurer

# PUBLIC SAFETY COMMUNITY MAINTENANCE & DEVELOPMENT

## Police Department

I am honored to offer the annual report for the Town of Sherborn Police Department. As a parent, uncle and your Chief of Police I have a vested interest in our community. I commit our best efforts to serving the needs of the community. The community will guide our efforts; we are accountable to the community and shall embrace our residents. Sir Robert Peel, considered the father of community policing, is credited with coining the phrase; "The community are the police and the police are the community"; we are committed to this philosophy. We will make every effort to become more involved with our community members. We must work together to identify issues that impact our Town and our region. Most importantly, we must work together to solve problems. We are committed to you and we are committed to our Town.

Sherborn is a safe community. As a means of informing our residents of the reported crimes our Officers investigate, we offer the following;

### **Police Department Data for calendar year 2014:**

Assaults Aggravated/Simple)	Total: 5
Intimidation/Extortion/Blackmail	Total: 4
Burglary/Breaking&Entering	Total: 10
Motor Vehicle Theft	Total: 1
Larceny	Total: 47
Embezzlement	Total: 46*
Vandalism/Destruction of Property	Total: 22
Drug/Narcotics Violations	Total: 17
Operating Under the Influence	Total: 29
Public Drunkenness	Total: 0
Restraining Orders	Total: 11
Trespassing	Total: 2
Citations Issued	Total: 3,479

\*Identifies singular counts in one on-going investigation

Residents are encouraged to contact the Sherborn Police Department with any questions and/or concerns related to crime issues that impact the Town. Please utilize the business line, 508-653-2424 with non-emergency inquiries or refer to our website; [www.sherbornma.org](http://www.sherbornma.org) (Departments/Police Department).

2015 continued to be challenging for our profession. National incidents involving the use of deadly force by police officers on civilians has been met with a call for more strict oversight and reform of our system of justice. Additionally, policing has been placed under the microscope fueled by accurate as well as inaccurate media reporting, factual and non-factual representations of events, and simply by human perception, opinion, and passion.

We understand and respect a hard truth; there remains disparity in how minority groups are treated in our system of justice. We also understand and accept that it is our

responsibility to recruit, train, and retain police professionals. As importantly, it is our responsibility to continue to train our personnel and identify Officers who demonstrate unprofessional behavior, offering retraining where warranted, discipline when necessary, or termination, while respecting due process, progressive discipline, and contractual entitlements.

Your police officers are caring, compassionate and committed to treating all fairly and impartially; the mark of true professionals. We recognize the need to be sensitive to the many interactions we have with all persons regardless of race, gender, religion, ethnicity, socioeconomic status, physical impairments and/or mental impairments.

Our Jail Diversion clinician, Kathryn Gallagher, began patrolling with your police officers. Kathryn is shared with the Towns of Ashland, Holliston and Hopkinton on a rotating basis. We are participating in the Commonwealth's first regional Jail Diversion Program. The regional Jail Diversion Program was initiated by Chief Craig Davis of the Ashland Police Department who was instrumental in the development of the Framingham Police Jail Diversion Program which has become a national model. Kathryn is a mental health professional who assists your police officers with identifying persons and families in need of mental health services and alcohol and drug counseling. Kathryn's expertise helped us to provide services to residents and their families that had not been available. Kathryn has become a member of our family. Her compassion for people in need has proven to be an incredible asset to our Town. On behalf of our residents, I thank you Kathryn.

The Police Department continued our participation in a revolving Traffic Enforcement grant funded through the Executive Office of Public Safety and Security. The grant allows us to hire personnel to conduct specific traffic enforcement within the Town. For example, Sherborn Police Officers have conducted "Click it or Ticket" campaigns within the Town to encourage drivers to wear their safety-restraint devices ("seatbelts") and to conduct operating under the influence enforcement. We continue to work on the deployment of body worn cameras for your police officers. We anticipate the correction of legislative language that will allow us to deploy the cameras in the near future. The Commonwealth's fiscal crisis continues to impact policing statewide. State aid and many grant opportunities have been eliminated. Funding for police training remained static. We will take advantage of the training opportunities offered by the State moving forward. However, training is critical and increased funding remains a high priority. We accept the challenges that face our Police Department and community because of funding deficits and will continue to provide the best service possible. We continued discussions with surrounding communities with the intention of regionalizing Animal Control Services. Our goal

continues to be the reduction of costs to our community members without impacting service. The MetroWest Area Planning Committee is assisting us with a feasibility study and implementation plan. We plan to regionalize or partner with a surrounding community. In the interim, we will be training two officers to act in this capacity until we finalize our efforts.

We have faith and trust in our government and believe strongly that our State and Country will persevere. We will continue to seek appropriate grant opportunities and other outside resources and opportunities as they become available so we are better able to provide excellence in police services.

Our community volunteer groups and committees continue to guide us daily in our efforts to maintain the safety, well-being, and quality of life for our residents and those who visit Sherborn. We continue a strong relationship with the Traffic Safety Advisory Committee (TSAC) who assists us in identifying traffic safety issues within Sherborn. As a direct result of resident input forwarded to the TSAC, we continue to collect data specific to traffic concerns and implement traffic enforcement and education on roadways and in neighborhoods that have been identified as high risk, high volume, and/or high complaint locations. We continue to share accident data with the TSAC as a means to solve problems collectively; a true shared community effort and commitment to overall safety. Our personnel are aware of the importance of traffic enforcement and education in Sherborn. I do not believe in a zero tolerance approach to policing. I accept and demand that our Officers utilize their discretion in their decision making process. I expect our personnel to utilize their discretion specific to traffic safety. I encourage residents to attend all Traffic Safety Advisory Committee meetings. Your input is invaluable. If we are not aware of the problem we cannot help. Traffic Safety meeting dates and times can be located on our Town website, [www.sherbornma.org](http://www.sherbornma.org). Traffic enforcement and education shall continue to be an important role for our Police Department. Our Public Safety Committee has been a great success in identifying and addressing the public safety needs of our community. The Public Safety Committee worked with the Cemetery Commission to address a critical issue with the emergency egress path at the rear of Pine Hill School. Citizen involvement and communication was instrumental to successfully addressing the pathway as a critical point of emergency access to Pine Hill. I wish to thank our resident volunteer members, Arthur Fenno, Jim Campbell and Brad VanBrun. You are true champions of our shared cause. The Public Safety Committee requires community suggestions, input, and participation. I encourage residents to attend our monthly meetings that are posted on the Town website, [www.sherbornma.org](http://www.sherbornma.org). I also encourage residents to visit the Town website and sign up for our public safety announcement system, CodeRed. Any resident requiring assistance with signing up is encouraged to contact our business line, 508-653-2424 and request to speak with our crime prevention specialist, Officer Benjamin Stickney.

Training and education are most important to our Officers and how they provide service to our Town. I believe strongly that an educated community demands an educated Police Department. One of my favorite quotes, attributed to Robert Kennedy defines the nature of policing and the relationship within a community; "Every society gets the kind of criminal it deserves. What is equally true is that every community gets the kind of law enforcement it insists on." Our personnel will receive the best training we can provide. Lieutenant David Bento, Sergeant Luke Tedstone and Sergeant David Nulty completed the last of three training programs provided by the Federal Bureau of Investigation Law Enforcement Executive Development Association. All have successfully completed the Supervisor Leadership Institute, the Command Leadership Institute and the Executive Leadership Institute, each receiving one hundred twenty hours of training. I congratulate them on receiving the FBI LEEDA Trilogy Award for their accomplishments.

We continue to receive support from our CSA to present the DARE program to our fifth-grade students at the Pine Hill School. Officer Chad Smith presents the program to our children. Our partnership with CSA and our shared commitment to our children and our schools are a demonstration of what makes Sherborn the perfect community. I have made a strong effort to strengthen our relationships with our schools and our children. We continue to be strong advocates for and partners with Substance Prevention and Awareness Network of Dover-Sherborn (SPAN DS). We are committed to SPAN-DS and our shared concern for the well-being of our children. We support the efforts of SPAN-DS and our Schools with the Social Norming campaign. We will continue our shared goal of making our Town a safe environment for our children.

We are committed to change; a change in how we police, how we interact with our public, and how we provide service to our Town. Your police continue to provide a more proactive style of community policing. We continue to conduct directed patrols on a daily basis so our Officers are more visible and accessible to our residents. We continue directed patrols at Farm Pond. Officers are encouraged to walk the beach and interact with our residents. We continue to post an Officer at the entrance to our Pine Hill School to allow our buses, parents and Pine Hill staff a safer means of entering and exiting Pine Hill. The Officer is required to patrol the School campus and the School building. The Pine Hill directed patrol was the direct result of School staff, parents and bus drivers making us aware of their safety concerns at this location. Thankfully, we now have an emergency access road at Pine Hill. We thank all for their efforts in making this a much needed reality. We continue our directed patrols at Woodhaven. Our Officers are encouraged to be visible and interact with our elderly residents. We continue our strong, committed relationship and partnership with our Council on Aging. We continue our directed patrols in our business areas. Officers are encouraged to walk the downtown business area and interact with residents, business owners and



those who visit the Town. We continue to update our Emergency Resident Data Form, developed by our Disabilities Advisory Committee, so that public safety personnel are aware of specific medical issues for at-risk residents.

We thank the members of the Sherborn Fire/Rescue Department, Ed Wagner and the members of CM&D, Diane Moores, Assistant-Town Administrator, Jeanne Guthrie, and all of the Staff and Town employees at Town Hall, our Advisory Board liaison; Jeff Rudin, and the Board of Selectmen; Mark Brandon, Paul DeRensis, Michael Giaimo, Sean Killeen and Chuck Yon for all of your support and your commitment to our Town. Additionally, we thank our Town Administrator, David Williams for his care, compassion and commitment to our Town. Mr. Williams' experience and on-going efforts to our Town continue to be invaluable. Working together, we continue to serve the needs of our community.

We thank....and say goodbye to....Peter Caruso for being a source of support and a voice for your Police Department. Peter was the architect of our Public Safety Committee and believed in the services provided by our public safety "team", a term he believed in, demonstrated and used often. I thank you for being a genuine person, professional, and walking the walk....never talking the talk. Enjoy sailing off into the sunset. We will miss you.

Lastly, I wish to thank the people who are most responsible for making our Town safe; the professional police officers of the Town of Sherborn Police Department.

Your police have embraced change. Your police are continuously asked to do more with less. The current fiscal atmosphere continues to be challenging. Unfortunately, policing in Massachusetts has been impacted tremendously. "The ultimate measure of a man is not where he stands in moments of comfort and convenience, but where he stands at times of challenge and controversy" (Martin Luther King, Jr.). During these challenging times, your police have not lost their care, compassion, or commitment to the Town of Sherborn. Our character and commitment will continue to make Sherborn the perfect Town, regardless of any current or future challenge.

Be Safe!

Respectfully Submitted,

Chief Richard R. Thompson, III  
Chief of Police  
[rthompson@sherbornpolice.org](mailto:rthompson@sherbornpolice.org)  
508-653-2424

## Fire Rescue Department

The Sherborn Fire/ Rescue department responded to 525 calls for service, which represents a 7% increase over last year. We had 264 fire responses and 261 Emergency

Medical Service (EMS) calls. The vast majority of the EMS calls were for medical emergencies and the average response time for the ambulance was 6.5 minutes.

We continue to be aggressive in pursuing grants. We were awarded a grant as part of the Federal Emergency Management Agency's Assistance to Firefighters Grant Program (AFGP) for \$79,515. These funds allowed us to purchase new personal equipment for our interior firefighters. This new personal protective equipment meets today's standards and it improves our ability to safely operate at emergency scenes.

The department also received a grant for the second year in a row that targets fire prevention for both our young residents in elementary school and our senior residents living at home. We continue to offer home inspections for health, safety and fire prevention.

As in past years, we have continued to encourage members to complete the Massachusetts Fire Academy's Call/ Volunteer Firefighter program. We had 4 members in this year's class. This program is a major commitment of time and teaches firefighters basic firefighting skills and techniques.

We would like to extend an invitation to residents who are interested in learning more about our department and becoming a member. Please call us at (508) 653-3270 or visit us at our website: [sherbornfire.com](http://sherbornfire.com).

I would like to thank all of the members of this department for their commitment and dedication. Our members make great sacrifices and consistently provide excellent fire and EMS services to the community. Lastly, I would like to thank the citizens of Sherborn for their continued support.

Respectfully submitted,

Neil W. McPherson, Acting Chief

## Community Maintenance & Development

The construction season in town consisted of paving Maple Street from Western Avenue to Washington Street. We performed several drain line repairs and rebuilt over fifteen (15) catch basins throughout town.

Maintenance of Town roadways continued with street and sidewalk sweeping, catch basin cleaning, sign installations, pavement markings and shoulder repairs. The seasonal opening and closing of Farm Pond beach were done along with several projects by Highway and Land Management personnel.

The Land Management Division conducted the routine grounds maintenance program of all Town facilities and Town Buildings. This maintenance also included the application of fresh markings in conjunction with

baseball, soccer and lacrosse schedules. The ongoing process of removing hazardous, pre-approved trees and stump grinding continues.

I would like to thank all CM&D personnel for their commitment and dedication, as well as the Police Chief Rick Thompson and Acting Chief McPherson along with all the members of their staff for their help and support throughout 2015.

Respectfully submitted,

Edward Wagner, CMD Director

## Public Safety Committee

The Board of Selectmen created the Public Safety Committee in 2014 to enhance public safety on a town-wide basis and to act as a resource for the Selectmen for reviewing and implementing safety initiatives. The Committee held its first meeting in November 2014 and, since then, has met approximately once each month.

The Committee currently comprises seven voting members -- the Police Chief, the Fire Chief, the Community Maintenance and Development Director, the Building Commissioner, two at-large residents, and one member of the Traffic Safety Committee -- and four non-voting members, each serving in an ex-officio role -- the Town Administrator, the Superintendent of Schools or designee, a Board of Health member or Administrator as designee, and a Council on Aging member or Administrator as designee. In 2015, the two residents serving on the Committee were Jim Campbell, who was elected Secretary, and Arthur Fenno, who was elected Chairperson. Sean Killeen and subsequently Bradlee Van Brunt, Traffic Safety Committee Chairman, represented the Traffic Safety Committee; Dr. Barbara Brown, Pine Hill School Principal, was the designee to the Committee of the Superintendent of Schools; and Jim Gorman was the designee of the Council on Aging.

For the most part, the Committee's business in 2015 consisted of addressing issues identified and raised directly by Sherborn's public safety leaders, as well as areas of concern voiced by town residents. Among the matters considered by the Committee were the following:

**Public Safety Radio System Expansion.** The Committee moved toward completion of a multi-year project to expand the radio communication system for the town's Fire and Rescue Department and Police Department. The expansion solution which the Committee considered and endorsed maintains the existing emergency radio operation, while improving coverage in areas of the town where high hills negatively impact radio communication signals. The system expansion has involved significant equipment procurement, as well as installation and other services at two cell tower sites in town. The remaining tasks are bringing electrical power to the new South Lake site, obtaining owner permission to install equipment at the

existing Brush Hill site, and installing and testing the purchased radio equipment.

**School Security and Emergency Preparedness.** The Committee was educated by the Police Chief and the Pine Hill School Principal about efforts undertaken by the town's Police Department to keep the children and staff of Pine Hill School safe in the event of an active shooter or similar incident. Such efforts have included training, regional-agency collaboration, resident education, and directed deployment. The Police Chief reviewed in detail a report he prepared that addresses safe school design, emergency response, and mental health. The Committee intends to facilitate ongoing and additional efforts to implement the report's recommendations through both support of School Committee requests for public safety-related capital expenditures and community education. The Committee also will periodically assess progress made on the recommendations, including in consultation with regional school leadership.

**Pine Hill School Emergency Access and Egress.** The Committee worked to restore a critical point of emergency access to, and egress from, Pine Hill School through the Pine Hill Cemetery. The Committee worked collaboratively with the Cemetery Commission, school leadership, and other interested parties to reach a solution that permits emergency vehicles to respond to the school, as well as to provide a way for vehicles to leave the school in the event of an emergency.

**Public Safety Building Surge Protection.** The Committee addressed repeated instances of damage to public safety-related, town-owned buildings from power line surges caused by area lightning strikes. Following study of, and report on, the issue, the Committee determined that there should be lightning surge protection for the police station, the fire stations, the Community Maintenance and Development garage, and Town Hall. The Committee prepared a warrant article, which was voted upon favorably at the April 2015 Town Meeting. As of September 2015, installation of the surge protection devices was completed.

**Assigned Police Vehicles.** The Committee reviewed and voted to support a program to assign police vehicles to individual officers, as other municipalities and the Massachusetts State Police have done. Benefits to the town include improved police response time and force multiplication, as well as projected cost savings. A trial run of the program is ongoing.

**Repairs to Piping near Forest Street Hydrant.** On report and recommendation by the Fire Chief, the Committee considered and endorsed a proposal to repair a section of water pipe from Farm Pond being used to supply a dry hydrant. The condition of the one-hundred year old pipe posed a threat to the water level in the pond, as well as to the water flow to one of the hydrants upon which the town's ISO rating is based. Members of the Fire and Rescue Department later presented the repair project proposal to the Capital Budget Committee, and, in April 2015, Town Meeting voted to fund it.



**Storm Preparedness and Response.** The Committee considered concerns raised by a resident regarding the impact to public safety caused by storm-damaged trees, including loss of utility services and obstruction of roadways. Discussions at Committee meetings involved residents, the former Tree Warden, and members of the Fire and Rescue Department and Planning Board. At the end of 2015, the Committee established a working group to collaborate with a subcommittee of the Planning Board to update the town's Tree Management Manual.

**CodeRED Phone Alert System.** At the request of a resident, the Committee discussed the policy regarding the CodeRED "reverse 911" system used by the town to notify citizens of emergency situations and critical community alerts. The Committee heard from the Police Department that this system provides for distributing emergency notifications, such as evacuation notices and public health alerts, and, at the option of the enrollee, general notifications. The Committee determined that a coordinated effort should be made to improve awareness of the system and increase its effectiveness in reaching residents.

These matters were the principal issues brought before the Committee in 2015. The Committee also served as a forum for the discussion of numerous other issues regarding public safety, including: progress on contracts for public safety equipment, hunting and trail safety, road maintenance and snow plowing, school closures due to inclement weather, building structural integrity, maintenance and operation of critical safety equipment, efforts to obtain grants and funding relating to public safety, the Sanger Street road closure trial, and the Eliot Street access road to Pine Hill School. The Committee anticipates it will continue in 2016 to serve as a body to address these and other needs of Sherborn's public safety stakeholders and, directly and indirectly, the community at large.

Respectfully submitted,

Arthur Fenno, Chairperson

## Traffic Safety Committee

The Sherborn Traffic Safety Committee (STSC) is a nine-member (5 voting - 4 non-voting) advisory committee appointed by and reporting to the Board of Selectmen.

The Committee's main responsibility is to advise the Board of Selectmen on matters that involve the safety of pedestrians and motorists using Sherborn roads primarily through the continued maintenance and evaluation the town's accident records by street and by intersection. The Committee also receives input from other Town committees as well as from visitors' hearings which always appears as the first item on the meeting agenda.

### **The Committee sponsored the following Town warrant article:**

Article 11: Woodland St/Goulding St West intersection re-design. Funds were requested for the re-design and construction. The warrant passed.

### **Progress on the following initiatives continued to be made on:**

- Sherborn motor vehicle accident database Getcrashreports.com is a new interactive platform that allows for the analysis and correlation of various-crash related data that the STSC reviews monthly.
- Woodland/Goulding-West intersection re-design
- Town Campus/ Library expansion projects and effects on traffic patterns and safety especially during this year's upcoming construction.
- Snow removal
- Road-side brush clearing
- Street sweeping
- Pine Hill Main/Eliot Street signal up-grade and crosswalk re-design
- Lake St/Eliot St and Butler St/Eliot St intersections

Changes in membership included Sean Killeen's matriculation to the Board of Selectmen and Kristen Buckler's acceptance of the duties of Secretary. We also welcomed Brian Clarke as voting member.

The aforementioned issues represent a sample of the type and nature of those brought to the STSC for review for the Board of Selectmen in 2015. STSC meetings, subject to change, are held at Town Hall at 5:15pm on the third Wednesday of each month.

Respectfully submitted;

Bradlee Van Brunt-Chairman

# HEALTH, HUMAN SERVICES AND RECREATION

## Board of Health

**Mission Statement** - The mission of the Sherborn Board of Health is to assess and address the needs of the Sherborn community in order to improve and protect the health and safety of its residents. The Board will develop, maintain, and advocate for programs aimed at ensuring a safe environment, reducing known health risks, and applying known preventive health measures. The Board will work to ensure compliance with Town and State health regulations. The Board recognizes the distinctiveness of the Town of Sherborn and may, with careful consideration and objectivity, use current scientific information to enact or revise local regulations in the best interest of public health. The Board will affect its mission through the Board of Health Administrator, Health Agent, and staff, and in cooperation with State and Federal agencies.

### Applications / Permits Issued

Disposal Works Construction (new construction)	6
Disposal Works Construction (alteration/repairs)	29
Septic Tank and or D Box replacement only	22
Septic Revision to previously approved plan	5
Replacement Wells	4
Well Deepening	5
New / Additional Wells	9
Soil Testing Applications	44
Variance Hearings Held	27
Stormwater Management Plan	1
Comprehensive Permit (40B) submitted	1
Building Applications reviewed	78
Preliminary Building Applications reviewed	0
Recreational Day Camps for Children	1
Disposal Works Installer Permits	23
Septage Handler Permits	14
Food Establishment Permits (including temporary)	25
Tobacco/Nicotine Delivery Sales Permits	2
Ice Cream Manufacturing Permits	1
Catering Permits	1

**Communicable Diseases** - All contagious diseases and animal bites must be reported to the Administrator of the Board of Health. Some common diseases that must be reported include chicken pox, German measles (rubella), mumps, whooping cough (pertussis), Lyme disease, and hepatitis.

In 2015, confirmed or suspect cases of the following communicable diseases were reported:

**Confirmed:** Babesiosis: 3; Calicivirus/Norovirus: 1; Human Granulocytic Anaplasmosis: 2; Influenza: 9; Lyme Disease: 5  
**Suspect/Probable:** Hepatitis C (chronic): 1; Lyme Disease: 26; Mumps: 1; Varicella: 1

**Emergency Preparedness/Bioterrorism** - Sherborn is part of a coalition of 33 towns in Region 4A of the Massachusetts Department of Public Health Emergency Preparedness Program. The Board of Health Administrator participates in monthly regional meetings, as well as educational and training opportunities related to emergency preparedness provided by the Region, the DPH, and MEMA/FEMA. In March 2015 she attended a regional training on “Community Assessment for Public Health Emergency Response” – CASPER – and “Epi-Strike Teams” at the Massachusetts Medical Society in Waltham, with several of Sherborn’s Medical Reserve Corps volunteers. This training was originally scheduled for late January and was rescheduled twice due to the severe winter storms. In late September she attended a municipal shelter training along with the Town Administrator, Police Chief, and several Medical Reserve Corps volunteers at the new National Guard Readiness Center in Natick. Presentations by the Homeland Response Force of the National Guard and MEMA related to statewide evacuation and the regional sheltering concept provided much useful information. The day culminated with a role-play exercise that was extremely well received. Northeast Regional Homeland Security Regional Advisory Council (NERAC) resources were on display. Both of these trainings meet the required Centers for Disease Control “deliverables” (requirements) for continued receipt of grant funding.

The Administrator has continued to update her certifications in emergency preparedness, and is currently certified in: IS-00700 (National Incident Management System, an Introduction), IS-00100 (Introduction to the Incident Command System, IS-00200 (ICS for Single Resources and Initial Action Incidents), IS-00300 (Intermediate ICS for Expanding Incidents), IS-00324a (Community Hurricane Preparedness). She has also completed the American Red Cross community shelter team course (both shelter operations and shelter simulation), and the Centers for Disease Control and Prevention “Emergency Use Authorization” course. Her knowledge is further enhanced with classes taken at both the Massachusetts Association of Health Boards certificate program and the Massachusetts Health Officers Association annual conference.

**Grant Funding** - Homeland Security grant funding from the Centers for Disease Control and Prevention, administered through Massachusetts Department of Public Health Emergency Preparedness Region 4A, continues to be provided to the Sherborn Board of Health, although exercises and regional purchasing are becoming more prevalent. In order to be eligible for funding, the Town must actively participate in the Region and meet specific “deliverables” set forth by the CDC and DPH. Sherborn continues to be in compliance with all of the deliverables and has received the benefit of the maximum available funding.

In 2015, the Board of Health received a total of over \$4,200.00 in goods and services as a result of their

participation in the Region. The funding paid all costs for the Administrator's iPhone which allows her to meet the 24/7 availability deliverable, resulting in continued eligibility for future grants. Clinic and medical supplies were purchased (gloves, tissues, sharps containers, Band-aids, children's Band-aids, tissues, hand sanitizer), as well as administrative clinic supplies (staplers/staples, paper, etc.). The Administrator was able to attend the Massachusetts Health Officer's Association (MHOA) annual conference in Hyannis in October, with all costs paid by regional grant funding. This funding also paid the registration fees for 2 Board members and the Administrator to attend the Massachusetts Association of Health Boards (MAHB) certificate program in Marlborough in November. A new Brother color multi-function printer/copier/scanner/FAX with replacement black and color toner cartridges was purchased with grant funds after the existing equipment required replacement.

**Flu Clinics** - In 2015, the Board of Health provided influenza vaccinations to a total of 139 residents, fewer than were vaccinated in 2014. This could be the result of immunizations being offered by area pharmacies well before the town receives its vaccine. At our first clinic, a "mini-clinic" held at Town Hall on September 22, 2015, 16 Town Hall employees and residents received their vaccination from one of our Medical Reserve Corps nurse volunteers. This first clinic was set up to allow Board of Health staff to test completing a new State requirement for reporting all vaccinations on the Massachusetts Immunization Information System, a statewide database. The Natick Visiting Nurse Association staffed the second clinic held at the Town Hall on October 5, 2015, and 41 residents – mostly senior citizens – received vaccinations. The largest clinic, which was once again run as an Emergency Dispensing Site drill, was held on October 28, 2015 at Saint Theresa Church. This clinic was staffed entirely by Medical Reserve Corps volunteers, and 82 residents were vaccinated.

Paperwork has been submitted to both Medicare and private insurance companies for reimbursement for the purchased vaccine and administration costs for both the purchased and state-provided vaccine. We will receive reimbursements for the 2015 clinics during calendar year 2016, and it will go into the Board of Health Revolving Fund for future clinics or vaccinations necessary due to emergencies. During 2015 a total of \$3,524.05 in reimbursements from the 2014 clinics was received.

**Medical Reserve Corps (MRC)** - The Board of Health again extends its sincere gratitude to the core group of volunteers who have regularly helped out at Flu Clinics. We are able to offer these clinics because of these dedicated residents. These volunteers, as well as the Board of Health staff and Board members, are gaining invaluable experience in the operation of a dispensing site. While we hope to never have to open an *emergency* dispensing site, it is reassuring to know that we are *prepared* if the need arises.

The Sherborn Medical Reserve Corps currently has 36 members, and new volunteers are always welcomed. In

order to properly staff a 24-hour *emergency* dispensing site during a worst-case scenario, Sherborn would need a total of 64 volunteers. A medical background is not required, as there are many non-medical positions that need to be staffed. **PLEASE CONSIDER VOLUNTEERING ON THE SHERBORN MEDICAL RESERVE CORPS.** Contact the Board of Health office at 508-651-7852 for more information, or to obtain an application to join.

**Public Health Initiatives** - The Board of Health supports all public health initiatives, including substance abuse prevention, and will consider and vote on appropriate requests for funding meeting this goal. Most recently, the Board has provided funding to SPAN-DS for their "social norming" campaign, and we look forward to continue to work with them on future initiatives.

**Inspector of Animals** - The Inspector of Animals Kimberly L. Morrow reported that stable inspections were conducted for the Selectmen's Office for licensing purposes. The results of one (1) bat and one (1) woodchuck submitted for rabies testing were negative. Four (4) animal bites on a person or domestic animal were reported in 2015, followed by a 10-day quarantine and release. Eight (8) animals were placed under or released from close observation / strict confinement for wounds of unknown origin with one (1) pending release in 2016. Follow-up to two (2) animal bites that occurred in Sherborn were turned over to the appropriate animal inspector in the town in which the animal resides.

Barn inspections are ongoing for the state of Massachusetts. Several animal complaints were investigated.

Any animal bite or scratch breaking the skin should be reported to the Board of Health or Animal Inspector by leaving a message for Ms. Morrow at the Sherborn Police Station.

**Mosquito Control** - The Central Massachusetts Mosquito Control Project (CMMCP) currently provides its services to 41 cities and towns throughout Middlesex and Worcester Counties. The Project's headquarters is located at 111 Otis St., Northborough, MA. Project personnel are available to meet with any town board or resident to discuss the Project's procedures and activities. Our phone number is (508) 393-3055.

CMMCP practices Integrated Mosquito Management (IMM), blending state of the art methods and techniques with expertise, experience, and scientific research to provide our member communities with modern, environmentally sound, cost effective mosquito control. IMM encourages the use of non-chemical means to accomplish the goal of mosquito reduction.

The Mosquito Awareness program which we offer to elementary schools in our district is very popular. Project staff meets with students and teachers to discuss mosquito biology, mosquito habitat, and control procedures. Much of the presentation is directed towards what the children and



their families can do to prevent mosquitoes from breeding around their homes. Slides, videos, handouts, and coloring books help to make this an interesting program.

As part of our effort to reduce the need for pesticides, our first line of control is our ditch maintenance program. By cleaning clogged and overgrown waterways, mosquito breeding can be reduced, drainage areas are returned to historical conditions, and water quality is improved. Source reduction, the elimination or reduction of a mosquito breeding source (i.e. water-holding containers), is practiced by alerting residents and business owners about potential mosquito producing sites they have created. They are informed about basic mosquito biology, and the need to eliminate these man-made breeding sources. A new program for CMMCP is a source reduction program, i.e. tire recycling. Used tire casings are a preferred habitat for several species of human-biting mosquitoes, species that also carry disease. CMMCP has implemented a program to be offered in several variations to remove these habitats from the environment. This program was recognized in 2014 by the Commonwealth of Massachusetts with a "Citation for Outstanding Performance" and by the EPA, Region 1, with an "Environmental Merit Award".

Bacterial larval control with Bti (*Bacillus thuringiensis*) is used to treat areas where mosquito larvae are found and source reduction or wetland restoration is not feasible. We have an extensive database of known breeding sites, and we encourage the public to notify us of any areas they suspect could breed mosquitoes. Our field crews will investigate all requests and treat the area only if pre-determined thresholds of mosquito larvae are exceeded. Bti is a naturally occurring product, and is exclusive to mosquito larvae, preserving other aquatic organisms in their habitat.

Our goal is to handle all mosquito problems with ditch maintenance, source reduction or larval control, but we recognize that there are times when adult mosquito spraying is the only viable solution. In such cases residential areas are treated with either hand-held or pick-up truck mounted sprayers. Applications are site-specific and are determined by weather, type of area and mosquito population levels. These applications are initiated by request of town residents, local or state officials. A phone notification system has been installed to announce potential spray areas for member communities on their scheduled evening, and this information is listed on our website.

The project's surveillance program monitors adult mosquito and larval population density, and is the backbone for prescribing various control techniques. We have expanded the adult collection program to monitor for West Nile Virus in our service area. Specialized traps are used as a mobile force for viral monitoring, and are placed in member towns on a weekly basis for routine sampling. If a WNV or EEE hot spot is identified, surveillance is intensified to sample mosquitoes in that area and these collections are sent in to the Mass. Dept. of Public Health for virus testing.

We operate a research and efficacy department which checks for efficacy of our products and techniques, and to research in new or different areas of mosquito control. GIS

has been added to our operations to allow better data collection and analysis.

The Project has a website at [www.cmmcp.org](http://www.cmmcp.org) which has extensive information on our program, products we use, and mosquito control procedures. Requests for service can be made through the website, as well as pesticide exclusions.

Timothy Deschamps, Executive Director  
Timothy E. McGlinchy, Director of Operations

**Food Service Inspections** - During calendar year 2015, the Board hired Diane Passafaro under a temporary part-time Food Inspector position. Ms. Passafaro reported that all restaurants and food establishments were inspected for conformance with 105 CMR 590.000 of the Massachusetts Sanitary Code, with appropriate action being taken to obtain compliance at all establishments, during her time in this position.

Regrettably, Ms. Passafaro chose not to continue in this position following the expiration of her temporary employment agreement. Thus, the Board is making arrangements for a new Food Inspector(s) in 2016.

**Septic Systems, Wells, Beaches, Camps, Community Health** - Mark Oram R.S., C.H.O., M.P.H., Health Agent, supervised the design and construction of septic systems and wells during 2015. Additions to buildings are also reviewed to determine the adequacy of the current septic system to accommodate the proposed addition. Other investigations were conducted concerning failed septic systems, repair wells, and other public and environmental concerns.

The construction started on the dwelling units at Whitney Farm involved the review of individual wells for each dwelling and coordinated efforts with the State Department of Environmental Protection (DEP) on the use of temporary sewage disposal in a tight tank until there is enough volume of sewage to activate the onsite sewer treatment plant as was allowed by the DEP. The Fields at Sherborn (TFS) is another project being proposed in town that also includes affordable housing similar to that of Whitney Farm. Reviews and assistance was provided to the peer engineers who are presently assisting the Board of Health on the review of onsite facilities including the septic system and proposed wells. The project review continued into the year 2016, and a concerted effort has been part of this review to assure safe drinking water to the future occupants of this multi-dwelling facility.

As with past years, much time is spent working with residents who are planning house additions or are experiencing the process of installing a repair septic system, since the repair systems are typically more complicated due to land constraints and complicated design criteria (retaining walls, mounding systems, innovative/alternative septic systems, etc.). Mr. Oram reviewed building applications and preliminary plans.

Many questions and concerns are addressed for people interested in the purchase of real estate and the repair or replacement of a failed septic system. Also, potential buyers generate many calls regarding potential additions and the status of the Title 5 reports. Conferences with engineers and installers prior to construction of both new and repairs/replacements/alterations septic systems are routine measures that continue to take place to assure seamless construction of the septic system. The preconstruction reviews continue to be helpful as they facilitate the installation process with the installers. Additionally, checklists are provided to help on the final requirements needed to obtain a Certificate of Compliance. This allows the owners, engineers, and installers to be aware of any pending items and helps to expedite obtaining the requirements for a final approval. Groundwater determinations were conducted with soil scientists on sites in question for water table with reviews of soil studies and reports to determine the seasonal groundwater adjustment.

Repair wells and required tests for these repair wells require additional reviews with the applicants as it relates to the water test results and the regulations addressing the quality and quantity. The Board of Health provides emergency well approvals for homeowners who may be without water and assistance on various measures that can be taken while with limited water supply. With new multiple dwellings being built, we have seen an increase in well permits for new construction as with the past year. Also, consultation with the developers and guidance from the State was provided for wells being proposed for multiple new dwellings.

The Health Agent also assists in reviews of proposed projects, including input with clients and other Town officials. Mr. Oram continues to offer immediate service to residents experiencing issues involving beaver concerns. He continues to support a beaver management for the community to prevent flooding caused by beaver dams and beaver activity.

Mr. Oram also conducted inspections at the Farm Pond beach as well as housing code inspections and provided several coordinated efforts between landlords and tenants to assure safe and suitable housing per the State Housing Codes.

The Health Agent appreciates the efforts of the Building Inspector, Conservation Commission Agents and the Town Planner in the processing of permits and developmental / environmental issues. The Health Agent works with these officials on a regular basis including many overviews during his office visits. Mr. Oram has offered office hours that are held at the same time that the Building Inspector, Conservation Agents and Planning Agent are available.

Mr. Oram offers thanks to Ellen Hartnett, Administrator, for her continued expertise and management skills during this year and past years. Mr. Oram offers thanks to Jean Greco, our Clerk, who has been instrumental in providing information updates on a regular basis. These two

individuals are a vital part to the Board of Health team and have been a tremendous help over the many years that they have provided services for our community.

The Board of Health members are very active in the promotion of public and environmental health. Mr. Oram would like to thank the Board members for their continued insight and proactive approach. The Board members offer a vast amount of knowledge based on their environmental, engineering and medical backgrounds, and Mr. Oram appreciates working with Board members on a team approach in recognizing and supporting the environmental and public health needs of our community.

Mr. Oram continues to maintain his background in the growing field of public and environmental health. Presently, he is continuing his education to maintain his state registrations as a Certified Health Officer, Soil Evaluator, and Sanitarian.

**Century Health Systems & Natick Visiting Nurse Association (Natick VNA)** - Century Health Systems and Natick VNA provided varied services to the Town of Sherborn in 2015.

**Reportable /Communicable Diseases** - Formal Confidential Reporting Forms were completed through the State's DPH MAVEN (Massachusetts Virtual Epidemiological Network) System. Century Health Systems employs an RN dedicated to the MAVEN case reporting.

There were 4 MAVEN cases through November 2015.

**Blood Pressure Clinics at Pilgrim Church** - Blood Pressure/Health Clinics continue to be held monthly at the Sherborn COA meeting.

In addition to taking blood pressure readings of attendees, we continue to discuss seasonal health issues including:

- Avoiding and identifying skin cancer
- Dehydration avoidance—a year round issue for seniors
- Spring and fall allergies vs symptoms of colds or flu
- Emergency Preparedness for all seasons with emphasis on home, car and pets
- Calling 911 from land lines and cell phones.
- The importance of adult immunizations, including flu, shingles, and pneumonia and the newer TDaP vaccine, especially for grandparents.

There is strong ongoing collaboration with the Sherborn COA staff regarding client issues, such as hospitalizations, moves, or deaths.

**Telephone Consultation** - Century Health Systems nurses provide telephone consultation to the Board of Health as needed. In addition, Century Health Systems receives frequent calls from town residents about other reportable and/or communicable diseases. The nurses answer questions, provide instruction regarding

prevention and collaborate and make referrals to other health resources, if necessary, such as school nurses. As an example, this year, a Century Health Systems RN worked with an elderly male patient with a Primary Diagnosis of Pleural TB. Assistance included:

- learning to manage 4 TB medications and their potential side effects
- assessing intake, appetite, elimination, pain and analgesic use, mood and mental status
- caregiver education for the patient's wife
- communicating as needed with patient's MDs and the area TB Control Nurse in Northhampton

**Additional Services** - Other teaching and programming topics available to the Board of Health and the Council on Aging can be arranged for 2016 and include the following:

- Safe Transferring
- Eating Well as We Grow Older
- First Aid—what's new to know
- AED use—what do these machines do?
- Balance matters—a primer on fall prevention
- Infection Control—staying safe at Home
- Tick-borne disease
- Making End-of-Life decisions
- Depression in the Elderly
- Available area resources, including Natick VNA's MetroWest Meds Program for assistance in paying for medications.

The Natick Visiting Nurse Association and Century Health Systems would like to thank the Sherborn Board of Health for their continued support. Residents should feel free to contact us at 508-651-1786 (Century Health Systems) or 508-653-3081 (Natick VNA.)

Respectfully submitted,  
SHERBORN BOARD OF HEALTH

Daryl Beardsley, Chair

## Recreation Commission

The Sherborn Recreation Commission is an elected body of three, unpaid Commissioners whose responsibilities include managing, promoting and organizing the youth and adult sports & recreation programs of the town. We are also responsible for the full management and care of all town recreation properties and facilities.

Below is a list of the facilities & programs managed by the commission:

- Jameson Field Baseball Complex & Recreation Fields
- Laurel Farm Complex
- Fessenden Field
- Tennis Courts
- Skate Park, Basketball hoop and Playground (Ward J. Parks area)

- Summer-Go-Round program
- Pre-K soccer & T-ball programs
- Snappers Swim Team
- Fire & Ice Skate Rink

Currently serving as Commissioners are:

- Leo Cavanaugh, Chair
- Melissa Bowman, Commissioner
- Mike Guthrie, Commissioner

Our town recreation facilities continue to see tremendous use, and this past year was no different, with thousands of kids, adults and guests enjoying organized sporting events as athletes and spectators. Organized sports include baseball, soccer, lacrosse, softball, tennis, mountain biking, youth running club and ultimate Frisbee.

The Recreation Commission manages the allocation of field space and the scheduling of use by the many leagues and teams. The Commission also manages the upkeep and repairs to these facilities, including work to the natural grass fields, dirt infields, Jameson Field Press Box, court surfaces and storage sheds. We oversee the purchasing of new equipment and services as needed to support continued maintenance and quality conditions of the facilities.

Notable projects this year included the demolition of the old wood skateboard park and the construction of a new steel skate park with improved fencing and features.

The old park was a safety concern and the new park will allow us to create new instructional programs for this popular activity. A new competition-grade basketball hoop and half-court layout were also added to this downtown space. The new court will replace the old, bent, hoops that forced players to share space with automobiles in the parking lot...an obvious safety concern.

We supported and worked with the Sherborn Playground Association on the building of the new tot-lot. These three projects have greatly improved the Ward J. Parks facility and 2016 will see additional work at this popular town property. Significant investment was made in the concession stand at the Jameson Field baseball complex. New roll-top aluminum windows were installed to replace the heavy wood panels that were a safety concern. We continue to work with the Sherborn Fire & Rescue Association to provide Automated External Defibrillators (AEDs) units at all of our facilities and we offered training courses to many league coaches and managers.

The Fire & Ice skate rink enjoyed it's first year of winter use and was a smashing success with residents. The ice skating rink will now become an annual tradition.

We continue to be challenged with increased demand and use of our natural grass fields. Significant turf repair projects were undertaken this year with varying results due largely to lack of irrigation at these facilities. We will continue to cultivate the grass through reseeding and resting efforts. It may become necessary to take some of



our field space “off-line” for a season, to fully repair the playing surface. The safety of our athletes and guests is of paramount concern, along with the desire for quality experiences when using our town facilities.

One of the Jameson baseball fields has had continued issues with water drainage coming from Pine Hill School. This will need to be rectified.

Research and vendor evaluations were conducted in our efforts to create an on-line registration program for the Recreation Commission. This registration program will stream-line the sign-up and payment process for all residents and guests who use our facilities and take part in our programs. It will also provide the payment and accounting functions necessary to work with the town collector’s office.

We are excited about many new program and facility upgrades planned for 2016.

We look forward to working with our many volunteers and other town committees & departments to achieve our goals and provide first-class recreation experiences to our residents and guests.

## Sherborn Library

Two thousand fifteen fulfilled the promise of the \$3,633,603 state grant to the Library from the Massachusetts Public Library Construction Program (MPLCP), authorized by the Massachusetts Board of Library Commissioners (MBLC) and unanimously accepted by Town Meeting vote. This grant from the Commonwealth of Massachusetts, combined with the \$2,845,833 gift to the Town from more than 250 private donors raised by the Campaign for the Sherborn Library, and a Town Meeting appropriation of \$1,000,000 unanimously voted on Article 10, are in place for the renovation and expansion of the Library in 2016. We felt as if the Library won the lottery! But there was no luck involved. This accomplishment is the result of hard work performed by many dedicated individuals.

**Library Building Committee** - In April, the Trustees voted to appoint eight citizen volunteers and a Trustee liaison to serve on the Library Building Committee (LBC). The job description was posted on the Town and Library websites and in the local press. We are fortunate to have attracted a talented and experienced committee made up of James Kolb, Chairman, Mark Brown, Roger Demler, Richard Littlefield, Alexis Madison, Adam Page, Heather Willis, Libby Yon, Library Trustee Christopher Kenney, and ex officio members Elizabeth Johnston and David Williams. The LBC was sworn into office on June 16 and hit the ground running by recommending Design Technique, Inc. (DTI) of Newburyport as Owner’s Project Manager. The choice was unanimously approved by the Trustees who had worked with DTI’s John Sayre-Scibona during the preliminary design phase. In October, the LBC and Trustees made their respective unanimous votes to hire Beacon Architectural Associates/Adams &

Smith, the design firm collaboration which had developed preliminary designs for the Library Project leading to the successful grant proposal in 2012.

The preliminary design shows the current Library structure will remain largely intact with significant renovation “behind the scenes,” including up-to-date HVAC, code-required mechanical, electrical and emergency systems, a fire suppression system and energy efficient windows, which will be installed to gain LEED certification.

The most obvious element will be a new children’s room added to the rear of the building with a Community Hall, art gallery and conference room on the lower level accessible from the Town Hall parking lot. An elevator and separate egress will be situated between the original building and the new children’s wing. With the relocation of the children’s section, the original Library will have greater space for new book displays, media and technology, adult-specific comfortable reading areas and improved staff workspace. Upon completion of the renovation and expansion project, the entire Library building will meet ADA standards and be accessible to all.

**Funding for Construction** - Town Officials signed the contract with the state in September and the first payment of \$726,721 from the state arrived in October. As of the end of December, only three multi-year pledges from private donors remain outstanding and all three pledges are current and should be paid in full on or before December 31, 2016. The Trustees delivered the banner “Big Check,” to the Selectmen at their October 1 meeting for over \$2.8 million of private funds. “Building Our Future,” the Campaign’s newsletter, pictures the event and includes an insertion listing Campaign donors. Capital Campaign Chairman Steve Borgeson continues volunteering to lead the fund-raising through Project completion. His committee recessed when we hit the \$3.8 million mark.

The Library had been on the MPLCP funding waiting list for three years. Library officials and volunteers spent the time managing a highly successful Capital Campaign which raised \$3.8 million in gifts and pledges from individuals, corporations, and charitable foundations. The balance of the Campaign after the \$2,845,833 gift to the Town, which reduced the amount of funding required by the Town to \$1 million from \$2.5 million, has been budgeted to meet additional escalation and project contingencies, and will assist the Library with technology design, enhanced furnishings, endowment and landscaping.

The first challenge that faced the Trustees and LBC was the review of the draft conceptual budget that had been estimated for three years of escalation and contingency costs for the 2011 to 2014 wait-list period. The Trustees and LBC worked to align the costs with the recovering economy and mitigate a budget adjustment of 16% over the prior budget. Several value engineering cost reductions were identified by the LBC, most significantly



on roofing alternates and wood clad steel beams to frame the upper level in place of heavy timber. The Trustees examined the additional financial resources available and voted unanimously to apply monies to the revised budget from carefully reserved Campaign funds and endowment revenues to meet a total project cost now estimated to be \$8,689,134.

### **Construction Timeline**

At the time of this writing, the Project is in design development with the goal to advertise and award the bid to a contractor in summer 2016.

Design Development: February – April 2016  
Construction Documents: April – June 2016  
Construction Bid & Award: July – August 2016  
Library Relocation: July – August 2016  
Groundbreaking: September 2016  
Completion & Occupancy: September 2017

Representative Trustees and the Library Director met with the Community Center (SCC) Board of Directors to discuss the options for the Library's temporary relocation during construction. The SCC is amenable to providing space to house Library services for the 12 months or more of construction. At the Trustees' request, the project architects brought in a structural engineer to evaluate the load bearing capacity for short book stacks to accommodate the children's collection at the SCC. Adult new books, periodicals, media and PCs will provide basic service to be enhanced by access to the Minuteman Library Network while the majority of the book collection is in storage. The architects developed a floor plan that provides an inviting, traditional space for the Library's temporary home in the Sherborn Community Center.

**Preserving the Legacy** - In July, Jim Murphy and Hank Rauch, who serve on the Trustees' Finance Subcommittee, concluded their interviews and research to consider the continuation of the investment advisor. The Trustees approved their recommendation and voted unanimously to transfer the Library endowment funds and Campaign revenues from BNY Mellon to UBS to continue working with the long-term advisor. For FY2016, the Trustees allocated \$24,920 from the historic endowment funds that traditionally support the Library's annual operating budget to match the incremental municipal appropriation increase, comprised of \$4,240 and \$20,680 from the William B. H. Dowse Memorial Fund and the Saltonstall Operating Fund, respectively. Additionally, in FY2015, the Trustees spent approximately \$14,000 of endowment fund income toward building and grounds maintenance, improvements to children's services, and costs associated with the Campaign.

Planning for technology was a recurring theme on the Trustees' agenda in 2015 led by Technology Committee advocates Bruce Eckman and Jim Murphy. Interviews of eight librarians post-construction have helped guide us, guard against pitfalls, and define essential technology expenses. Trustees Chris Kenney and Christine Cooney also gave countless hours reporting respectively on the

building program and planning for the human resources and job qualifications necessary to provide services in the future Library.

**Human Resources** - Losses of several of the Library and Town's notable persons were recognized with gifts to the Campaign or memorial books. Virginia Connelly, who was a Library Trustee from 1971 – 1973, and David Sortor, a devoted community volunteer, both passed away in January. Janet Petty, Library Trustee from 1996 – 1999 died in September. Edna Roth, Librarian from 1957 – 1987 and active community volunteer, died in November. The Trustees and staff paid tribute to their lasting contributions and were in touch with families to choose meaningful memorials.

Stacey Brandon, who nobly represented to the Town the preliminary design phase and served as Capital Campaign liaison as Chair of the Trustees from 2008 - 2015, stood down as Chair in May. Stacey continues to serve on the Board to the benefit of the project and her colleagues. Mary O'Hara Moore accepted the Trustees' nomination to serve as Chair, and has capably assumed the role heading into construction, aided by Vice Chair Jennifer Searle. Hank Rauch, Recording Secretary, Chris Kenney, Chair of the House Subcommittee and LBC member, and Bruce Eckman, Chair of the Technology Committee were re-elected to three year terms. Sarah O'Connell resigned from the Board in November. The Selectmen and Trustees worked jointly to appoint a Trustee until the next Town election and reviewed letters of interest from six well-qualified residents.

Technical Services Librarian Kathleen Rao retired in April after 21 years of employment. Her skills and experience were integral to assisting with data conversion in joining the Minuteman Library Network. We received 20 resumes for the opening and hired Library Assistant Cindy Hinckley of Dopping Brook Road, who has worked for the Library since 2004. Jenn Collins of Barakat Lane was then promoted to Cindy's former position, and Christine Lam of Maple Street joined the part-time staff.

The Friends of the Library voted into office Abby Fiske as President when Addie Weiss transitioned to the role of Immediate Past President. Abby has set the goal to raise \$30,000 over her term to help acquire furnishings and equipment for young adult services in the renovated space. The Friends have carefully managed revenues from the Annual Arts and Crafts Fair and their well-received community social events "Trivia Night" and "The Last Party of the Summer" to afford crucial support for programming and collections, the enjoyment of which is evident in increased usage.

The work of the Library staff, motivated by the support of the Friends and many gracious volunteers, reports favorably on a number of trends in rising usage. Adult participation in programs increased 75% with more than 900 individuals attending events in 2015. Contributing to the surge in interest, the Town-wide, intergenerational "Sherborn Shares One Book" declared *March is Marcelo Month* during which the community was encouraged to

read and discuss Marcelo in the Real World by Sherborn author Francisco Stork, facilitated by Sherborn clergy, local literati and luminaries. An art exhibit by Sherborn child prodigy Vivian Sass was an inspiring and colorful attraction that brought many people here. Recurring Mah Jonng, Bridge, Go, and Genealogy clubs expanded, the book clubs and lectures were regularly populated. Children's program attendance increased 12% with 1,966 children participating in weekly story-times, "Who Are the People in Your Neighborhood" local guest readers, "Dads and Doughnuts" Saturday story times, puppetry, magicians, and animal shows. The Friends' opening of the "Rumpus Room," for tot active playtime drew 10 – 52 per session and provided a social gathering spot for families new to Town.

We introduced a Makerspace seating area between the youth and adult stacks by removing one stack and consolidating or discarding older materials that are readily available in the Minuteman Network. Groups immediately gravitated to this space, highlighted by a 3-D printer and flexible furnishings for game and club gatherings, supported by the Children's Endowment Fund. Jeffrey Kennan, a National Honor Society Student at DSHS, set up and demonstrated the 3-D printer and made a film for our Facebook page that has had hundreds of views and likes. Jack Whitaker conducted a survey at DSHS on youth satisfaction and services at the Library for his Eagle Scout project which garnered 192 responses that will help inform activities in the Makerspace and influence planning of young adult services in the renovated Library.

**Usage & Statistics** - Borrowing from the collection has changing patterns in our third year as a Minuteman Library Network member. Sherborn lends to Minuteman libraries many more items than borrowed. In FY15 the Library sent 13,510 items to other libraries and borrowed 5,678 items from other libraries for Sherborn residents. This makes Sherborn a "Net Lender" in Minuteman, and our membership dues received a 5% credit for our contributions. We also received a \$1,953 "Small Libraries in Networks" grant issued to Minuteman from the state to offset our annual dues.

The Minuteman cost savings allowed us to reapportion funds to subscribe to Consumer Reports Online and offer exclusive, resident-only access to e-books in Minuteman's "Overdrive Advantage" collection. In FY15, Sherborn patrons downloaded 1,825 e-books, 1,244 downloadable audio and music recordings, along with 6,089 local database downloads, which included Ancestry searches, Zinio Digital Magazines, and Consumer Reports. An additional 1,970 Sherborn database downloads came from Network or state licensed library resources, including the Boston Globe and general magazine indexes. The use of our DVD collection increased 5% over last year for a total of 10,030 Sherborn loans.

The borrowing of printed books and periodicals remains strong at 36,211 check-outs from the Library's collection (not including the Minuteman activity.) Total circulation

of all resources and Minuteman lending in FY15 is 73,916. Our website was visited over 13,000 times. Our total print holdings of books and periodical subscriptions is 45,340. Sherborn community groups made 265 Library meeting room reservations.

In the October issue of "Building Our Future," the Trustees wrote: "21<sup>st</sup> century libraries have evolved to offer extensive programming, access to digital content, eReaders and other electronic devices, virtual reference services and more. Libraries are challenged to balance their role as a quiet place to withdraw from the demands of the day with the need for access to technology and social interaction." Certainly, the trends in usage are illustrative of the Trustees' words. Yet the institution has an underlying continuity that is calming and offers a comfortable seat for you by the fireplace in the living room of our community.

Respectfully submitted,

Mary O. Moore, Chair, Board of Library Trustees  
Elizabeth Johnston, Library Director

## **Council on Aging**

### **Council on Aging Board Members**

Christina Winterfeldt: Chair, Trisha Caldicott: Vice Chair, Sue Peirce: Secretary, Gerri Hawn: Treasurer, Phyllis Braun, Jean Rosseau, Deborah Kennedy, Panny Nichols, Sonia Goldsmith

### **Associate Members**

Ann Bekebrede, Douglas Brodie, Shelley Cantor, Joan Dunn, Bruce Gray, James Gorman, Ruth Johnson, George Shea, Ruth Stewart, Sally Tipton, Martin Waters

### **Staff**

Karen Juhl: Director, Kathy Horrigan Dye: Drop in Director, Linda Bellefeuille: Elder Advocate, Nan Vaida: Elder Advocate, Ani Gigarjian: Volunteer Co-coordinator

**Friends of the Council on Aging Liaison:** Gerri Hawn

**Medical Supply Closet Manager:** Audrey Raycroft

**Our Mission** - The Sherborn COA was established in 1972 with the intent of enabling Sherborn seniors to continue to be active in the community while remaining comfortable in their homes. Our goal is to assess their needs and develop programs to help meet those needs. We provide social, physical, recreational and intellectual activities through education and cultural endeavors. There are more than 900 seniors in Sherborn, age 60, and older, eligible to benefit from the many activities offered by the COA, improving the quality of their lives.

Also important is the role the COA plays in the lives of families of Sherborn seniors, educating and supporting families with programs and services both within and outside of our community. This encompasses information on medical, legal and financial resources.

**Programs & Services** - The COA's LIFETIME LEARNING program remains strong, vital, and well attended. It attracts over 250 active learners from Sherborn and surrounding towns. Thanks to the efforts of Anne Bekebrede and Ani Gigarjian we are able to offer interesting new courses every semester taught by instructors who are insightful and challenging, helping seniors gain knowledge about a wide range of subjects including Alexander the Great, Contemporary Political Issues, Opera, Women of the Arab Spring, Mars Exploration, Big Band Composers, and so much more.

We appreciate the support from those who attend, those who teach, and the FRIENDS of the SHERBORN COA who provide funding.

Thanks to a grant from the MA Lifespan Respite Coalition, a highlight for the COA this year was a special program the COA developed to provide socialization for senior men with chronic health challenges as well as an opportunity for respite for the caregiver wives. This program combined exercise, an opportunity to meet others who were facing the same challenges and a featured guest speaker. The success of this program was due in a very large part to Sherborn resident Tom Hunt who was our compassionate group leader, and led every session from April through February 2016. We also received a tremendous amount of support from Sherborn's faith community, our police and fire chiefs, and all the men in the community who spoke and shared their adventures, interests, and life experiences with the Sherborn Old Boys Group. We are so grateful to all who supported this endeavor.

**Exercise Programs** are offered for fitness and socialization three times a week at St. Theresa's Church and the Woodhaven Community Center. Additionally our seniors participate in water aerobics at the Longfellow Fitness Center in Natick and through collaborative arrangement access to Zumba and Line Dancing in Holliston and Chi Gong in Dover.

**Bocce** at Woodhaven weekly, in season. Play at a beautiful Bocce court built for the seniors by a Sherborn Eagle Scout. Twice a year, team Sherborn plays the Dover COA for bragging rights.

**Walking Club** meets weekly with a group leader for an enjoyable and often educational outdoor walk on trails or paths, or indoor, depending on the weather. The walks are often followed by coffee or lunch together. Thanks to continued funding by Baypath Elder services our walking group has walked locally and explored the Blackstone River Canal paths, the Sleepy Hollow Cemetery in Concord, the Hopkinton Arts Walk, and the DeCordova Museum Sculpture Park in Lincoln. Check the LINK for the schedule.

**Drop-In Lunch, Shared Sundays, Lunch with the COA, and Pizza and a Movie** are programs that provide opportunities to socialize, and share a meal with friends and neighbors. These programs build a sense of community among our seniors. Drop-in lunch is held

every Thursday at Pilgrim church, the meal, provided by volunteers, is followed by an educational talk, travelogue, or musical entertainment.

**Transportation** is offered throughout Metrowest and to the Boston area hospitals via a subsidized program with JFK Transportation. Vouchers can be purchased through the COA office at a discounted rate to ensure seniors have safe and reliable transportation to hospitals, shopping, visiting or medical appointments.

**Sherborn Home Meals** offers a hot noontime meal, delivered by a volunteer, at a nominal fee through The Metrowest Medical Center.

**Party Bridge** provides an opportunity for evening bridge playing the first Friday of the month from September through June. Players of all levels are invited to join the fun.

**Whichcrafters** provides an opportunity to knit or enjoy other crafts with friends. Many of the crafted items are donated to Appalachia. This year the group has moved to Pilgrim Church on Thursday afternoons.

**Medical Closet** provides a variety of medical equipment for use in homecare.

**Shine Counseling** offers free one on one medical coverage/benefits advice through trained personnel on Medicare Part B.

**Legal Referral Services** provides seniors with questions on wills, trusts, healthcare proxies, homesteads and other topics.

**Information and Referral Services** assists seniors and their families on a wide variety of issues from caregiver services and adult day care to organizational services and housing options.

**Outreach Services** provide seniors in our community with support to remain independent in their homes.

**Dover-Sherborn Travel Club** gives seniors the opportunity to visit museums, attend concerts or take in a play and includes transportation to and from events.

**Breakfast with the Selectmen** occurs quarterly (with rotating selectmen) and gives seniors or any town resident the opportunity to get an update on the latest town initiatives as well as ask questions or voice concerns about what's going on in our town.

**The Link**, the newsletter of the COA, offers news and information on a wide variety of topics. It contains information on COA and town programming and special events, and is mailed to every Sherborn town resident.

2015 Travel Club Highlights include a trip to the Heritage Museum in Sandwich in April, Tanglewood in August, the Rosewood cottage Arts and Crafts Show in October, and our first overnight trip to New York City for the



Holiday show at Radio City Music Hall. The travel committee, comprised of residents from Sherborn and Dover, met recently and is planning another great year of trips and excursions for 2016.

The COA makes every effort to minimize its financial impact on the town through the contributions of our many volunteers and the sharing of resources with other town departments and organizations, as well as our local religious institutions. We also collaborate on programs with other COA offices throughout the local area.

Many thanks go to these volunteers, departments and organizations that give so generously of their time and talents in support of Sherborn seniors.

The COA also aggressively seeks grants, matching funds and donations from state and federal agencies and private institutions. This includes funding and donations from the following:

**FRIENDS OF THE SHERBORN COUNCIL ON AGING, BAY PATH ELDER SERVICES, OFFICE OF ELDER AFFAIRS, ROCH BROTHERS, METROWEST HEALTH CARE FOUNDATION, BJ'S, NEEDHAM BANK**

The Council on aging greatly acknowledges our director Karen Juhl and staff for their relentless time and efforts to make our community one of the best in the state. We also thank the FRIENDS OF THE COA for their support and countless volunteer hours spent raising funds and supporting the COA and, our Board and Staff.

Sadly at the time of this writing we lost one of our longest standing COA Board members, Edna Roth. Edna passed away in November and had served the COA board faithfully for more than 25 years.

We also want to recognize the contributions and service of Sheila Bresnehan, who served as both COA Board chair and treasurer. Sheila was an energetic force who was passionate about affordable senior housing. We miss both Edna and Sheila, and are tremendously grateful for their loyal service to our town.

If you would like to participate in any of our programs or are interested in helping our seniors remain independent and engaged in our community, please call the COA 508-651-7858.

Respectfully Submitted,

Christina Winterfeldt, Chair

## **Tax Aid Committee**

The Sherborn Elderly and Disabled Tax Aid Committee, authorized by Massachusetts General Law Chapter 60, Section 3D, distributes to qualifying elderly and disabled resident home owners funds that have been donated by taxpayers when paying their biannual real estate tax

assessment to the town. The distributions are made based upon need as demonstrated by the application process.

Comprised of the Town Treasurer, a member of the Board of Assessors, and three other residents appointed by the Selectmen, the Committee is responsible for overseeing the fund and its distribution to qualifying home owners. Thanks to the generosity of many taxpayers, we are able to provide monetary assistance to fellow residents in financial difficulty by granting assistance with their spring and fall real estate tax bills. Specific guidelines determine an applicant's qualification, and granting of available funds is handled confidentially by the Committee. In addition, the Committee can advise applicants on the availability of other state or local programs offering tax relief for which they may qualify.

The Committee's activities have significant pertinence to Sherborn in light of the continuing escalation of taxes which has created extraordinary financial pressure on many elderly and disabled fellow residents on a fixed income as they are forced to commit an ever growing portion of their available funds for taxes. Many of these homeowners have been Sherborn residents for many years, and have played a large part in creating our most desirable community. The Committee's goal is to help relieve that pressure for these qualifying citizens so they may continue to enjoy the benefits of our fine community.

Respectfully submitted,

Douglas S. Brodie, Chairman

## **Elder Housing Committee**

The "old man" pine tree came down in 2014. The shade that was lost presented a problem for the enjoyment of the patio area. The planned pergola was expensive and the placement would interrupt foot traffic. The residents suggested the purchase of a canvas patio house. This has proven very successful. The season for enjoyment of the outside has been extended well into the late fall.

Town Departments continue to be an integrate part of the daily life of the Community. We continue to express our thanks to the following:

1. CM&D employees under Ed Wagner, who keep our walks clear, snow plowed and grass cut;
2. Chief of Police Richard Thompson who has regular safety patrols for all our buildings;
3. The Fire and Rescue Department under Chief Timothy Morrissey continue to be there for our residents in emergencies and holding drills for the safety of all. A special thanks to the department for the "Thursday night drill" they held at Woodhaven to remove the excess snow that had accumulated on the roofs of our buildings;
4. The Council on Aging under the direction of Karen Juhl, sponsor numbers events in our Community Room which are also open to the Town residents;

5. David Williams, Town Administrator and Diane Moores, Assistant Town Administrator continue to provide assistance on issues that effect Woodhaven.

Sherborn Elder Housing (SEHC) is fortunate to have a knowledgeable and personable management team of Alan Slawsby & Associates. Under Claire McClennan they oversee the day-to-day operations of Woodhaven.

SEHC has a very active volunteer committee. Marty Waters continues to be our treasurer; Dr. David Curtis continues to represent SEHC on the Town Emergency Planning Committee; Mike Kickham can be counted on for “manual labors” and we are also appreciative of the Boy Scouts Christmas wreaths; Carol Kerrissey has for many years provided the prospective of a member of a residents family; Susan Landsman as a resident keeps her eyes and ears open for the residents; Janet Walsh organizes the Landscape committee and has proved incite on the upkeep of the property to make it less labor intensive and recommendations for replacement plants; and Joe Meaney continues to oversee our buildings, he follows up on the smallest detail.

Woodhaven is a community because of the residents. They attend our meetings, make good suggestions and are doers. They organized the refreshed sitting area in the Community room. They can be found many evenings watching the game of the week and enjoying one another’s company.

Respectfully submitted,

Katharine R. Sturgis, Chairman

## **Farm Pond Advisory Committee**

The Farm Pond Advisory Committee (FPAC) was very excited this past year to have spent time reviewing and finalizing the “Farm Pond Management Plan” which was completed by Fay, Spofford and Thorndike in July. The committee would like to thank residents Tom Trainor, Steve Scrimshaw, and Marianne Moore for their time and expertise in the review of this important document. We expect to utilize it as an invaluable tool for the future protection of Farm Pond and FPAC has begun planning work to support implementation of the recommended actions put forth in the plan. The plan is available on the town website and includes analysis on important baseline assessments of Farm Pond conditions.

FPAC also continued its efforts this past year to promote awareness and activism in support of Farm Pond, specifically in the area of protection against invasive weeds – what we call our “Weed Watcher” program. We again organized an outreach event at the Sherborn Library Fair in May to both educate citizens on the threat of invasive weeds to Farm Pond as well as to promote enthusiasm and accountability for the protection of Farm Pond.

Due to the generosity of the Sherborn Business Association, FPAC utilized a grant to purchase a power washer for public use at the “boat washing station” and it was successfully used all summer to improve the efficiency and effectiveness of washing activity. There is a well established process now requiring all boats to be washed in the presence of a Gate Guard or Ranger before entering Farm Pond’s waters and FPAC continues to research how best to evolve this process. It is still on our TO DO list to have permanent informational signage, better delineation from the parking area, and a more substantial space for boat washing. FPAC committee members, working with reservation employees and the BOS office also successfully installed a new fishing line disposal system at the boat landing.

The Farm Pond Committee is planning for several educational outreach events prior to the summer season including a meeting with pond abutters and a program to break down monitoring of water changes by specific sections of the pond. We also have ambitious plans to formally document the mechanics of a “whole pond” water quality testing program and to train summer reservation staff and town volunteers on the process to ensure regular data gathering on water clarity, chemistry, and other important metrics on the health of the pond. FPAC again looks forward to the summer season of 2016 and as always hopes its actions further the enjoyment of Farm Pond by all of its users (boaters, fishermen, swimmers, etc.) in a spirit of awareness and accountability for ensuring that Farm Pond remains as wonderful and unique a place as we believe it to be today.

Respectfully Submitted,

Catherine Rocchio, Chairman

## **Water Commission & Town Center Water Systems Options Committee**

The Water Commission and the Board of Selectmen formed the Town Center Options Committee (TCOC) in May of 2014 and continued in May of 2015 to study the technical and financial options for adding water and/or wastewater systems for the Town Center. This supports the Planning Board, Board of Health, Conservation and the public in understanding the possibilities for improving public drinking water safety and land use flexibility in the densely developed commercial, multi-family housing and civic center of Town. The committee is presenting a warrant article for 2016 to fund engineering studies in support of these boards.

**Town Center Neighborhoods** - Many of the potential changes needed to implement community water and wastewater systems require changes in zoning and regulations that are controlled by the vote of Town Meeting. In our study we realized that improvements might best be confined to just one or a few sections of the Town Center, for example the current business district north of the railroad crossing, or the Town campus. The

Town could vote to form specific small or large districts that could legally limit access to new systems. We also realized that the boundaries of the districts and system options were best determined by the ambitions of the Planning Board and the Board of Health. One of our roles is to help them understand what is possible, practical, and affordable for improved water/wastewater.

**Drinking Water Safety** - We reviewed ten years of monthly water test results for the 12 wells in the Center that the State regulates and did not find any alarming trends. Only salt levels in some wells exceeded State guide lines and that only requires those facilities to post public notices of the salt levels. The most significant threat to drinking water here is the potential for a nearby septic system failure. Other risks include a tanker truck or railway tank car accident in the Center.

**Wastewater Safety** - The Charles River Watershed Association conducted a short study on sewerage the entire Center to a central sewage treatment plant with an estimated \$4 million cost. A shared septic system method may be more economical wherein a neighborhood would retain septic tanks and pipe the combined effluent to a remote recharge area (STEP: septic tank effluent pump). The combined system would be monitored, septic tanks would be routinely pumped and the recharge area would be some distance from the existing wells. Using a STEP system would also allow expansion of land use and more capacity for all customers. We interviewed one of the nation's major suppliers of STEP system equipment, Orenco, confirming the economic advantages for small groups of users. The Planning Board could consider these systems in targeted areas where they want to change the use profiles.

**Town Well Possibility** - Current state regulations would not allow public water wells for new construction at any of the current state monitored well sites in Sherborn because of their proximity to septic systems, property lines and structures. The current wells are allowed to be maintained but restricted to current uses. Water supply from the MWRA through Framingham, or from Natick is being looked into but they appear to be impractical/expensive. An Ad Hoc group in town received funding from the town to test a well in 2007 at a site in Price Woodlands Conservation land at the end of Morse Road. The yield and water quality from the well were good and should be adequate to supply at least the area from Hunting Lane to Lake Street. The installed cost was estimated to be \$2 million plus the cost of each customer connection. Proof testing of this well requires long term drawdown testing with surrounding monitor wells to assess the impact on existing wells. Besides providing safe water, the system would allow fire sprinklers to be installed. Such a system would allow safe growth in civic, residential, and commercial demands.

Respectfully submitted,

Roger Demler, Water Commissioner

## Sherborn Open Space Committee

The Open Space Committee was re-activated in 2015 with seven new members\* approved by the Selectmen. The Committee's primary goal is to produce an updated Open Space and Recreation Plan (OSRP) to replace the 2007 Plan, as required by the State of MA every 10 years.

The Committee is currently reviewing MA State requirements, identifying areas of the 2007 Plan that should be updated, and beginning the revision process. The updated Plan will provide a detailed overview of current Open Space and Recreation resources and will lay out future goals and recommendations that are consistent with the new Sherborn General Plan.

As it prepares a draft Plan, the Committee will be consulting with relevant Sherborn Boards, Committees, interested citizen organizations and the community at large for comment and feedback.

Once the OSRP is adopted by the Town, the Open Space Committee will continue to oversee and promote its implementation through collaboration with all organizations and groups concerned with protection and maintenance of open space in Sherborn. The Committee plans to contribute by keeping abreast of innovative strategies and potential funding sources for open space management and protection, and to organize and implement educational efforts to foster public awareness and support for protection of Open Space in Sherborn.

\*Members are: Marian Neutra (chair), Chris Tullmann, Peggy Novak, Kelly McClintock, Tom Trainor, Laura VanBlarcom and Judy Cohn.

## Conservation Commission

The Sherborn Conservation Commission (the "**Commission**") is charged with two main responsibilities:

First, protecting wetland resources located in the Town of Sherborn. Wetlands play a critical role in preserving the Town's quantity and quality of groundwater, water storage to aid in flood control, and supporting habitat for diverse plants and animals. The Commission carries out its charge by regulating construction activity and other alterations in or near wetland resources.

And second, in addition to its wetlands protection role, the Commission manages approximately 800 acres of public conservation land and several conservation restrictions. The Commission is comprised of seven volunteer members, each of whom is appointed by the Town's Board of Selectmen. The Commission's Administrator/Agent, assisted by an Administrative Assistant, is responsible for processing and reviewing all submissions, helping Town residents understand and comply with state and local requirements related to



wetlands and fielding general inquiries about wetlands, open space and storm water management issues.

### **Wetlands Regulation**

During 2015, the Commission:

- received and reviewed (29) Requests for Determinations (“RDAs”). (Each RDA asks the Commission to determine whether the construction, land maintenance or other activities described in it are within the jurisdiction of the Commission);
- granted (87) Administrative Approvals;
- issued (8) Orders of Conditions (i.e., specific conditions that help protect wetland resources) for proposed projects;
- initiated (1) enforcement actions in connection with violations of state and local wetland laws;
- issued (9) Certificates of Compliance for projects;
- issued (3) Emergency Certifications;
- granted amendments to (3) previously-approved project; and
- granted (2) extension to an existing Order of Conditions.

The Commission also denied one project, The Fields at Sherborn, which is currently under appeal with the Massachusetts Department of Environmental Protection.

### **Regulatory amendments**

During this year, the Commission also reviewed and amended some parts of its regulations to more clearly identify projects not requiring permitting and to include a new “Administrative Approval” procedure that lowered the cost and streamlined the permitting of many projects.

### **Land management**

The Commission continues, with minimal Town funding, to maintain the trails and open space of the properties under its jurisdiction. Five of these with fields – the Barber Reservation, Hidden Meadow, Schoolhouse Lot and portions of the Leland Reservation and the Hopestill Reservation – require the bulk of its attention. The Commission, on behalf of the Town, is very grateful to the Sherborn Forest and Trail Association, the Sherborn Rural Land Foundation, Upper Charles Conservation Trust, and numerous individuals who have volunteered to assist in this work, or have contributed funds and reduced cost services.

During 2015, the Commission continued to focus on the direct management of Barber Reservation (180 acres), as it is one of the most heavily used areas of open space in town.

The Commission used the Ecological Study of the Barber Reservation completed by graduate students with the Conway School of Landscape Design in 2014 to begin implementing a land management plan for this property. Actions included some harvesting of trees for improved forest stand health and diversity and off-take of firewood, logs and pulpwood that then covered the cost of significant clearing of vegetation in and around the stonewalls and field edges. Border clearing was also conducted on a portion of the Hopestill Reservation in 2015.

This project was funded by the Sherborn Forest & Trails Association, Norfolk Hunt Club, Sherborn Rural Land Foundation, the Sherborn Conservation Commission's Conservation Trust Fund, and a 50% matching grant from the state Department of conservation and recreation. No Town operating funds were used.

During 2015, at the initiative of the Sherborn Rural Land Foundation and supported with private funds, work also began on renovating the historic barn at the Barber Reservation using students and staff of the North Bennett Street School.

A component of the Commission's Land Management Plan also includes a data gathering effort to aid in the development of an Invasive Flora Management Plan for its conservation parcels. Data gathering is scheduled to begin during the winter of 2016 on the area of the Barber Reservation that was part of the forestry management effort. This initial effort will be conducted by the Agent and Assistant. A more comprehensive invasives management planning project is intended to be conducted during 2016.

### **Sassamon Trace Golf Course**

Review of the Sassamon Trace Golf Course's Integrated Pest Management Plan and the Organics Program has been commenced by Woodard and Curran, the consulting firm chosen by the Commission via a peer review process. The work also includes reviewing the monitoring plan for the course. The work will be completed and a final report is expected to be issued to the Commission in the winter of 2016.

### **Stormwater management**

The prior Agent continued her work with the Town Administrator and the Highway Director in order to bring the Town into compliance with the NPDES Phase II Small MS4 General Permit under the EPA. This work included coordination with AECOM to conduct a town-wide survey of stormwater structures (inlets and outlets) as well as various town departments, and meeting attendance. (The project did not include an analysis of any future requirements that may be imposed under the pending EPA NPDES regulation amendments. This phase of the project has concluded and been transferred completely to CM&D as they maintain the town's stormwater system. The Conservation Office's involvement is now on a consultation basis.)

### **Staff turnover**

The Commission wishes to express its deep appreciation for the efforts of Bridget Graziano, who resigned as agent after years of service to the town. We welcome our new Administrator/Agent, Allary Braitsch, and our new Administrative Assistant, Heather Marusa, and thank them for all of their hard work in helping the Commission carry out its responsibilities.

Respectfully submitted,

Sherborn Conservation Commission



## Land Acquisition Committee

The year 2015 has been very quiet as there have been no land transactions to consider and there is very little appetite to further reduce the amount of taxable land in town. There has been town-wide interest in over-age 55 housing. Several proposals to use town-owned land have been floated which have not gotten wide-spread support. However, two projects utilizing private property are in the planning stage; one has been accepted at the 2013 ATM for 18 units; the other for 66 units was presented at the 2014 ATM and failed to obtain the necessary 2/3 vote to be rezoned for senior housing. This parcel is still under agreement and no action to move forward has occurred. The owners continue to keep it under 61B classification.

Respectfully submitted,

Frank C. Jenkins, Chair

## Town Forest Committee

The Sherborn Town Forest Committee was established to maintain and oversee the portion of public land known as the Sherborn Town Forest.

April 2016 will mark the 10<sup>th</sup> anniversary of the beginning of the TFC Firewood Program instigated and steered by Bob Ambos. This program has been well-received by many customers. The proceeds have helped to fund the maintenance of the forest. The other committee members, along with many citizens, appreciate the time and effort Bob and his loyal crew have put in to make the program such a success. Bob also manages the TF website and we encourage people to use it.

A necessary step toward going forward with the recommended Forest Management Plan for a parcel just west of the railroad tracks near Route 27 involved dealing with CSX to gain permission to cross over the tracks. This has been a slow process but now the Commonwealth owns the tracks. TFC chairman, Dave Killeen, has since received permission.

Sherborn Forest and Trail Association president, Chris Tullmann has contacted the TFC during the year to discuss trail changes and requests.

A Public Safety Committee member came before us to bring us up-to-date on the plans for the South Lake Cell Tower.

Respectfully submitted,

Margaret Robinson

## Historical Commission

Sherborn Historical Commission's charge is to identify and document the historic resources of the town, to advise other town bodies regarding preservation, and to educate

the public regarding the importance of careful planning on matters that impact historic assets. We also provide opinions to the Massachusetts Historical Commission on local projects involving state or federal funds or permits.

In 2015 Commission projects included the following:

- Further review of the transfer of the Sherborn Historic Assets Survey to the town's website in order to correct errors and improve formatting. Again, we thank Ed Perry and Jeanne Guthrie for their able assistance and hope that historic property owners, students and the public find the Historical Commission site informative and interesting. Links on the site allow users to browse houses, public buildings, landscapes and monuments as well as providing a general narrative of Sherborn's history and a listing of preservation groups, both official and private.
- Discussion of the ongoing restoration and maintenance needs of Sherborn's most valuable piece of public art, "Memory," the bronze statue by noted sculptor Cyrus Dallin and the surrounding granite war memorial, both given to the Town by William Bradford Homer Dowse in 1924 following World War I. A second estimate for work on the statue's surface was obtained. The Commission continues to research in order to find the most appropriate and cost effective way to preserve this valuable and very visible part of Sherborn's historic center.
- Review of the developer of the Whitney Farms Chapter 40B project's plans for the re-use and restoration of the Whitney Farmhouse. Detailed by a Memorandum of Agreement that was included as part of the original permit for the development, we, as the local commission, advised the Massachusetts Historical Commission of our recommendations regarding the developers plans.
- Discussed various aspects of the ongoing restoration of the small barn at the Barber Reservation and kept in touch with the Conservation Commission, owners of the Barber Reservation, on ongoing issues. Our exploration of adding the Barber to the Historic Assets Survey as a landscape is ongoing and might provide additional funding opportunities in the form of grants.
- Continued to work with the building inspector to further preservation goals, including process and identification issues.
- Began planning for a regional meeting with a representative from the Massachusetts Historical Commission to be held in Sherborn in the Spring 2016.
- Continued discussions regarding public outreach by providing preservation awareness and education with other visible and positive programs such as our successful historic house sign program of last year.
- Examined various publicity initiatives for informing historic homeowners about the resources we have to help them maintain their houses.

Respectfully submitted,

Carol McGarry, Chair

## Cemetery Commission

The word Cemetery is derived from the Latin term "sleeping space". The Sherborn Cemetery Commission is charged with maintaining a peaceful place for the dignified disposition of human remains in accordance with state statutes and municipal by-laws. We operate on the premise that a high quality of customer service is derived from committed and compassionate people working to provide optimum services whether it be through assisting with public inquiries, administrative duties, interment services, grounds maintenance & beautification or helping bereaved families. These are, and will continue to be, our primary functions.

For the benefit of all and to prevent further damage to gravestones, we remind everyone that ***dogs are not permitted in any Sherborn cemetery***. In addition, we ask that ***patrons remove all containers, wreaths, etc. from their lots in a timely manner. Please take these home to recycle or dispose of them.***

It takes a village to maintain our cemeteries and we are very appreciative of the support we get from our community. You might notice the new kiosk as you enter Pine Hill. Built by Eagle Scout Candidate David Kennan with the help of other scouts and parents, it provides space for a map and our Rules and Regulations as well as phone numbers and other helpful information.

Nat Dowse digs our graves and is on-call for many other tasks as they arise. Brooks Walsh earned Community Service hours, helping lay out a new section at Pine Hill. CMD plowed and sanded Pine Hill as needed. Charles Blaney keeps the water tank full. Bob Buntin Jr. maintains our aged water system, checks pipes for leaks, opens and closes the system in the spring and fall, and ensures our pump continues to do its job. He also sets veteran's markers. For Memorial Day, Veterans' Agent Doug Brodie put flags on veteran's graves and Sherborn's Fire Department put flags on graves of former firefighters. Several Sherborn Brownie and Girl Scout troops put spring flowers in planters at Pine Hill and Central cemeteries. Over the years a generous Sherborn resident planted many naturalizing daffodils and lilies at both Pine Hill and Central cemeteries. They look wonderful and are greatly appreciated by visitors. Thank you one and all. We very much appreciate your help.

New Commissioner Susan Tyler is cleaning, photographing and documenting gravestones at all eight town cemeteries. She is working on inventorying and mapping our cemeteries so they can be available on the internet. She continues researching the burials (225 so far) at two cemeteries (one state and one prison-owned) on Perry Street. Gravestones in need of repair have been identified and Susan is working with Brian Starr of Natick Memorial to stabilize them.

Tree-Tech removed several diseased hemlocks and other fragile trees at Pine Hill and pruned others as needed. We are very pleased with the results. We are still developing the new full-casket area at the back of Pine Hill Cemetery.

Tom Spinx of Browne Blasting removed a rock outcropping at the west end and Nat Dowse cleared loose rock and dirt from the area. Roads were laid out in the new area and the area mapped. We are close to having our maps computerized in a user-friendly program.

We have a large compost pile and once spread and seeded, the new area will soon be ready for use. We are still developing the new full-casket area at the back of Pine Hill. We hope to work with Janet Walsh to plan plantings, walls, etc. She has already given us some excellent ideas and we look forward to working with her. These projects have been and should continue to be entirely funded through the sale of lots – no taxpayer dollars are involved.

The largest part of our budget is for maintenance, which has been happily contracted out for the last twenty-some years. This saves the town money as we have no equipment (we had a truck, mowers, etc.; we don't own them anymore), no payroll (including benefits, pensions, health insurance, vacation time, etc.) and no shed (which the town insured and we repaired/ maintained). We are very fortunate to have Andy Errico, our long-time landscape/maintenance contractor, working with us!

Our plans for 2016 include creating a master plan while working to improve the roads and drainage at Pine Hill. We have requested a warrant article to fund an engineering plan for the roads and drainage and to help us create an RFP for this project. To spread the expense, we anticipate the total project taking about four years to complete. We will also be installing signs identifying each of our eight cemeteries this year.

There are several opportunities for students to meet their forty-hour community service requirement for the Regional School. There are also opportunities for Eagle Scout projects. 2015 has seen some of these completed, including the kiosk mentioned above. Please contact your school advisor or a member of the Cemetery Commission if you are interested in any of these projects or if you have other suggested projects.

There were 13 cremation and 9 full-casket burials at Pine Hill Cemetery in calendar 2015.

Name (age), residence.	Date of Death
<b>Previous Burial</b>	
Elizabeth M. O'Grady, (76), Tampa, FL	05/01/82
Phoebe Homans, (86), Sherborn, MA	11/19/14
Nancy M. Henschel, (58), Warren, NJ	11/26/14
Mary E. Cash, (90), Acton, MA	01/04/15
David C. Sorter, (79), Sherborn, MA	01/13/15
Virginia M. Connelly, (90), Sherborn, MA	01/31/15
Barbara J. Thatcher, (91), Salem, NH	04/12/15
Luce W. Gill, (101), Boston, MA	05/17/15
Kathleen C. Geoghegan, (88), Sherborn, MA	06/06/15
Helen A. Szczablowski, (86), Sherborn, MA	06/19/15
Mark D. Johnson, (60), Worcester, MA	07/01/15
Jean N. Grout, (84), Natick, MA	07/27/15
William H. Hodge, Jr., (75), Bellingham, MA	07/28/15
Doris M. Cataldo, (89), Medway, MA	08/06/15

<b>Name (age), residence.</b>	<b>Date of Death</b>
Elizabeth A. Muir, (64), Brookline, MA	08/17/15
Thomas A. Engwert, (72), Marion, MA	09/13/15
Janet Petty, (97), Peabody, MA	09/27/15
Wilford H. Hooper, (87), Millis, MA	11/24/15
Carol L. Fitzgerald, (73), Braintree, MA	12/14/15
John E. Carter, Jr. (83), Wells, ME	12/21/15
Audrey M. Agnell, (91), Milford, MA	12/21/15
Mary Lou Raffaele, (74), Winthrop, MA	12/25/15

Respectfully submitted,

Chuckie Blaney  
Cemetery Commissioner

# SCHOOLS

## Superintendent of Schools

William H. McAlduff  
Interim Superintendent

*The mission of our schools is to inspire, challenge, and support all students as they discover and pursue their full potential.*

The 2014–15 school year was another exciting year for the Dover Sherborn Public Schools, with many personnel changes in administrative, teaching, and staff positions throughout our three campuses and four schools. I have been honored by this opportunity to be the Interim Superintendent for the 2015-2016 school year for the Dover Sherborn Public Schools. My number one priority as Interim Superintendent is to work collaboratively with all of our stakeholders; school committees, administrators, town officials, professional and support staff, students and parents to ensure that we have a productive school year for all.

With the support of the school committees, the Dover and Sherborn Boards of Selectmen, and the Towns' taxpayers, we secured the funding for a total of 6 major capital projects across the district. Students, parents, teachers, administrators, school committee members, and residents of both member Towns all remark on the unmistakable energy, enthusiasm, spirit, and collaboration that exist among the members of our school community, attesting to the fact that the state of our schools is strong.

Dover-Sherborn (D-S) schools rank among the best in the region, state, and nation. Last year, the Dover-Sherborn School District, encompassing both the elementary and the regional schools, was once again ranked **first** in the state by *Boston* magazine in its August 2015 "Best Schools" issue. And in 2015, Dover-Sherborn High School (DSHS) was ranked ninth best high school in the state by *U.S. News and World Report*.

As I continue to familiarize myself with the schools and towns, I realize that these rankings are due to the commitment of our talented faculty to their students, a strong administrative team, active parental involvement and the support of both towns all contributing factors to the continued success which provides a first class education for the children of Dover and Sherborn.

Available on our newly updated Dover Sherborn Public Schools website is valuable information about our schools. The schools communicate important information to parents and students via the website. Please visit our website at [www.doversherborn.org](http://www.doversherborn.org).

Following my brief comments, you will find worthwhile information in the reports from the Sherborn and Dover Sherborn Regional School Committees, Principal, Headmasters and the Community Education Program about our schools.

I would like to thank the school committees, the Towns' finance committees, Selectmen, parent organizations and the taxpayers of Dover and Sherborn for their continued support of the schools and I look forward to working with you this year.

## Sherborn School Committee

Sherborn's Pine Hill Elementary School opened on Sept 2, 2015 with 381 students K-5 and 17 preschool students. The enrollment number on opening day 2015 exceeds that 2014 by 11 students. This number supports the trend that enrollment at Pine Hill is stable, if not on a slight upswing.

Pine Hill, in partnership with Chickering and the Region, has added the Qualified Peer Observer component to the Professional Growth and Evaluation System. Following extensive training, these 23 (district-wide) QPOs will collaborate one-on-one with an educator to work on goals and instructional practices and to share ideas and resources.

Beginning with the 2015-16 school year, a new report card system is being implemented at Pine Hill. Starting with the content areas of Math, English Language Arts, and specialist subjects (such as PE and art) the revised report card content is designed to align what the teachers report on with current curriculum standards and to better inform parents/guardians regarding student progress and specific areas for growth.

Also beginning with the 2015-16 school year, Pine Hill's offshoot of the Region's Challenge Success initiative, the Pine Hill Success Team, will begin integration of the Social Thinking Program. This social competency program is designed to enhance social learning opportunities and is part of the district-wide goal to focus on the further implementation of the ideas presented in the Challenge Success program.

In accordance with our 20 year capital improvement plan, work continued on building maintenance and began the shift of smaller, ongoing maintenance items from the Capital to the Operating budget. At the Annual Town Meeting, a capital budget of \$200,500 was passed in order to continue work on replacing windows, for roof and soffit insulation work, to replace airhandling units and classroom univents, and to address drainage issues. An additional \$70,000 worth of work was funding through a Green Community Grant.

The Sherborn School Committee passed a 2015-16 budget of \$6,565,287 (inclusive of general education, Pine Hill special education, and Regional out-of-district special education costs) coming in under Sherborn Advisory's guidance.

The School Committee formally thanks Christine Tague for her service to the district as the Business Manager. We



also thank Susan Hanlon for her six years of service on the Sherborn School Committee, congratulate Greg Garland on his election to a second term, and welcome Scott Embree to the Committee.

The School Committee also thanks the taxpayers of Sherborn, the Dover Sherborn Education Fund, the Pine Hill Community School Association, and all of the parents/guardians who volunteer and contribute to our school in so many ways.

## Dover Sherborn Regional School Committee

**Finance** - As of September 2015, enrollment in the regional schools was 1186 students, an increase of five students from the previous year. Current elementary enrollment numbers in both Dover and Sherborn suggest that we are in the middle of the “bubble,” or period of high enrollment. Our enrollment model projects an enrollment decline for both the middle school and high school starting next year and continuing for an additional five years. These projections do not factor the impact of a significant increase in house sales or development projects for either town that could increase the total number of families with school aged children within the district.

Assessments made to the two towns are based on school enrollments. Over the past five years the trend has been for Sherborn’s enrollment to remain stable while fewer students at the Region came from Dover, in the coming years this trend is expected to reverse.

The Dover-Sherborn Regional School Committee (DSRSC) thanks the citizens of Sherborn for their continued support of the schools. The Region’s Fiscal Year (FY) 2016 budget of \$23,036,986 is approximately 4.03% higher than the FY15 budget. State aid covers only about 10% of the operating budget, leaving the remaining 90% to be funded through local taxes. Uncertainty has become a regular feature of the budgeting process, due to increasing delays in finalizing the state budget and, in turn, local aid. Revenues that help offset these increases come from student activity fees (\$45 per student), parking fees (\$275 per permit), and athletic fees (\$275 per sport). In 2015, as permitted by law \$250,000 was placed in a Regional Transportation Reimbursement Fund. In addition, annual appropriations pay for Other Post-Employment Benefits (OPEB). The excess and deficiency account was certified in June 2015 at approximately \$1,161,045. This account operates under Massachusetts General Laws in a manner similar to a town’s free cash.

The DSRSC is grateful for the strong support it receives in both time and money from the Dover-Sherborn Education Fund, the Dover-Sherborn Boosters, Friends of the Performing Arts, PTO, POSITIVE, Friends of Music, and the broader community. These groups donated over \$250,000 to the regional schools in FY15. Their contributions are critical to maintaining programs that

promote the excellence of the Dover-Sherborn School system.

**Testing** - In 2015 the DSRSC voted to continue with MCAS testing for this year. Our students performed well above state averages in all disciplines on the 2015 MCAS (Massachusetts Comprehensive Assessment System). MCAS data show that we continue to be one of the highest-performing districts in the state, as has been the case since the inception of the test. In particular, the percentage of students scoring advanced or higher is among the best in the state.

Dover-Sherborn students also continue to score well on the SAT tests (for the college boards) and on AP (Advanced Placement) exams.

**Facilities** - Our buildings and grounds represent a major educational investment by the two towns for the present and the future. Recognizing the importance of protecting this investment, the DSRSC has a long-range capital maintenance and improvement plan. We are committed to protecting the physical assets of the regional campus to maximize their useful life. The DSRSC continues to work with the finance committees and selectmen of both towns to determine the best way to fund upcoming capital expenses as we begin to maintain facilities and equipment that are coming off warranty from the previous construction and renovation project. The 2015 Dover and Sherborn town meetings approved an article to support \$358,000 of projects to be completed this school year.

**Leadership and Faculty** - This past year Bill McAlduff joined us as our Interim Superintendent following the departure of Steve Bliss. In the fall of 2015 the DSRSC worked jointly with the Dover and Sherborn School Committees to search for a permanent Superintendent. After community input, screening, interviews and deliberation, a consensus was reached that no candidate was a match for the needs of the Public Schools of Dover and Sherborn. The School Committees will announce next steps in the search for a permanent Superintendent of Schools in January 2016.

Hans Baumhauer, Business Manager, and Jeff Parcels, Athletic Director -DSHS, joined our administrative team in July 2015. We thank Chris Tague who has served as our Business Manager. Sadly, we lost Marilyn Dowd our DSMS choral teacher in December. Science Department Head Charles Chicklis, our longest serving teacher of 49 years retired in 2015.

These individuals, our current staff and administrators have given years of time, energy, and experience to our educational community and helped it grow to what it is today, for that we are grateful. Although there are always personnel changes from year to year, we continue to focus on our mission to inspire, challenge, and support all students.

**Membership** - This year Lori Krusell was re-elected to the DSRSC for a three year term and Dana White was re-elected to fill a one year vacancy as members from Dover;

Michael Lee was re-elected from as a member from Sherborn.

## **Pine Hill Elementary School**

**Barbara A. Brown, Ed.D – Principal**

Some of the significant events of the past year are highlighted in this report. More detailed information about the Pine Hill School and our Community School Association is available at [www.doversherborn.org](http://www.doversherborn.org).

**Pine Hill School Council** - The Pine Hill School Council is an advisory group for matters such as school goals and budget development. The Council's parent/guardian members for this school year are Sarah O'Connell, Jennifer Debin, Karin Sutter, and Tenzin Dengkhim. The Sherborn community representative is Rick Linden and the faculty representatives were Dr. Maury Frieman, Ed McAdams, and Mary Lucey who served through June. Cindy Sidman and Pam Pitchie joined the Council in September. The Meetings are open to the public and are posted on the website.

**School Goals Overview** – The School Improvement Plan is informed by federal and state regulations, system goals, and analysis of student and educator performance. Focus areas in 2015 include educator growth and evaluation, technology integration, Challenge Success, and curriculum revision in the areas of computer science and literacy.

Professional development activities are ongoing and serve to strengthen teachers' content knowledge, instructional strategies, and use of assessment to inform instruction that engages students for high-level learning. This year our focus has been on developing units of study for reading comprehension strategies and the three types of writing (opinion, informational, and narrative) across K-5 grade levels. In addition, coding has been added to the K-5 computer science curriculum. The librarian instituted Maker Space where students have the opportunity to create, design, and explore concepts that interest them.

**Building Improvements** - Capital improvement projects and routine maintenance have continued at Pine Hill. Projects completed throughout the year include window replacement in the older part of the building, insulation/soffit work to improve ventilation and heating, drainage work on the back playground area, roof repairs, HVAC motors were replaced with energy efficient models, and additional security cameras were added to monitor the campus. Thanks to a generous donation made by a Pine Hill family, an early childhood playground has been designed and is being installed behind the school.

**Community School Association** - The mission of the CSA is to provide support for the school and to maintain open lines of communication among parents/guardians, teachers, and administration. The CSA Enrichment Committee previews and helps to arrange special assemblies and grade level programs to enrich the school's academic program. Education at the Pine Hill

School is supplemented and enhanced by an extensive volunteer program organized by the CSA. Volunteers work in the library, cafeteria, classrooms, and front office area on a regular basis. Residents interested in volunteer opportunities at Pine Hill should call the CSA. The CSA also organizes a variety of fund-raising efforts for the benefit of the school. These activities, held throughout the year, provide much-needed resources for enrichment activities and educational materials, as well as money to fund 'mini-grants' that support and assist teachers with special projects and materials. The CSA continues to support essential school programs such as environmental science education via the Mass Audubon Programs at Broadmoor and the DARE Program's *Keeping It Real* curriculum in grade five. The CSA spends \$30K per year to bring enrichment programs to our school including an author in residence program at every grade level and many science, historical perspective, cultural arts, and performing arts programs.

**Student Council** - The Student Council offers students their first experience with a representative form of government. Students from each class in grades three, four, and five are elected to represent their classmates. In order to increase the opportunity to participate, elections are held twice a year, in September and January. The Student Council meets to organize community service projects, plan School Spirit activities, and discuss ideas for school improvement. Student Council members help to promote the school's core values through skits presented at weekly all-school meetings. Community service projects for 2015 included two food drives for the Ashland Food Pantry, Trick or Treat for Unicef, and a Coats for Kids collection, and toy drives for children's hospitals. Student Council members also have several school-based service projects, including implementing the school's recycling program, leading the daily morning announcement exercises and weekly all school meetings.

**Dover Sherborn Education Fund** - The Dover-Sherborn Education Fund allocates grant money annually to promote educational innovation and support new programs that go above and beyond the scope of the annual school budget. In spring 2015, over \$25,000 in grants were received. These grants enabled us to expand the Maker Space in the library for creative-exploration learning activities for students, bring the design process and 3D printing to our school, facilitate Social Thinking Program concepts school-wide in support of our climate of care, install two water bottle refilling stations, and provide five days of professional development to elementary educators in the area of using inquiry-based approach to teaching science.

**Sawin Fund** - Each year the education of the Pine Hill School students is greatly enriched, thanks to the Sawin Fund. This fund sponsors part of the environmental education program as well as our enrichment clubs. This past year teachers offered reading, art, math, musical theater, and technology enrichment clubs.

**Conclusion** - The Annual Report provides the opportunity to express our thanks on behalf of the students

of Pine Hill School for the ongoing support that the town has provided. All Sherborn residents are invited and encouraged to learn more about the school through tours, visits, and volunteer opportunities. Our website provides a wealth of information and community members are invited to attend any and all of our special programs, performances, and All-School Meetings (which take place each Friday morning at 8:45AM).

## **Dover Sherborn Middle School**

**Scott Kellett, Headmaster**

Dover-Sherborn Middle School continues to provide an outstanding educational setting for students in grades 6, 7, and 8. The availability of technology, a fabulous library, and a student-friendly space make the school a welcoming place for students and faculty. Through a supportive community and budget allocation, the teachers have many resources at their disposal. Class size continues to be approximately 17 students per class and the daily curriculum is challenging and exciting. Citizens are encouraged to visit the school's website at <http://www.doversherborn.org> to access current information, teacher websites, recent school publications, and an updated calendar of events.

**Curriculum** - Although DSMS offers multiple levels of courses in mathematics, students are not tracked. All other departments offer courses that are heterogeneously grouped. The schedule is based on a fourteen-day rotation. All primary courses meet twelve times out of the fourteen-day cycle, and each class meets for fifty minutes. Special subject classes meet six times out of the fourteen-day cycle.

### **Academic Recognition**

**Project 351** - 8<sup>th</sup> grade students Hannah Sieto and John Muckstedt were selected as the DSMS Representative's for Project 351. This initiative was started four years ago to emphasize the importance of community service to our youth. In January, these two students joined other students from across the Commonwealth for a day of community service.

**State Geography Bee** - Congratulations to 8th-grader Patrick Foster, who qualified to compete in the Massachusetts Geography Bee, held at Worcester Academy, in April.

Congratulations to 8<sup>th</sup>-grader Cooper Evans for winning the 2015-2016 geography Bee in December of 2015.

**Math Counts** - In February, 10 students from 6<sup>th</sup>, 7<sup>th</sup> and 8<sup>th</sup> grade traveled to Meadowbrook School in Weston to compete in the MATHCOUNTS regional competition. Our students competed against 23 other schools and approximately 200 other students. Our school earned Most Improved School, improving our score by slightly over 50%. The ten students involved were Angelina Zhang, Lila Hovey, Varun Jayanti, Grace Qian, Bella Tate, Andrew Liu, Ashley Gong, Diego Swaddipong, Lydia Stone, and Jack Worcester.

Angelina Zhang scored 14th out of approximately 200 students and competed in the count-down round.

**Science Fair** - Congratulations to the following 8<sup>th</sup> grade students who participated in the Massachusetts Region 5 Middle School Science Fair at Regis College. The participants were as follows: Jeb Shue, Owen Mandel, Ethan Wood, Emily Bendremer, Stephanie Dailey, Reed Risinger, John Fattore and Andrew Johnson

The following students qualified for the State Science Fair: Darin Jude Correll, Elizabeth Goldstein, Andrew Fiore, Elizabeth Hovey, Grace Qian, Joel Silvestri, Maddie Charity, Katie Rupinski, Phoebe Lasic-Ellis, Hannah Szeto and Kaylee Hain

At the state competition, Jude Correll was awarded a first prize certificate for his project entitled: Analysis of the Harmonics of Oboe Reeds over Time.

**World Cultures Week** - At the Middle School we celebrated World Cultures Week in April. This annual event is supported by the DSEF. World Cultures Week is a Middle School tradition when students focus on the rich cultural diversity of the world and are encouraged to appreciate and embrace the cultural differences. Through a variety of activities, the World Language department, along with the full school faculty, work to raise awareness of the wealth of cultures in the world. Each class researches a country and creates a banner that reflects the culture, history, food and traditions of that country.

An opening extravaganza to World Cultures Week is a full school assembly. This year we hosted two performers, the Puerto Rican musician, Jorge Arce and Haitian story teller Charlot Lucien.

Prior to the performances, the students paraded their banners across the stage. In addition, the parade included the paper mache masks that were made in the eighth grade Spanish classes.

An extra fun event was a workshop by Wadson Michel, an amateur kite flyer, who made kites with the students. It was quite a sight to see 40 students flying kites of their own creation in the front of the school.

### **National World Language Exam Awards:**

**French:** Or - in the 95th percentile, Argent - 85th-94th, Bronze - 75th-84th & Honneur - 50th- 74th

**Spanish:** Oro - above the 95th percentile, Plata - 85th-94<sup>th</sup>, Bronce - 75th-84<sup>th</sup>, Honorífica - 50th- 74th

### **Latin:**

**Grade VI:** 7 received outstanding achievement, 15 received certificates of achievement

**Grade VII:** 7 received outstanding achievement, 6 received certificates of achievement, 3 received magna cum laude, 4 received cum laude



**Grade VIII:** 5 received gold medals, 7 received silver medals, 6 received magna cum laude, 4 received cum laude,

**New England League of Middle Schools Scholar Leaders** - Stephanie Dailey and Jamie Wirth were selected by our faculty as our scholar leaders. These individuals demonstrated qualities that include academic achievement, leadership, and citizenship.

#### Activity Highlights:

- Each year, eighth-grade students are organized according to their interests into small community service groups known as Citizen Action Groups, or CAGs, to devote their time and energy to giving back to our community throughout the year.
- **DSMS Peer Leaders:** Ms. Merritt and Detective Godinho met with group of twenty 7<sup>th</sup> and 8<sup>th</sup> grades. The students signed NO Use Contracts related to alcohol, tobacco, marijuana, and other drugs as a way to formally commit to making positive choices in their life.
- **Band Festival:** Congratulations to both the 6th Grade and combined 7th & 8th Grade Concert Bands for their outstanding performances at their **Winter Band Concert** in January. The **Jazz Eclipse** and the **Sharp9 Big Band** jazz ensembles were fantastic on January 16th.
- **Choral Festival:** On January 15th, all the choruses from Dover-Sherborn Regional Schools as well as the 5th grade choruses from Chickering and Pine Hill Elementary Schools performed in our annual District Choral Concert and they all performed beautifully.
- **MLK Day:** Students enjoyed a Dr. Martin Luther King Jr. Activity Day on Friday, January 17<sup>th</sup>. This year's MLK Day had the theme of "Educating Each Other". We focused on exploring the rich fabric of our student body, with the intent of helping the students recognize the variety of traditions, strengths and interests that they all bring to the school community, to debunk the myth that everyone is the same.
- The music program hosted their annual Chocolate Café on Sunday, February 8<sup>th</sup>. The monies raised from this event are used to support and enrich our music program. The various musical groups from both the high school and middle school all perform.
- The Annual Student /Faculty Basketball game was held on Friday, February 13<sup>th</sup>. The contest was a hard fought match with the 6<sup>th</sup> grade groups keeping the Student Team in the game until the very end. Ultimately an exhausted faculty was able to prevail 60 to 51.
- 6th graders Amelia Hodson-Walker and Anna Davis held their first group rehearsal this Saturday, Feb. 28th in preparation for the prestigious All State Treble Chorus concert.
- Three sixth graders had pieces of writing published. Emma Charity and Will Anastasopoulos's work appeared in *Hutch*, and Roro Murray's work was featured in *Creative Kids* magazine.
- Sgt. Mick of the Dover Police Department and his colleagues from surrounding towns hosted a Parent

Internet Safety Night on March 27th in the Mudge Auditorium.

- Special thanks to Annie Durvea and Kevin McIntosh for organizing our annual Talent Show that was held on Friday, March 27<sup>th</sup>. The faculty and student acts were outstanding and well supported by a fabulous stage crew.
- The Middle School Student Council held a successful Trivia Night in March. All of the students and members of the faculty who participated in this event seemed to have a great time and we were also able to raise some money to support Boston Children's Hospital.
- In the spring of 2015, the DSMS Drama Program presented three one act plays. The plays were directed by DSMS teacher, Carmel Bergeron, and two DSHS juniors, Gus Laughlin and Amelia Walsh. Fifty-five students comprised the casts of the three plays.
- Brian Meringer, Heidi Loando, Ann Keegan, Monique Marshall-Veale had the pleasure of traveling to the Manahunt Community in Boston in May. Ms. Monique arranged for a light dinner and an opportunity to talk with our Boston students and their parents about their impending transition to a new school and/or grade. It was an enjoyable experience for all. In addition, Ms. Monique arranged for an expanded contingent to visit our Boston parents again in October.
- The Dover-Sherborn Middle School annual arts festival took place in June. The afternoon was filled with fantastic artwork, superb musical performances, and thought provoking poetry readings from our very own DSMS students.
- **Summer Drama:** Mr. Walker successfully directed a "Murder Mystery: Dinner Theater" in a production that included DSMS and DSHS students.
- Under the direction of Laura Mullen, Angelo Macchiano, Adam Wiskofske, and Erin Newman hosted our D1A Opening Assembly that was hosted by our students.
- In September our Student Council Elections were completed with the following results:

6<sup>th</sup> Grade Team Moon: Cyrus Bleakley, Marisol Saenz  
6<sup>th</sup> Grade Team Sun: Liza Birmingham, Leo Olmstead  
7<sup>th</sup> Grade Team Thunder: Ava Kaplan, RoRo Murray  
7<sup>th</sup> Grade Team Lightning: Wyatt Goldfisher, Lily Thompson  
8<sup>th</sup> Grade Team Ice: Bobby Giasi, Thomas Gorden  
8<sup>th</sup> Grade Team Fire: Tatum Evans, Sam Litle

They will join current seventh-grade representatives Jennie Giasi, Calvin Kocher, Dan Pomahoc and Hope Shue and eighth-grade president Emily Caffrey and vice president Alafair Cutler.

- Our DARE Officer, Harry Grabert, continues his work with both our seventh and eighth grade students.
- In November several of our students attended a workshop at the Massachusetts Aggression Reduction Center (MARC) at Bridgewater State University.
- Our Student Council and Help Club combined their efforts on a Thanksgiving canned food drive that benefited several local food pantries. In addition, these groups have also raised monies that have been donated

to groups that include: American Red Cross Disaster Fund, Avon Walk for Cancer, Pan-Mass Challenge, Home for Little Wanderers, Spin for Hope, and Pencils of Promise.

- **Fall Drama:** Mrs. Claire Mackay successfully directed the DSMS production of *Mary Poppins*.

#### Grants:

##### DSEF grants included:

- Laura Mullen, Ana Hurley, and Veronica Moy: DSMS at the National Level: Responsibility, Creativity, and the Arts of Language
- Callie Egan: iPad conference using iMovie to create a film
- Ana Hurley: Computer Science in Life Science is GUTS-Y!
- Social Studies Department: Speaker and Traveling Museum Exhibits for Social Studies
- Kathleen Egan: World Cultures Week
- Carey Dardompre & Olive Woodward: Haitian Arts Festival
- Laura Mullen and Ana Hurley: Mentor Texts to Published Authors
- Challenge Success Team: Challenge Success

##### P.O.S.I.T.I.V.E. grants included:

- Angelo Macchiano - Karim Nagi - Arab Musician.
- Kelsey Ferranti and Joelle Sobin - Deana's Educational Fund Programs on Healthy Relationships to present to our seventh and eighth grade students.
- Mary Memmott and Irene Wieder - Science Fair Supply Fund.
- Jason Criscuolo and Allison Rice - Chariot of the Sun – Greek Mythology.
- Andrea Merritt - DSMS Prevention Activities.
- Judy Gooen, Nancy Siska and Cathy Simino - celebration of MLK's Message.
- Laura Mullen & Olive Woodward - Caldecott Literacy Club.

## Dover Sherborn High School

John G. Smith, Headmaster

**Mission** - Dover-Sherborn High School is a community of learners whose goal is to inspire academic excellence and a commitment to personal and civic responsibility. We engage in the learning process with honesty, creativity, dedication, and respect, and seek to cultivate an atmosphere of freedom and trust in a safe and nurturing environment.

**Recognition** - DSHS is accredited by the New England Association of Schools and Colleges and consistently ranks among the top public schools for academic excellence in both Massachusetts and the nation. DSHS was ranked #16 in the nation by *Newsweek* and #1 in *Boston* magazine's ranking of the top 50 public high schools in the Greater Boston area. Rankings are based on national SAT and AP exam scores, as well as on college readiness performance metrics.

**Curriculum Requirements** - In the 2014–15 school year, DSHS served approximately 660 students in grades 9 through 12. Each year, over 96% of the graduates attend four-year colleges and universities. To graduate, all students must complete four years of English, four years of mathematics, and three years each of laboratory sciences, social studies, and world language. They must also earn 18 credits in the (arts) Fine & Performing and/or Technology & Engineering and/or Food and Nutrition, 12.5 in physical and health education. In addition, they must complete 40 hours of community service and pass the required state MCAS exams.

Although DSHS offers three levels of courses in each of the academic disciplines, students are not tracked. DSHS also does not compute "rank-in-class" for its students, a policy approved by the D-S Regional School Committee.

Most departments offer a variety of courses that are heterogeneously grouped. The schedule is based on an eight-day rotation. All primary courses (and most electives) meet six times out of the eight-day cycle, and each class meets for nearly an hour. Laboratory sciences may meet up to two additional periods each cycle.

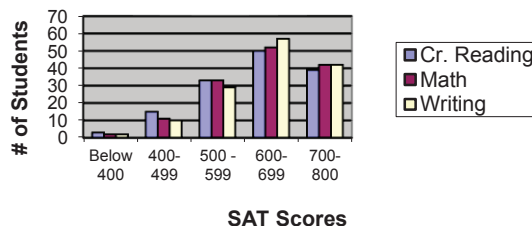
#### Academic Testing

**PSAT** - The PSAT was offered in October 2015, with 89% of the sophomore class and 86% of the junior class participating. Twenty five juniors met the requirements to enter the National Merit Scholarship Program and receive recognition from the October 2014 administration. DS had twenty commended students and five semi-finalists.

**SAT -SATI:** Ninety-six percent of the Class of 2015 took the SAT I test, with 61% scoring over 600 in the verbal section, 62% scoring over 600 in the math section, and 68% scoring over 600 in the writing section. The table below shows the average of the highest test scores for the Class of 2015 and the previous two senior classes as calculated in Naviance. Compared with national and state averages, DSHS students significantly outperform their peers.

	U.S.	MA	DSHS
Critical Reading	495	516	622
Math	511	529	638
Writing	484	507	637

SAT SCORES Class of 2015



**SAT II:** The U.S. History SAT II mean score of 678 was significantly higher than both the state (646) and national (645) averages. As in previous years, the mean scores

achieved by DSHS students continue to be well above both state and national averages.

**AP** - Fourteen AP (advanced placement) courses were offered during the 2014–15 academic year. These courses are typically offered during the junior and senior years and allow students to maximize their educational opportunities within the confines of the master schedule and graduation requirements. All students receiving AP credit are expected to take the AP examination at the end of the year. In spring 2015, 210 students took 509 examinations. Below are results for individual courses:

AP Course	Students Scoring 3 or Higher
Biology	100%
Calculus AB	100%
Calculus BC	95%
Chemistry	100%
English Language & Comp	94%
English Literature	93%
French Language	100%
Latin Vergil	90%
Physics C-Mech	100%
Spanish Language	100%
Statistics	95%
Studio Art 2D Drawing	85%
U.S. Government & Politics	91%
U.S. History	99%

### Graduate Post-Secondary Plans

	Class 2013	Class 2014	Class 2015
Four-year college	96%	97%	96%
Two-year college	0%	1%	1%
Other (gap yr, job)	4%	2%	3%

### DEPARTMENTAL HIGHLIGHTS

**English** - The English Department offers courses at two levels (honors and college preparatory) for freshmen and sophomores, and at three levels (honors, college preparatory, and advanced placement) for juniors and seniors. During their freshman year, students focus on the theme of adolescent self-discovery through reading short stories, novels, drama, poetry, and nonfiction; sophomores explore great themes in literature, focusing on the nature of truth, and hone their writing skills; juniors study American literature; and seniors select one of three pairs of same-level courses. Advanced Placement courses include English Language and Composition for juniors and English Literature and Composition for seniors, and 93.7% of the 177 juniors and seniors earned passing scores. The department also offers electives in poetry, contemporary literature, writing, English literature, mythology, and acting. By reading, writing, and thinking, our students use language as a means of understanding themselves and their world.

All Dover-Sherborn sophomores scored at advanced (90%) or proficient (10%) on last spring's MCAS test

administration. Average SAT scores in critical reading (613) and writing (625) are once again among the highest in the state.

Two DSHS English students attended the Young Writers' Conference held in May at the Bread Loaf campus in Ripton, VT last May.

**Mathematics** - The Mathematics Department provides standard courses at honors and college preparatory levels, with Geometry in grade 9, Algebra II in grade 10, and Pre-calculus in grade 11. Several electives are offered in grade 12, depending on previous levels of proficiency attained: AP Calculus BC, AP Calculus AB, Honors Calculus, AP Statistics, Probability and Statistics, and Pre-calculus and Applied Topics.

The Dover-Sherborn Math Team, a member of the Southeastern Massachusetts Mathematics League, continued its strong tradition of success by finishing third in its division, third in the league and third in the league playoffs. The team also competed in the state meet, scoring 10<sup>th</sup> in the Medium School division.

**Science** - The Science Department provides a rigorous curriculum sequence at both honors and college preparatory levels, with three years of courses required for graduation. Electives open to juniors and seniors are AP Biology, AP Chemistry, AP Physics, Advanced Topics in Biology, Astronomy, Marine Science, Anatomy and Physiology, Environmental Research, and Engineering: Science, Technology, and the Design Process.

Dover-Sherborn High School enrolled two teams in the Eastern Massachusetts Physics Olympics. The competition was made up of eight events - some "make aheads" and some surprises - in both experimental and theoretical physics. Our teams, coached by Mr. Bridger, took both First Place and Second Place, thereby claiming the championship.

In May, 53 students took AP exams in Biology, Chemistry, and Physics. One hundred percent of them scored "3" or better, making them eligible for college credit or advanced standing. Ninety-eight percent of the ninth graders who took the Biology MCAS test scored at the Advanced or Proficient levels.

Five AP Chemistry students competed in the sectional competition for the U.S. National Chemistry Olympiad. Two students from DSHS placed 21st and 22<sup>nd</sup> in the competition against the top 130 chemistry students in Massachusetts.

**Social Studies** - Courses are offered in history and the social sciences at both the honors and college preparatory levels for freshmen and sophomores and college preparatory, honors and advanced placement for juniors and seniors. World History I & II and U.S. History are required of all students. Electives include AP American Government, Government and Law, Economics, Introduction to Psychology, and Facing History. A total of 138 students took our two A.P. courses this year with



97% of the A.P. U.S. History students and 90% of the A.P. Government students receiving a qualifying score of 3 or better on the exams.

This year, the curriculum was further enriched by a variety of departmental programs and activities, such as: the *China Exchange Program*, now in its thirteenth year of successful exchanges between DSHS and its sister school in Hangzhou; the *Tufts Inquiry Program*, an annual global-issues simulation program, with this year's topic simulation on Russia in the 21<sup>st</sup> Century; the Model U.N. Simulation in Boston; the *Close Up Program*, a weeklong government studies program in Washington, D.C.; an annual historical trip to Europe, with this year's visit to Spain and Portugal; several field trips to conduct research at the J.F.K. Library and the Edward Kennedy Institute; an assembly with World War II Veterans; assemblies with the Congressman Joseph Kennedy; State Attorney General for Baltimore Maryland and former D.S. graduate Marilyn Mosby; 1960's Civil rights Activist, Paul Breines; Marika Barnett, a Hungarian Jewish survivor of the Holocaust; Arn Chorn-Pond, a child soldier and Cambodian Genocide survivor; and Anthony Barsamian, spoke about Armenian Genocide awareness and advocacy initiatives. The Social Studies Department also participated in bringing the courtroom simulation, *Defamation* to the high school. This play raises awareness about race, class and religion in society.

Students receiving honors or awards in 2015 included: Andrew Mallett, Tray Tibbetts, Justin Sullivan, Dana Rice, Sam Berube and Nik Dombrowski.

**World Language** - The World Language Department offers four-year sequential programs in French, Spanish, Latin, and Chinese, in both honors and college preparatory tracks. Students progress from Novice to Intermediate stages of language proficiency in French, Spanish, Latin, and Chinese. AP French Language and Culture, AP Latin, and AP Spanish Language and Culture courses are offered.

World Language students received the following honors in 2014-2015:

- **Honor Society:** Twenty-six students were inducted into the Dover-Sherborn World Language Honor Society for their achievement and dedication to learning world languages and cultures.
- **National Language Exam Awards:** Thirty students received awards on the *French Exam*, thirty-nine on the *Latin Exam*, and fifty-three on the *Spanish Exam*.
- **AP Exam Scores:** Thirty two of thirty-three students who took an AP world language exam in May of 2015 achieved a passing score (3 or higher). The breakdown was as follows:

### **Fine & Performing Arts**

**Music** - Courses offered include Music Theory, Guitar I and II, and American Musical Theater. In addition, students may earn credits by participating in the Vocal Ensemble (fall and spring), the Concert Band (all year),

and the Jazz Band (by audition). These groups perform at many school and community events throughout the year.

**Visual Arts** - Courses offered include Art 3-D, Ceramics I and II, Drawing from Life, AP Studio Art, Darkroom Photography, Digital Photography, Yearbook Design I, II, and III, Computer Graphic Design, and Silkscreen Printing.

**Honors and Awards** - D-S students and their teachers continue to distinguish themselves in activities and competitions outside the school:

### **Art Awards**

#### **Scholastic Art Awards**

Michelle Zhang, Ali Fam, Lily Shale

#### **Music Awards**

Preksha Ashk, Annabel Hodson-Walker, David Kennan, Eliza Martin, Preksha Ashk

#### **National Young Arts Foundation**

Julsey Flavelle

**Technology Engineering** - The Dover Sherborn Regional Schools created a new department for the 2015-16 school year. The Technology Engineering department for grades 6-12. The department is made up of courses that were once in the Living, Fine and Technical Arts and Educational Technologies Departments. This new department's goal is to create stronger alignment between the grade 6-8 and 9-12 curriculums. These curriculum changes and the addition of new courses will better prepare our students for college courses in the areas of Computer Science and Engineering.

The Technology Engineering Department offers computer courses in Social Media, CAD, Technology and Society, Web Design using HTML, and Computer Program with Java. The department also offers courses in TV Media I and II, Industrial Technology I and II, and also a full year course in Engineering that is also offered for Science credits.

**Wellness** - The Freshmen Wellness Curriculum requires one semester each of Contemporary Issues which covers nutrition; sexuality, mental health, and alcohol, tobacco and other drugs and one semester of Outdoor Education (1 term) and Fitness Development (1 term).

Students in grades 10, 11, and 12 will choose courses from the elective menu as follows: Cardiovascular Fitness, What's Next?, Outdoor Pursuits, General Survival, Student Leadership Internship, Stress Management, Sport Education- Net Sports, Dance Education, CPR/AED Training, Yoga/Pilates, Sport Education- Winter Team Sports, Coaching, Teaching & Recreational Leadership, Fitness Program Planning, Drugs & Society, Muscular Fitness, Sport & Society, RAD- Rape, Aggression, Defense Systems, Target Sports

## Guidance

**College Counseling:** Throughout the fall, most of the counselors' time was devoted to the college application process for seniors. Nearly 86% of the Class of 2015 completed some form of early decision, priority, or early action applications to an increasing number of colleges and universities. Counselors met with seniors individually and in groups. They also hosted representatives from more than 80 colleges and universities and spent additional time strengthening their working relationships. To respond to the growing number of seniors submitting early applications, counselors developed a 5 class seminar series for grades 11 and 12. Juniors participated in classes during the spring that helped prepare them for college applications, complete their resumes and begin their essays. Seniors began their seminar series during the first week of school in September and were able to complete their Common Application online, add schools to Naviance, edit and complete their essays and participate in mock interviews.

Counselors met several times with juniors individually to discuss the college application process and to guide them in their post-secondary educational planning. Counselors also met with freshmen and sophomores to initiate discussions about academic and future career plans, as well as to introduce them to online programs that aid in college and career exploration. An overview of the guidance curriculum can be found on the high school website.

**Support Programs:** The Guidance Department also offers a variety of support programs:

- **Freshman Welcoming Activities** support freshmen during their transition to high school.
- The **Peer Helper Program** this year trained 36 upper-class students to assist incoming freshmen with healthy decision-making, respect for others, study and exam-taking strategies, social issues, and expectations for their sophomore year.
- The **Massachusetts Aggression Reduction Center (MARC) Program** provides special training to faculty and student "ambassadors" and a greater awareness of cyber-bullying and social aggression among adolescents, so that they then can work to enhance the school environment and address issues that lead to social aggression and harassment.
- The **Signs of Suicide (SOS) Program** for sophomores and seniors teaches students how to identify the symptoms of depression and suicide in themselves or their friends and encourages them to seek help.
- The **Substance Prevention and Awareness Network (SPAN-DS)** brings together representatives from local and school communities to address the ever-present concern of substance abuse among adolescents.
- Grade-level **Parent-Departmental Meetings** are held throughout the year to discuss important issues and concerns specific to each grade level.

**Library** - The DSHS library is a place where both students and faculty can read, research a topic, access

information or complete a homework assignment. It is equipped with large tables for student collaboration, private study booths, and 16 computers for word-processing or online searches. The collection includes approximately 20,000 print volumes, six newspapers, and 37 periodicals. In addition, patrons are able to search the library catalog for a growing collection of e-books. Digital services include online databases available via the Metrowest Massachusetts Regional Library System and those purchased by subscription. The library houses a portable cart with 25 iPads, purchased with technology funds and available to faculty for use in their classrooms. An average day brings approximately 300 students and teachers to the library.

## Dover-Sherborn High School Athletic Department

Over the past calendar year, the Dover-Sherborn High School Raiders enjoyed a very successful year.

The Winter Season consisted of 13 varsity teams and 3 sub-varsity teams. We had 11 of our teams qualify for the post-season tournament. The highlights of the winter season were the Boys Nordic Ski Team competing in the State Championship, the Boys Alpine Ski Team winning the State Championship!

The Spring Season consisted of 9 varsity teams and 4 sub-varsity teams. We had 7 of our varsity teams make the post-season tournament. The highlights of the Spring Season were the Girls Tennis Team reaching the South Sectional Final, the Boys Tennis Team capturing the South Sectional Championship and our Boys Lacrosse Team capturing the Division 3 State Championship!

The Fall Season was a very successful season as well. We had a total of 7 varsity teams and 6 sub-varsity teams. All of our varsity teams made the MIAA post-season tournament in their respective sport. The highlight of the Fall Season was the Co-ed Golf Team winning the South Sectional Championship and taking part in the State Championships.

### Teams who qualified for the MIAA Tournament:

Winter: Boys Basketball, Girls Swim and Dive, Boys Swim and Dive, Girls Indoor Track, Boys Indoor Track, Boys Ice Hockey, Co-op Gymnastics, Boys Alpine Ski, Girls Alpine Ski, Boys Nordic Ski, Girls Nordic Ski

Spring: Girls Lacrosse, Boys Lacrosse, Boys Tennis, Girls Tennis, Girls Track and Field, Boys Track and Field, Sailing (non-MIAA)

Fall: Girls Cross Country, Boys Cross Country, Field Hockey, Boys Soccer, Girls Soccer, Co-ed Golf, Football

### Teams who won an MIAA State Championship:

Boys Alpine Ski and Boys Lacrosse

As always, the DSHS Athletic Department is strongly supported, in numerous ways, by the many parent volunteers of the DS Boosters. We are very thankful to

all of our hard working student-athletes, coaches, parents and fans! **GO RAIDERS!!**

**National Honor Society** - On October 15, 2015, 56 new members were inducted into the Dover-Sherborn High School Chapter of the National Honor Society. There are currently 93 members of the Society. Information about membership requirements and the application timeline can be found online on the school's webpage.

**Student Activities** - DSHS students are able to participate in a wide range of student activities. A fee of \$45 is required for participation in many of the following:

- **Academic and Student-Life Organizations:** The Chess Team, China Exchange Program, Debate Club, Investment Club, Math Team, Mock Trial, National Honor Society, Odyssey Club, Philosophy Club, Robotics Team, *RUNES* literary magazine, Senior Project, Student Council, Student Newspaper: *The Focus*, Trivia Team, and Yearbook.
- **Art, Music, and Drama Clubs:** The A Cappella Club, Anime Club, Arts Club, Crew, Drama Club, Film Club, Music Group, Murals Club, and theatrical productions that include a fall drama and winter-spring musical.
- **Social and Cultural Awareness Groups:** The Alliance for Acceptance and Understanding (AAU), AFS International Exchange Program, Coalition for Asian-Pacific American Youth (CAPAY), Community Service Club, Down To Earth, Gay-Straight Alliance (GSA), Girls Achieving Leadership and Service (GALS), Girl's Group, Global Citizenship Program, Knitting Club, MARC, Mountain Biking Club, Nora Elizabeth Searle Community Outreach (NESCO), Peer Helping, Pine Street Inn Breakfast Club, Students Against Destructive Decisions (SADD), Ultimate Frisbee, and Time Out for Kids.

## Parent and Community Groups

**The Dover-Sherborn Boosters** supported the D-S athletic program with grants for the purchase of capital items. They continue to promote community spirit and provide recognition to the student athletes participating in all sports at DSHS.

**The Dover-Sherborn Education Fund (DSEF)** generously funded activities and items for several departments:

- **Mindfulness:** Resilient Kids out of Providence, Rhode Island, presented a Mindfulness workshop to all faculty, support staff and administrators, K-12 Professional Day. The facilitators from Resilient Kids gave a brief overview of what mindfulness is, discussed some of the science and research behind the concept and then shared some testimonials with the group. The facilitators then broke the staff into smaller groups by school and taught age appropriate mindfulness techniques that staff could use in their classrooms as well as for personal practice.
- Our freshmen students were able to participate in some Mindfulness activities earlier in the year, facilitated, Sarah Stuart.

- **Fine and Performing Arts:** An arts field trip to the Rhode Island School of Design Museum and its Edna W. Lawrence Nature Lab.
- **English:** Guest poets for poetry workshop classes.
- **Social Studies:** Guest speakers, class field trips, and student participation in a statewide mock trial competition.

**The DSHS PTO** supports the students, families, faculty and staff of Dover-Sherborn High School. Our charitable and educational purpose is to:

- actively support the administration in providing additional enhancements to the high school, which fall outside the school budget;
- provide a means for parents to meet with one another, with representatives of the school and with experts to consider matters of common interest affecting the students, parents and the school; and
- support spirit building initiatives among students, faculty and community.

We meet once a month on Thursday mornings and welcome new faces and voices. Our meetings are from 8:45 to 10:15am and begin with a report from the headmaster and or a discussion with an invited staff member or guest.

**SPAN-DS** (Substance Prevention Awareness Network-Dover-Sherborn) has had another productive year in the Dover-Sherborn communities. We continue to utilize the Social Norms Method to promote and support the positive behaviors of our DSHS students with the long-term goal of changing student *perception* and ultimately their substance use behavior. Through our **Student/Faculty Social Norms Campaign**, SPAN-DS actively disseminates positive messages on posters with TV and movie character favorites, as well as the SADD generated, *Stall Street Journal* (available only in the HS bathrooms). We also share healthy student norms data on the DSHS monitors, through contests, and at other school venues. SPAN-DS is grateful to DSEF, DSHS PTO and both Dover and Sherborn Boards of Health for helping to fund this campaign.

After receiving a one-year grant from the MetroWest Health Foundation, we embarked upon the Parent Social Norms campaign. Each month, parents of DSHS and DSMS students receive a postcard sent to their homes with positive messages designed to promote communication with their students, provide prevention strategies, and decrease the *perception* that most DSHS students drink. Corresponding messaging is done through the school's weekly email blasts, ads in playbills and sports programs, banners and giveaways with positive messages on them such as a backup cell phone charger with a "Make The Call..." message.

In November, we hosted a well-attended, educational and informative Conversations that Count (CTC) event on Vaporizers, E-Cigarettes and Pot. The panelists included Chief McGowan and Officer Grabert from the Dover PD, Chief Thompson and Officer Stickney from the Sherborn



PD, Assistant DSHS Headmaster Anne Dever-Keegan, DSHS Nurse Kirstin Santos and Dr. Terri Shanahan Sherborn parent and pediatrician. The panelists shared information about what vaporizers and e-cigarettes look like, how they can be used as a delivery mechanism for pot, and the dangers they present to our youth. Those unable to attend the event were able to view it via webinar and on DSCTV.

Other highlights this year include:

- 5 *Quarter* event at DSHS -a fun night of free pizza, beverages, games, music and raffles following the basketball games on December 18 (sponsored by Beth Israel-Needham)
- Development of a SPAN-DS Facebook page and updated website
- Assemblies at the DSMS for 7th graders to learn about positive role modeling, leadership and drug and alcohol prevention from Detective James Godinho, Sherborn Police.
- Stephanie Van Riet was the recipient of the 2<sup>nd</sup> annual SPAN-DS Positive Role Model Award. This award is given to a deserving DSHS senior who is recognized for his/her commitment to making responsible and safe decisions regarding alcohol and drugs, and by embracing a substance-free lifestyle during the high school years.

We are grateful for the support from DS Schools, Dover and Sherborn Police Departments, clergy from both towns and our partners in funding: DSEF, PTO, POSITIVE, MetroWest Health Foundation, Dover Board of Health, Sherborn Board of Health, Beth Israel Hospital – Needham, Pilgrim Church and private donors. Please visit our website [www.span-ds.org](http://www.span-ds.org) or like us on Facebook

## Community Education

Lisa B. Sawin, Program Administrator  
William H. McAlduff, Interim Superintendent

Dover-Sherborn Community Education is a self-sustaining department of the Dover-Sherborn Regional School District. Our mission is to provide programs that enrich the lives of everyone in our community. Our hope is to create lifelong learners through a community-school partnership that offers interesting, thought-provoking, and stimulating classes and programs at a reasonable cost. Dover-Sherborn Community Education offers the following programs:

**Extended Day** - Tuition-based extended-day programs are held at both Sherborn and Dover elementary schools, where safe and stimulating after-school environments are provided for students in grades K–5. Children engage in homework time, a variety of arts-and-crafts projects, nature projects, social action projects, indoor and outdoor physical activities, games, and creative play.

The programs operate Monday through Friday, from school dismissal to 6 p.m., with a daily snack provided. Sherborn also offers an early morning program from 7 a.m. to 8:30 a.m. Current enrollment is 69 children in Dover and 80 children in Sherborn. Twenty-four students

currently attend Sherborn's morning program. Both programs maintain waiting lists.

**After-School Enrichment** - After-school programs provide age-appropriate classes for elementary and middle school students. Classes for elementary school students are held at both Pine Hill Chickering Schools. Some of the offerings include sports, archery, yoga, robotics, video game design, drawing, home alone, cartooning and chess. Program fliers are distributed to students through the schools and are posted on the regional school website under Community Education. An afternoon babysitting class for students in grades 5 and 6 is held at the high school. This past year we added yoga math and a scratch computer programming class to both elementary schools.

**Adult Enrichment Programs** - We offer a wide variety of innovative and intriguing adult evening classes held throughout the school year. Our classes are intended to bring learning closer to home and may include cooking with personal chefs, jewelry making, beekeeping, drawing, dog obedience, watercolor painting, golf, genealogy, and home staging. We also offer courses to high school students including driver's education, SAT prep, writing the Common Application Essay and SAT Biology subject test prep. Our brochure is mailed to all residential households in Dover, Sherborn, Westwood, and Medfield - some 15,000 brochures in all.

**Registration** - Registration for the Extended Day Program is held in March, with the first two weeks of the registration period reserved for returning families. Registration for all other programs begins upon receipt of the brochures or when the information is posted online. Visit website at <http://www.doversherborn.org> to obtain full class descriptions or use our online registration tool, CommunityRoot (also accessed directly via <https://dscommmed.communityroot.com/index/registration>).

**Location and Contact Information** - The Community Education office is located in Project Room 1062 at the Chickering School, 29 Cross Street in Dover. Our phone number is (508) 785-0480 x 2020. E-mail correspondence may be sent to [sawinlisa@doversherborn.org](mailto:sawinlisa@doversherborn.org).

## Trustees of Sawin Academy

The Trustees of Sawin Academy is an endowment fund established by the Dowse family in 1871 to support enrichment programs at Pine Hill School. Each year, a distribution is made to the school based on the performance of the investment portfolio. Trustees are elected by the Town and serve 5 year terms. Trustees meet with the Principal of Pine Hill School in the fall of each year to discuss how the previous year's distribution was spent and provide guidance for future distributions.

For the 2014 – 2015 school year, the distribution of \$12,000 helped fund numerous enrichment efforts including a naturalist program, field trips to Plymouth Plantation, Sturbridge Village and a Place to Turn in

Natick, a "Poetry in Motion" school wide assembly, microphones for the school wide assemblies, numerous enrichment clubs that take place before and after school and a music scholarship.

The distribution for the 2015-2016 school year was \$13,000.

Year end 2015 value of the portfolio was \$410,349.22. In 2015, the portfolio gained approximately 1.3% which includes the \$12,000 distribution made in January for the 2014-2015 school year and the \$13,000 distribution made in December for the 2015-2016 school year.

The portfolio holdings as of December 31, 2015 include the following:

IShares Core S&P Small Cap ETF  
SPDR Gold Trust Share  
SPDR MidCap 400 ETF  
Fidelity International Discovery Fund  
Spartan Total Market Index  
Fidelity Contra Fund  
Fidelity Inflation Protection Bond Fund  
Fidelity Puritan

Respectfully submitted for the Trustees,

Leslie A. Barnett

**Sherborn Students In The Public Schools By Grade  
October 1, 2015**

Kindergarten	48		
Grade 1	55	Grade 7	73
Grade 2	64	Grade 8	74
Grade 3	67	Grade 9	67
Grade 4	68	Grade 10	78
Grade 5	69	Grade 11	77
Grade 6	68	Grade 12	90

**Total - All Grades - 898**

**Financial Recapitulation Of Sherborn Public Schools  
For The Fiscal Year 2015**

**Summary Of Receipts**

School Aid Fund, Chapter 70	<u>\$ 545,223</u>	
		\$ 545,223

**Expenditures by School Committee**

Regular Education	\$3,088,257	
Special Education	2,051,886	
Other	<u>935,302</u>	
		\$6,075,445

**Summary Of Receipts And Expenditures**

Expenses	\$6,075,445	
Receipts	<u>(545,223)</u>	
		\$5,530,222
<b>Cost to Town</b>		<b>\$5,530,222</b>

**Dover Sherborn Regional School District  
Revenue & Expenditure Summary  
Fiscal Year Ending June 30, 2015**

**Revenues**

Revenue from Local Sources:

Member Town Assessments	\$ 19,462,678
Unreserved Fund Expended	500,000
Capital Project – Interest	3,337
Fees	350,149
Earnings on Investments	19,845
Other Revenue	28,907

**Revenue & Non-Revenue Receipts** **\$ 20,364,916**

Revenue From State Aid:

School Aid (Chapter 70 & Charter Reimbursement)	\$ 1,629,376
Transportation (Chapter 71)	422,029

**Total Revenue From State Aid** **\$ 2,051,405**

**Revenue From Federal & State Grants:** **\$ 432,617**

Other Revenue:

School Lunch	\$ 578,851
Community Education Group	618,176

**Total Other Revenue** **\$ 1,197,027**

**Total Revenue From All Sources** **\$ 24,045,965**

**Expenditures**

Expenditures by the School Committee:

Regular Day Program	\$ 10,082,491
Special Needs Program	1,922,271
Transportation	602,880
Capital Expenses	287,991
Unclassified	7,536,184
Debt Service	1,269,167

**Total Expenditures by the School Committee** **\$ 21,700,984**

**Non-major Governmental Funds** **\$ 556,467**

Other Expenditures:

School Lunch	\$ 590,530
Community Education Group	551,954

**Total Other Expenditures** **\$ 1,142,484**

**Total Expenditures From All Funds** **\$ 23,399,935**

## Tri-County Regional Vocational Technical School District

The School Committee reorganized in July of 2015, and re-elected Robert Wilkinson from Plainville as its Chair, Donna Cabibbo from Millis as its Vice Chair, and Kathi Hamilton from Norfolk as its Secretary. Monthly meetings continued to be held on the third Wednesday of each month at the school. Subcommittee meetings were held as needed.

Tri-County's secondary program, postsecondary program and continuing education program experienced continued enrollment growth. The ongoing increase in numbers is recognition of our successful three-fold mission: high vocational standards to train the workforce; high academic standards to prepare students for college; and high community service standards to prepare good citizens. These standards are visible in the achievements of our students and in their services throughout our member towns.

In these difficult economic times, the vocational and civic skills of our students are extremely helpful when plumbing, carpentry, electrical and other programs work on public sector buildings and projects to save our towns labor costs. The vocational skills of our students can also be witnessed by a visit to Tri-County to take advantage of services such as Culinary Arts, Cosmetology, Auto Collision and Auto Technology.

The academic skills are visible in our students' achievements such as participation in the international Zero Robotics competition, hosting the state-wide Vocational Mathematics Competition, participating with MIT in the NASA HUNCH (High School Students United with NASA to Create Hardware) program or scoring well on state-mandated assessments. Their academic skills are also evident when all students have passed MCAS since 2005 or when 64% of the graduating class continues on to further education.

Their citizenship skills are also to be observed throughout the member towns as each one performs his/her annual mandatory community service. Look for them as they undertake projects to improve their local community oftentimes utilizing skills learned in their respective program majors here at Tri-County RVTHS.

Tri-County's School Committee continues on its path of accomplishments with the completion of a 1.3 megawatt Solar Farm that will provide 85% of our electricity, and will also serve as a 4-acre lab allowing students to study the technology behind solar power. Also nearing completion is the boiler replacement project through an MSBA initiative.

The School Committee recognizes the current economic stresses in our member communities and continued to operate the school on a required minimum contribution budget.

Tri-County hosted its second Manufacturing Roundtable attended by several state officials and manufacturers. The Roundtable discussions continue to spread awareness of the skilled labor shortage that manufacturers are facing and to discuss ways to produce a new generation of skilled workers for the manufacturing industry.

**Graduation** - Two hundred thirty-eight students graduated in a notable afternoon ceremony on Sunday, June 7, 2015. Scholarships and awards totaling \$2,320.00 were given to deserving seniors.

**Guidance & Special Education Services** - During the 2014-2015 school year, the Guidance department continued its programs to provide information to students, parents, sending schools and district communities. The Guidance department provided counseling for students in career pathways and postsecondary education. Tri-County continues to work with the Department of Elementary and Secondary Education on its development of *Your Plan For The Future*, a no-cost, comprehensive college and career planning portal designed to help Massachusetts students manage their educational and career pathways.

In 2015 Tri-County was once again named to the Circle of Champions by *Your Plan For The Future*. Tri-County's counselors, faculty, and staff were recognized for helping students become better prepared for college and careers.

Tri-County hosted Career Days for Grade 8 students from the regional districts. The Guidance department, with assistance of personnel from the Massachusetts Educational Financing Authority (MEFA), presented programs on college preparation. In addition, the Guidance department hosted a very successful evening College Fair.

The Guidance department organized and implemented SAT and ASVAB testing.

**Academics** - Tri-County Regional Vocational Technical High School continues to earn wide-spread recognition for academic and vocational success by combining rigorous and challenging academic courses with modern vocational studies. Implementation of the newest technology as well as innovative vocational technical programs ensures student success. Their success is measured in the classroom and ultimately in a chosen career path whether it is higher education, entrance in their vocational trade or military careers.

All students completed the Mass Core Curriculum requirement which is the Department of Elementary and Secondary Education recommended academic program for college and career readiness.

Sixty-five seniors from the Class of 2015 were awarded John and Abigail Adams Scholarships. These scholarships are awarded to students who achieve a minimum of two proficient and one advanced score on the Grade 10 English Language Arts, Mathematics, and



Biology MCAS exams. Student scores must be in the top 25% of tested students.

Tri-County continued its implementation of the *itsLearning* platform this year. Teachers have embraced this learning platform, using it for lessons, power points, class notes, embedding video, remediation links, textbook links, uploading worksheets, collecting homework, online polls, data collection, submitting work and taking exams. All academic and many of our vocational teachers have been trained and are using *itsLearning* on a regular basis. SMART Board training continued this year for all of our new teachers.

This year, Tri-County added another AP course to its course offerings – AP Computer Science. We now offer AP Physics I, AP Calculus (AB), AP Language and Composition, AP Literature and Composition, AP Statistics, and AP Computer Science.

In an effort to successfully transition to the new Common Core State Standards (CCSS), Tri-County continues its work at rewriting curriculum using the Understanding by Design (UbD) model.

Tri-County was chosen to pilot PARCC in English for both grades nine and eleven last year. In an effort to train the math department, as well, the School Committee gave permission for the math department to test five grade nine classes in each level of math offered to grade nine students. Students reported enjoying the online format better than the pencil format of MCAS and both staff and students were happy to take part in the pilot so that, if in fact PARCC becomes a requirement, Tri-County will be ready for this new high stakes exam.

Another area of recognition was the local Voice of Democracy Contest. The Voice of Democracy Contest was created in 1947 to foster patriotism by allowing students in grades 9 through 12 to voice their opinions on an annual theme. In November 2014, three Tri-County students were chosen as local winners of the VFW Post 3402 Voice of Democracy Contest based on recordings of their essay scripts addressing the theme. “*Why Veterans are Important to our Nation's History and Future*”. All three students moved on from the local competition to districts and two of them finished in second and third place.

Finally, Tri-County continued its leadership efforts within the vocational math community by hosting the Eighteenth Annual Vocational Mathematics Competition with over 25 teams competing from vocational schools from throughout the State. Topics covered are Algebra I, Geometry, Algebra II, and Related Technical Math. Tri-County's Mathematics Varsity teams placed a respectable fifth and sixth place while our freshmen team placed fifteenth in the competition.

### **Vocational Technical Programs**

Students in the seventeen Vocational Technical Programs experienced many successes, both in their individual

programs and school wide. All grade 10 students achieved their OSHA 10 hour Safety credential. The training included interactive and specialized curriculum for both general industry and construction trades.

Students in Early Education, Dental Assisting, Culinary Arts, Medical Careers and the Construction Craft Laborers received American Red Cross CPR and First Aid training. All students in grades 10 – 12 in those programs are now certified and able to work in companies requiring their employees to have these credentials.

The Tri-County Robotics Team, named “Tri-Force”, was busy this school year. They began preparing for the FIRST Robotics Regional Competition at WPI in January. They qualified to then move on to compete at the FIRST Robotics Competition which was held at Northeastern University in March. The Robotics Team participated in one more competition in May to round out a very successful season.

Finally, Tri-County SkillsUSA achieved much success as fourteen secondary students traveled to Louisville, Kentucky in June to compete at the National SkillsUSA Competition. A team of three students came back with gold medals in the category of Additive Manufacturing–Engineering. All other Tri-County competitors placed in the top ten in their categories of competition.

### **Student Activities (excluding SkillsUSA)**

National Honor Society: The Peter H. Rickard Chapter of Tri-County inducted 14 new members on November 17, 2014, raising the number of members to 24 for the 2014-2015 school year. These students organized and ran a speedball tournament in order to raise money for the Jimmy Fund. National Honor Society students led a school-wide “Pennies for Patients” campaign raising a significant amount for The Leukemia and Lymphoma Society. For their fundraising efforts on behalf of the Jimmy Fund, NHS members were invited to attend the Scooper Bowl on Boston's City Hall plaza. On Wednesday, June 3, NHS activities culminated with the organization and presentation of Tri-County's twenty-third Honors Night held in the Kenneth Custy Gymnasium.

### **Student Government**

Student Advisory Committee: The student body elected seven students to membership on the Student Advisory Committee. The principal appointed one of these elected members to attend the monthly school committee meetings, where she reported on student concerns and activities. Three students from this group also served on the Tri-County School Council and two others served on the High Schools That Work Site Committee.

Class Officers: The sophomore, junior and senior classes elected a President, Vice-President, Secretary, and Treasurer for their respective classes for the new school year. The freshman class elected officers in December. Under the supervision of the Class Advisors, officers

scheduled, organized and conducted monthly after-school meetings to plan activities which included the class trips, Freshman/Sophomore Semi-Formal, the Junior/Senior Prom and the Senior Week activities. The class officers heard and communicated students' ideas to the Student Advisory Committee, and also served as ex-officio members of the Student Council.

**Student Council:** Each class elected four representatives to the Student Council. These students, along with the class officers and Student Advisory Committee members, served as the overall student governing body committed to the principle of student government. The group met weekly after school, and discussed issues and activities affecting the student body. The Student Council served as a liaison between the student body and the school administration. They provided a means for student input on school affairs.

**Extra-Curricular Activities** - In addition to our very successful sports program, we offered 10 other extra-curricular activities at Tri-County. All of the clubs provided students with after school opportunities to explore and enjoy various interests. Advisors worked to provide a myriad of opportunities for all students during the extended week day and many weekends. Notable activities include: The Drama Club performed 3 short plays: Words, Words, Words by David Ives, The Great Pandemonium by Pat Cook, and The Weird Sisters by James Venhaus. Our SADD students sponsored The Yellow Dress, a teen dating violence awareness one-act play, for the junior class before prom. SADD students also organized a texting and driving poster contest and awareness campaign on the dangers of texting and driving. Our TC Green Club provided students the opportunity to participate in activities which revolve around recycling initiatives, environmental issues and sustainable food production. The Music Club offered students who play instruments a chance to share their abilities, and club members provided music for graduation. The Games Club increased in membership and attended King Richard's Faire. Additionally, the Math Club and Robotics Club participated in interscholastic competitions where students put both their academic and vocational experience to the test.

**Summary** - Tri-County Regional Vocational Technical High School is proud to provide a quality career education to the residents of its eleven member towns. Tri-County students are highly visible in our sending districts in a variety of roles. They serve as interns, summer employees, and cooperative education students and have completed a number of outside projects within our member communities. Each of these experiences assists our students in demonstrating what they have learned in their vocational programs.

Vocational training is only part of our success. Academic preparation is noted through the growing number of scholarships acquired from local associations and organizations, as well as the increased number of students now attending college upon graduation. For the third year, Tri-County achieved a Massachusetts Department

of Elementary and Secondary Education rating as a Level 1 school. Our school was also placed on the AP Honor Roll for the increase in the number of students participating in AP tests and for sustaining improvement in our scores. In addition, our seniors must complete and pass all aspects of the Senior Project. The Senior Project is an excellent example of the integration of vocational and academic skills.

Tri-County is your town's vocational technical school. Our goal is to prepare our students to be good citizens who serve their community. Many of the programs offered at Tri-County are available to the public and service programs are open to residents. Our facilities continue to be available to town administrators for meeting use.

Tri-County lives by its mission statement, specifically in the charge to prepare tomorrow's workforce; to provide a solid academic foundation for further education; and to prepare good citizens. Over the past year, this mission statement continued to move from words on a page, to action.

# ANNUAL TOWN MEETING

April 28, 2015

## WARRANT ARTICLE INDEX

- P = Passed  
 D = Dismissed (No Action)  
 F = Failed  
 \* = Contingent on Ballot Questions  
 \*\* = Exempt Debt by passage of Ballot Question 7

## Article Descriptive Title

- |  |     |
|--|-----|
| 1. Reports of Officers/Committees ( <i>amended</i> )   | P   |
| 2. Appropriation for Unpaid Bills                      | P   |
| 3. Omnibus Budget                                      | P   |
| 4. "Fund Supplemental FY14                             | P " |
| 5. Chapter 90 Funds                                    | P   |
| 6. Revolving Funds                                     | P   |
| 7. Omnibus Capital Budget                              | P   |
| # 1. CM&D: two 1 ton pickup trucks                     | F   |
| # 2. Fire: Dry Hydrant Maintenance                     | P   |
| # 3. Selectmen: Transfer Station Fencing               | P   |
| # 4. Selectmen: Town Bldg Surge Protection             | P   |
| # 5. Selectmen – Town Hall area carpet                 | D   |
| # 6. Selectmen – Town Hall Parking/Access Study        | P   |
| # 7. Pine Hill School                                  | P   |
| 8. D-S Region Capital Improvements                     | P   |
| 9. Geodatabase update                                  | P   |
| 10. Library construction, renovation, expansion        | P   |
| 11. Woodland/Goulding St. West Intersection            | P   |
| 12. Authorize Cemetery Fund Transfer                   | P   |
| 13. Rescind Unused Borrowing Authority                 | P   |
| 14. Amend General By-laws (Chapter 3)                  | P   |
| 15. Treasurer Appointed & Amend General By-laws        | D   |
| 16. Accept MGL 41:38A (Tax Collector to Collector)     | P   |
| 17. Amend Personnel Admin Plan (Section 4)             | P   |
| 18. Amend Personnel Admin Plan (Section 18)            | P   |
| 19. Amend General By-laws (Chapter 5)                  | P   |
| 20. Amend General By-laws (Chapter 3, Sect 6.2.f)      | P   |
| 21. Amend Zoning By-laws (Section 3.2.18)              | P   |
| 22. Reduce Rate of Interest MGL 59:5 cl18A             | P   |
| 23. Transfer from Free Cash                            | P   |
| 24. Appropriate Funds for Stabilization Fund           | P   |
| 25. OPEB Liability Trust Fund                          | P   |
| 26. Citizen's Petition (EA Zone)                       | P   |
| 27. Citizen's Petition (Zoning Map)                    | D   |
| 28. Citizen's Petition (new Overlay Zone)              | D   |
| 29. Citizen's Petition (create Town Parcel Study Comm) | D   |

A quorum of 100 registered voters being present, Moderator Coralinda Lincoln called the 238<sup>th</sup> Annual Town Meeting of the Town of Sherborn to order at 7:03 pm, April 28, 2015, in Lindquist Commons of the Dover Sherborn Regional School, 9 Junction Street, Dover, Massachusetts.

The Moderator waived reading of the constable's posting of the warrant, stated that the tellers had been sworn, and introduced the various board members and officials

seated on the stage. Selectmen Michael Giaimo, Chair, Board of Selectmen spoke briefly about the "State of the Town," the Chair of the Advisory Committee Mary Wolff spoke on the financial position of the Town. Ms. Lincoln noted that the Advisory Committee had prepared slides of each warrant article which would be displayed as each article was addressed. She then gave a concise summary of the procedural ground rules for Town Meeting and proceeded to the first article of the Warrant.

**ARTICLE 1.** To hear and act on the reports of the various Town Officers and Committees as contained in the Annual Town Report or otherwise. (*Board of Selectmen*)

**MOTION:** Mary Wolff moved, duly seconded by Ben Williams, that the reports of the Town Officers and Committees as contained in the Annual Report be accepted.

**VOTE: CARRIED UNANIMOUSLY.**

**ARTICLE 2.** To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money and, if so, what sum, for unpaid bills, or take any other action relative thereto. (*Board of Selectmen*)

NO.	DEPARTMENT	ITEM	AMOUNT
1.	CM&D	Global Montello	\$7,321.61
2	CM&D	Atlantic Broom	\$ 84.08
3.	Selectmen	American Alarm	\$ 88.00
4.	Selectmen	Office Supplies	\$ 268.85

**MOTION:** Ben Williams moved, duly seconded by Jeff Waldron, that the sum of \$7,762.50 be transferred from Free Cash in the Treasury for the purpose of paying bills dated 2014 from:

American Alarm	\$ 88.00
Global Montello	\$7,321.61
WB Mason	\$ 268.85
Atlantic Broom	\$ 84.04

**VOTE: CARRIED UNANIMOUSLY.**

**ARTICLE 3.** To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money and, if so, what sum, to defray charges and expenses of the Town, including debt and interest, and to provide for a reserve fund; to fix the salaries and compensation of all elected Officers of the Town as required by Chapter 41, Section 108 of the General Laws; to determine whether such salaries or compensation shall

be made effective from July first of the current year; and to provide for the payment of, and raise or appropriate money for, any salary and compensation so voted, or take any other action relative thereto. (*Omnibus Budget, Board of Selectmen*)

**MOTION:** Jeff Waldron moved, duly seconded by Jeff Rudin, that the numbered items appearing in the Advisory Committee's Fiscal Year 2016 Omnibus Budget and the amount indicated in the column under the heading "Recommended FY 2016" be called over by the Moderator and, if no objection is made, that such amounts be raised and appropriated for the purpose specified, except that, where a transfer is indicated by a numbered footnote, the specified amount shall be provided by such transfer; that the salaries for the various Town Officers (including those indicated by numbered footnotes) be fixed, effective July 1, 2015, as specified in the Omnibus Budget that becomes effective pursuant to this motion; and that any item to which objection is made be separately considered and disposed of in accordance with the vote of the Town.

**VOTE ON ALL LINE ITEMS WITH NO OBJECTIONS:  
CARRIED**

**VOTES ON LINE ITEMS TO WHICH OBJECTIONS WERE  
VOICED:**

**MOTION:** Mary Wolff moved, duly seconded by Ben Williams, the \$1,421,123 be raised and appropriated for Line Item 210 S for Police salaries.

**VOTE: CARRIED**

**MOTION:** Mary Wolff moved, duly seconded by Ben Williams, the \$1,303 be raised and appropriated for Line Item 302 E for Tri-County Vocational assessment.

**VOTE: CARRIED UNANIMOUSLY**

**TOWN OF SHERBORN FISCAL YEAR 2016 OMNIBUS BUDGET**

<b>BUDGET NUMBER</b>	<b>DESCRIPTION</b>	<b>FY 2012 EXPENDED (INCLUDES ENC)</b>	<b>FY 2013 EXPENDED (1) (INCLUDES ENC)</b>	<b>FY 2014 EXPENDED</b>	<b>FY 2015 APPROPRIATED</b>	<b>FY 2016 REQUESTED</b>	<b>FY 2016 RECOMMENDED</b>	<b>Rec vs 15 Approp FY15/16 % Change</b>
<b><u>GENERAL GOVERNMENT</u></b>								
<b><u>SELECTMEN</u></b>								
122 S	SELECTMEN-SALARIES	136,044	154,302	231,080	234,487	237,989 (2a)	239,176 (2a)	2.00%
122 E	SELECTMEN-EXPENSES	45,455	28,480 (25)	28,947	27,950	27,950	27,950	0.00%
	<b>TOTAL</b>	<b>181,499</b>	<b>182,782</b>	<b>260,027</b>	<b>262,437</b>	<b>265,939</b>	<b>267,126</b>	<b>1.79%</b>
<b><u>LEGAL COUNSEL</u></b>								
151 E	LEGAL COUNSEL	111,181 (25)	90,182 (25)	99,990	65,000	65,000	65,000	0.00%
<b><u>SOLID WASTE</u></b>								
430 E	SOLID WASTE-EXPENSES	261,322	238,369 (25)	241,329	263,000	263,000	243,000	-7.60%
	<b>TOTAL</b>	<b>261,322</b>	<b>238,369</b>	<b>241,329</b>	<b>263,000</b>	<b>263,000 (3)</b>	<b>243,000 (3)</b>	<b>-7.60%</b>
<b><u>ASSESSORS</u></b>								
141 S	ASSESSORS-SALARIES	97,763	98,310	102,017	102,173	104,187 (2b)	104,187 (2b)	1.97%
141 E	ASSESSORS-EXPENSES	9,522	9,944	11,379	13,880	14,080	14,080	1.44%
	<b>TOTAL</b>	<b>107,285</b>	<b>108,254</b>	<b>113,397</b>	<b>116,053</b>	<b>118,267</b>	<b>118,267</b>	<b>1.91%</b>
<b><u>TREASURER</u></b>								
145 S	TREASURER-SALARIES	97,221	97,903	103,405	107,851	20,572 (2c)	48,503 (2c)	-55.03%
145 E	TREASURER-EXPENSES	21,222	20,113	20,068	26,697	11,945	12,345	-53.76%
	<b>TOTAL</b>	<b>118,443</b>	<b>118,016</b>	<b>123,473</b>	<b>134,548</b>	<b>32,517</b>	<b>60,848</b>	<b>-54.78%</b>
<b><u>TAX COLLECTOR</u></b>								
146 S	TAX COLLECTORS-SALARIES	90,763	89,993	93,193	95,661	97,574 (2d)	97,574 (2d)	2.00%
146 E	TAX COLLECTORS-EXPENSES	17,571	15,919	17,962	20,106	19,193	19,193	-4.54%
	<b>TOTAL</b>	<b>108,334</b>	<b>105,912</b>	<b>111,154</b>	<b>115,767</b>	<b>116,767</b>	<b>116,767</b>	<b>0.86%</b>

(1) Expended amounts include Encumbrances, Reserve Transfers and ATM Article for Supplements.

(3) Offset by \$20,000 to be transferred from Transfer Station Fees Reserve for Appropriation Account.

(2) Salaries of Elected Officials:

<b>(2a) Selectmen</b>	<b>(2b) Assessors</b>	<b>(2c) Treasurer</b>	<b>(2d) Tax Collector</b>
Chairman \$0	1st Member \$0	\$35,680	\$47,811
2nd Member \$0	2nd Member \$0		
3rd Member \$0	3rd Member \$0		



**TOWN OF SHERBORN FISCAL YEAR 2016 OMNIBUS BUDGET**

BUDGET NUMBER	DESCRIPTION	FY 2012 EXPENDED (INCLUDES ENC)	FY 2013 EXPENDED (1) (INCLUDES ENC)	FY 2014 EXPENDED	FY 2015 APPROPRIATED	FY 2016 REQUESTED	FY 2016 RECOMMENDED	Rec vs 15 Approp FY15/16 % Change
<b>ACCOUNTANT</b>								
135 S	ACCOUNTANT - SALARIES	92,592	93,325	96,615	87,869	163,735	164,568	87.29%
135 E	ACCOUNTANT - EXPENSES	8,869	33,620	17,826	9,650	26,402	26,402	173.60%
135 E	ACCOUNTANT - ANNUAL AUDIT	24,250	24,750	24,750	25,000	25,000	25,000	0.00%
	<b>TOTAL</b>	<b>125,711</b>	<b>151,695</b>	<b>139,191</b>	<b>122,519</b>	<b>215,137</b>	<b>215,970</b>	<b>76.27%</b>
<b>ADVISORY COMMITTEE</b>								
131 S	ADVISORY-SALARIES	400	400	400	460	467	467	1.52%
131 E	ADVISORY-EXPENSES	2,772	3,032	2,965	3,350	3,400	3,400	1.49%
	<b>TOTAL</b>	<b>3,172</b>	<b>3,432</b>	<b>3,365</b>	<b>3,810</b>	<b>3,867</b>	<b>3,867</b>	<b>1.50%</b>
<b>PLANNING BOARD</b>								
175 S	PLANNING BOARD-SALARIES	37,683	38,172	38,626	44,021	44,678	44,898	1.99%
175 E	PLANNING BOARD-EXPENSES	1,518	1,204	1,450	1,560	1,580	1,580	1.28%
	<b>TOTAL</b>	<b>39,201</b>	<b>39,376</b>	<b>40,076</b>	<b>45,581</b>	<b>46,258</b>	<b>46,478</b>	<b>1.97%</b>
<b>TOWN CLERK</b>								
161 S	TOWN CLERK-SALARIES	78,811	79,740	80,493	86,137	86,889	86,889	0.87%
161 E	TOWN CLERK-EXPENSES	4,106	9,881	13,566	5,308	5,355	5,355	0.89%
	<b>TOTAL</b>	<b>82,917</b>	<b>89,621</b>	<b>94,059</b>	<b>91,445</b>	<b>92,224</b>	<b>92,244</b>	<b>0.00%</b>
<b>ELECTION &amp; REGISTRATION</b>								
162 S	ELECTIONS-SALARIES	20,757	23,143	23,488	28,866	29,820	29,967	3.81%
162 E	ELECTIONS-EXPENSES	9,769	18,110	24,043	13,768	15,207	15,207	10.45%
	<b>TOTAL</b>	<b>30,526</b>	<b>41,253</b>	<b>47,530</b>	<b>42,634</b>	<b>45,027</b>	<b>45,174</b>	<b>5.96%</b>
<b>TOWN BUILDINGS</b>								
192 S	TOWN BUILDINGS-SALARIES	-	-	-	195,150	-	-	-
192 E	TOWN BUILDINGS-EXPENSES	198,456	202,584	217,329	195,150	204,000	204,000	4.53%
	<b>TOTAL</b>	<b>198,456</b>	<b>202,584</b>	<b>217,329</b>	<b>195,150</b>	<b>204,000</b>	<b>204,000</b>	<b>4.53%</b>
	<b>GENERAL GOVERNMENT TOTAL</b>	<b>1,368,047</b>	<b>1,371,476</b>	<b>1,490,920</b>	<b>1,457,944</b>	<b>1,468,003</b>	<b>1,478,741</b>	<b>1.43%</b>

(2) Salaries of Elected Officials (continued):

<b>(2e) Town Clerk</b>
<b>\$52,025</b>

(4) Moved utilities expenses for Fire Station, Police Station and Highway Garage into the Town Buildings budget in FY08.

**PROTECTION OF LIFE AND PROPERTY**

<b>POLICE</b>								
210 S	POLICE-SALARIES	1,267,323	1,290,989	1,371,237	1,332,709	1,421,123	1,421,123	6.63%
210 E	POLICE- EXPENSES	102,479	91,069	88,750	88,200	123,429	123,429	39.94%
210 E	POLICE-CRUISER(S)	63,600	31,797	34,000	46,500	-	85,200	83.23%
	<b>TOTAL</b>	<b>1,433,402</b>	<b>1,413,855</b>	<b>1,493,987</b>	<b>1,467,409</b>	<b>1,544,552</b>	<b>1,629,752</b>	
<b>FIRE &amp; RESCUE</b>								
220 S	FIRE & RESCUE-SALARIES	366,784	312,031	303,675	357,831	363,181	363,181	1.50%
220 E	FIRE & RESCUE -EXPENSES	86,603	90,006	90,503	99,230	100,750	100,750	1.53%
	<b>TOTAL</b>	<b>453,387</b>	<b>402,037</b>	<b>394,177</b>	<b>457,061</b>	<b>463,931</b>	<b>463,931</b>	<b>1.50%</b>
<b>INSPECTORS</b>								
241 S	BLDG INSPECTORS-SALARIES	69,013	67,081	67,473	69,559	70,770	70,606	1.51%
241 E	BLDG INSPECTORS-EXPENSES	2,144	2,908	2,428	3,000	3,635	3,635	21.17%
	<b>TOTAL</b>	<b>71,157</b>	<b>69,989</b>	<b>69,902</b>	<b>72,559</b>	<b>74,405</b>	<b>74,241</b>	<b>2.32%</b>
	<b>PROTECTION OF LIFE &amp; PROP TOTAL</b>	<b>1,957,946</b>	<b>1,885,881</b>	<b>1,958,066</b>	<b>1,997,029</b>	<b>2,082,888</b>	<b>2,167,924</b>	<b>8.56%</b>

(5) Includes compensation for Elected Constable at \$10.00 per hour.

(6) Offset by amounts transferred from the Ambulance Fees Reserve for Appropriation Account.

FY 2011	\$	116,000	FY 2014	\$	110,000
FY 2012	\$	125,000	FY 2015	\$	110,000
FY 2013	\$	125,000	FY 2016	\$	135,000

**TOWN OF SHERBORN FISCAL YEAR 2016 OMNIBUS BUDGET**

BUDGET NUMBER	DESCRIPTION	FY 2012 EXPENDED (1)	FY 2013 EXPENDED (1) (INCLUDES ENC)	FY 2014 EXPENDED	FY 2015 APPROPRIATED	FY 2016 REQUESTED	FY 2016 RECOMMENDED	Rec vs '15 Approp FY15/16 % Change
		(INCLUDES ENC)	(INCLUDES ENC)					
<b>SCHOOLS</b>								
317 E	<b>MINUTEMAN REGIONAL HIGH SCHOOL</b>	-	-	-	-	-	-	(7)
301 E	<b>DOVER-SHERBORN REGIONAL SCHOOL DISTRICT</b>	795,355	886,640	876,134	1,371,872	962,022	962,022	-29.88%
	Administration	1,041,980	1,031,569	1,019,999	1,061,549	1,018,402	1,018,402	-4.06%
	Instructional Leadership	8,715,134	8,892,472	9,316,963	9,387,390	10,142,858	10,142,858	8.05%
	Classroom and Specialist Teacher	705,961	736,814	573,675	704,939	679,416	679,416	-3.62%
	Other Teaching Services	681,891	687,884	679,270	706,220	782,951	782,951	10.87%
	Pupil Services	667,410	720,260	907,152	758,084	976,290	976,290	28.78%
	Guidance and Psychological	387,706	401,329	409,951	453,899	471,819	471,819	3.95%
	Instructional materials and technology	107,569	99,606	107,607	112,470	124,470	124,470	10.67%
	Professional Development	685,621	683,548	701,427	730,756	792,235	792,235	8.41%
	Transportation	1,809,636	1,799,739	1,854,044	1,934,641	1,995,545	1,995,545	3.15%
	Operations and Maintenance	2,518,306	2,750,530	2,842,040	3,345,172	3,705,067	3,705,067	10.76%
	Employee Benefits and Fixed Charges	1,414,406	1,416,975	1,604,766	1,576,882	1,385,911	1,385,911	-12.11%
	Exempt Debt	19,530,975	20,107,166	20,893,028	22,143,874	23,036,986	23,036,986	4.03%
	D/S REGIONAL EXPENDITURES	(1,414,406)	(1,416,975)	(1,604,766)	(1,576,882)	(1,385,911)	(1,385,911)	-12.11%
	Less Exempt Debt	(2,445,328)	(2,025,914)	(775,821)	(2,681,196)	(1,490,863)	(1,704,549)	-36.43%
	Less Regional Receipts (Inc E&D transfer)	15,671,241	16,664,277	18,512,441	17,885,796	20,160,212	19,946,526	11.52%
	D/S REGIONAL NET OPERATIONS	46.63%	45.66%	46.01%	46.42%	46.63%	46.63%	
	Sherborn's Share of Operations	7,500,924	7,626,356	7,842,896	8,276,597	8,669,933	8,669,783	4.75%
	Operations Assessed to Sherborn	640,160	629,771	718,891	718,585	710,774	631,282	-12.15%
	Exempt Debt Assessed to Sherborn	8,141,084	8,256,127	8,517,574	8,995,182	9,400,707	9,301,065	3.40%
301 E	<b>D/S REGIONAL ASSESSMENT</b>							
302 E	<b>TRI-COUNTY VOCATIONAL</b>	53,174	53,174	42,573	29,532	29,532	1,303	-95.59%

(7) Minuteman Regional High School: Assumes no students attending in FY 2016

(9) The method for computing assessments to Sherborn and Dover is based on the "Statutory" formula.

(10) Tri County Assessment: 2015 - 2016 Assessment received 4/23/2015

(8)

Insurance Detail:		FY15 Appropriation	FY16 Request	FY15/16 Diff
Liability		63,761	63,761	0.0%
Workers Comp		99,410	99,410	0.0%
Health Insurance		2,738,439	3,066,896	12.0%
Unemployment		25,000	5,000	-80.0%
Retirement		418,562	470,000	12.3%
Regional Total		3,345,172	3,705,067	10.8%
Town Share Total				46.6%
Town Share of Health Ins.			\$	1,430,094

**TOWN OF SHERBORN FISCAL YEAR 2016 OMNIBUS BUDGET**

BUDGET		FY 2012		FY 2013		FY 2014		FY 2015		FY 2016		FY 2016		Rec vs 15 Approp	
NUMBER	DESCRIPTION	EXPENDED	(1)	EXPENDED	(1)	EXPENDED	(1)	EXPENDED	APPROPRIATED	REQUESTED	RECOMMENDED				% Change
SHERBORN SCHOOL															
	School Committee & Negotiations	13,673		15,142		9,371		217,500		11,500		11,500			-94.71%
	Central Office	356,002		389,798		366,096		403,854		423,307		423,307			4.82%
	Principal's Office	300,675		299,913		308,630		272,058		298,826		298,826			9.84%
	Regular Education	2,042,891		2,103,576		2,509,814		2,054,301		2,226,749		2,231,250			8.61%
	Specialists/Technology	357,211		354,035		358,746		330,226		354,620		354,620			7.39%
	Library/ Audio Visual	101,854		103,619		103,260		107,761		107,139		107,139			-0.58%
	Guidance	97,888		99,099		100,321		100,361		103,589		103,589			3.22%
	Chapter 766 Special Educ.	1,370,175		1,423,826		1,656,204		1,487,300		1,373,667	(11)	1,373,667	(11)		-7.64%
	Medical Service	82,317		86,343		110,570		79,913		140,386		140,386			75.67%
	Transportation	251,208		242,981		171,221		242,815		180,022		180,022			-25.86%
	Plant & Facilities	440,828		424,723		443,701		470,956		478,878		478,878			1.68%
	Pine Hill School Total	5,414,722		5,543,055		6,137,934		5,767,045		5,698,683	(12)	5,698,683	(12)		-1.19%
	Regional OOD SPED	1,174,365		1,124,904		975,207		979,425		866,604	(13)	866,604	(13)		-11.52%
303 E	SHERBORN SCHOOLS TOTAL	6,589,087		6,667,959		7,113,141		6,746,470		6,565,287		6,565,287			-2.69%
316 E	NORFOLK AGRICULTURAL	70,300		70,300		76,882		94,081		94,081	(14)	94,081	(14)		0.00%
SCHOOL TOTAL		14,853,645		15,047,560		15,750,170		15,865,265		16,089,607		15,961,736			0.61%

**SHERBORN SCHOOLS TOTAL AS REQUESTED**

	<b>FY15/16</b>	
	<b>FY15</b>	<b>FY16</b>
(11) Decreased expenses for Special Education including Staff Salaries due to decreased enrollment from the system. Recommended Total has been reduced by \$37,468 anticipated reimbursement from Circuit Breaker Program.	5,767,045	5,698,683
(13) Decreased expenses for Special Education per Regional Agreement. Recommended Total has been reduced by \$159,689 anticipated reimbursement from Circuit Breaker Program.	979,425	866,604
(14) Norfolk Agricultural: Assumes 4 students attending in FY 2016; this figure includes Transportation cost.	6,746,470	6,565,287

**TOWN OF SHERBORN FISCAL YEAR 2016 OMNIBUS BUDGET**

BUDGET		FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2016	FY15/16
NUMBER	DESCRIPTION	EXPENDED (1)	EXPENDED (1)	EXPENDED	APPROPRIATED	REQUESTED	RECOMMENDED	% Change
(INCLUDES ENC)								
(INCLUDES ENC)								
PUBLIC WORKS								
COMMUNITY MAINTENANCE & DEVELOPMENT								
401 S	CM&D-SALARIES	516,268	525,997	538,515	538,488	551,051	551,051	2.33%
401 E	CM&D-EXPENSES	289,697	487,635	565,049	368,173	399,973	399,973	8.64%
PUBLIC WORKS TOTAL		805,965	1,013,632	1,103,565	906,661	951,024	951,024	4.89%
HEALTH								
512 S	BOARD OF HEALTH-SALARIES	59,933	60,773	61,815	62,431	63,419	63,729	2.08%
512 E	BOARD OF HEALTH-EXPENSES	60,417	62,786	62,107	63,851	74,452	60,862	-4.68%
HEALTH TOTAL		120,350	123,559	123,922	126,282	137,871	124,591	-1.34%
LIBRARY								
610 S	LIBRARY-SALARIES	259,223	260,478	265,022	268,015	272,020	273,403	2.01%
610 E	LIBRARY-EXPENSES	116,199	128,974	134,781	131,889	134,045	134,045	1.63%
LIBRARY TOTAL		375,422	389,452	399,803	399,904	406,065	407,448	1.89%
RECREATION								
RECREATION								
650 S	RECREATION-SALARIES			-	-	-	-	48.51%
650 E	RECREATION-EXPENSES	9,230	6,531	9,765	10,100	15,000	15,000	48.51%
TOTAL		9,230	6,531	9,765	10,100	15,000	15,000	
FARM POND								
635 S	FARM POND-SALARIES	80,866	79,596	84,519	90,000	-	-	-100.00%
635 E	FARM POND-EXPENSES	11,974	10,095	12,652	16,750	-	-	-100.00%
TOTAL		92,840	89,691	97,172	106,750	-	-	-100.00%
RECREATION TOTAL		102,070	96,222	106,937	116,850	15,000	15,000	-87.16%

(15)

Offset by transfers to Library Expenses as follows:			
	From Dowse	From Saltonstall	
FY 13	Memorial Fund	Operating Fund	
	\$4,240	\$19,896	
FY 14	\$4,240	\$20,095	
FY 15	\$4,240	\$20,376	
FY 16	\$4,240	\$20,680	

(16)

Offset by transfers to Library Expenses as follows:			
	From State Aid to Libraries		
FY 2013	\$3,200		
FY 2014	\$4,200		
FY 2015	\$4,200		
FY 2016	\$4,200		

(17)

Offset by transfer from Farm Pond Reserve for Appropriation Account as follows:			
FY 2012	\$99,782		
FY 2013	\$102,692		
FY 2014	\$103,584		
FY 2015	\$106,750		
FY 2016	Moved to Revolving Fund (Article 6)		

Funding from RFA must be available at the time of Town Meeting.

**TOWN OF SHERBORN FISCAL YEAR 2016 OMNIBUS BUDGET**

BUDGET		FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2016	FY 2016	Rec vs 15 Approp
NUMBER	DESCRIPTION	EXPENDED (1)	EXPENDED (1)	EXPENDED (1)	APPROPRIATED	REQUESTED	RECOMMENDED	% Change	
UNCLASSIFIED									
COUNCIL ON AGING									
541 S	COUNCIL ON AGING-SALARIES	85,946	92,022	98,570	100,100	101,601	110,581	10.47%	
541 E	COUNCIL ON AGING-EXPENSES	28,656	20,296	22,950	24,650	25,020	26,460	7.34%	
	TOTAL	114,602	112,318	121,520	124,750	126,621	137,041	9.85%	
CONSERVATION COMMISSION									
171 S	CONSERVATION-SALARIES	21,296	44,020	44,897	46,526	47,225	47,326	1.72%	
171 E	CONSERVATION-EXPENSES	4,990	5,848 (25)	4,178	4,978	5,053	5,053	1.51%	
	TOTAL	26,286	49,868	49,074	51,504	52,278	52,379	1.70%	
VETERANS									
543 S	VETERANS-SALARIES	-	-	-	-	-	-		
543 E	VETERANS-EXPENSES	1,648	9,079	24,786	5,900	6,250	6,250	5.93%	
	TOTAL	1,648	9,079	24,786	5,900	6,250	6,250	5.93%	
HISTORICAL COMMISSION									
691 E	HISTORICAL COMMISSION	-	313	496	500	500	500	0.00%	
RECYCLING									
433 E	RECYCLING EXPENSES	3,059	3,563	2,922	3,997	4,040	4,040	1.08%	
CEMETERIES									
491 S	CEMETERIES-SALARIES	-	-	-	58,670	-	-		
491 E	CEMETERIES-EXPENSES	47,670	45,670	45,670	58,670	59,110	59,110	0.75%	
	TOTAL	47,670	45,670	45,670	58,670	59,110	59,110	0.75%	
ELDER HOUSING									
545 S	ELDER HOUSING-SALARIES	-	-	-	183,259	-	-		
545 E	ELDER HOUSING-EXPENSES	155,780 (25)	168,027	154,778	183,259	-	-	-100.00%	
	TOTAL	155,780 (18)	168,027 (18)	154,778	183,259 (18)	- (18)	- (18)	-100.00%	
	UNCLASSIFIED TOTAL	349,045	388,838	399,247	428,580	248,799	259,320	-39.49%	

(18) Offset by transfers from the Elder Housing Maintenance Reserve for Approp Account.

FY 2013	\$168,027
FY 2014	\$156,660
FY 2015	\$183,259
FY 2016	Moved to Revolving Fund (Art 6)

Funding from RFA must be available at the time of Town Meeting.



**TOWN OF SHERBORN FISCAL YEAR 2016 OMNIBUS BUDGET**

BUDGET		FY 2012		FY 2013		FY 2014		FY 2015		FY 2016		FY 2016		Rec vs 15 Approp	
NUMBER	DESCRIPTION	EXPENDED	(1)	EXPENDED	(1)	EXPENDED	(1)	EXPENDED	APPROPRIATED	REQUESTED	RECOMMENDED	RECOMMENDED	% Change		
(INCLUDES ENC)															
(INCLUDES ENC)															
INSURANCE AND EMPLOYEE BENEFITS															
919 E	GENERAL INSURANCE	114,889	(19)	153,657	(19)	163,113	(19)	176,800	(19)	203,295	(19)	203,295	(19)	14.99%	
910 E	EMPLOYEE BENEFITS	1,722,905	(20)(21)	1,826,206	(20)(21)	1,936,258	(20)(21)	2,136,722	(20)(21)	2,275,000	(20)(21)	2,447,260	(20)(21)	14.53%	
911 E	OTHER POST EMPLOYMENT BENEFITS (22)		(25)			100,000		100,000		100,000	(22)	100,000	(22)		
DEBT SERVICE															
710 E	DEBT SERVICE (TOTAL)	1,453,775		1,514,771		1,460,283		1,469,576		1,418,926	(23)(24)	1,675,330	(23)(24)	14.00%	
RESERVE ACCOUNT															
990 E	RESERVE ACCOUNT	-	(25)	-	(25)	-		195,000		295,000		100,000		-48.72%	
ALL REGULAR ITEMS		23,224,059		23,811,254		24,992,283		25,376,613		25,691,478		25,891,669		2.03%	

(22) OPEB Appropriation Account to be transferred to OPEB LIABILITY TRUST FUND in FY 2016

(23) Debt Service will be offset by \$71,338 transfer from the Elderly Housing Maintenance Reserve for Appropriation Account.

(24)

<b>Debt Service includes:</b>	
Principal	1,423,746
MSBA Grant	(293,478)
Bond Interest	251,584
Other Interest	10,000
	<u>1,391,852</u>

(21)

<b>Allocation of Employee Benefits</b>	
The following allocations of employee benefits are based on historical data; actuals may differ	
	<b>FY16 Request</b>
General Gov't	416,034 17%
Library	122,363 5%
CM&D	171,308 7%
Police/Fire	367,089 15%
School (1)	856,541 35%
Retirees	513,925 21%
	<u>2,447,260 100%</u>
(1) Does not include teachers' retirement as it is paid by the State	

(25)

Transfers from Reserve Account to various departments is included in Department's expenditures.	
FY 2012	\$72,000
FY 2013	\$36,153
FY 2014	\$57,344

	<b>FY14 ACTUAL</b>	<b>FY15 APPROP</b>	<b>FY16 REQUEST</b>
General Insurance	163,113	176,800	\$203,295
Employee Benefits:			
Group Health	1,155,416	1,286,600	1,482,400
Group Life	3,491	3,700	3,700
Medicare	106,018	108,200	115,800
Retirement	657,489	714,222	821,360
Unemployment	10,444	20,000	20,000
Professional Services	3,400	4,000	4,000
Total Employee Benefits	1,936,258	2,136,722	2,447,260
Total Insurance	2,099,371	2,313,522	2,650,555

**ARTICLE 4.** To see if the Town will vote to transfer from available funds a sum of money and, if so, what sum, for the purpose of supplementing the various line items of the Town's fiscal year 2015 budget, previously voted by the Town under Article 3 of the Warrant for the 2014 Annual Town Meeting, or take any other action relative thereto. (*Board of Selectmen*)

**MOTION:** Lawrence Rubin moved, duly seconded by Vicki Rellas, favorable action and that the sum of \$338,797 be appropriated; and that for this appropriation, \$142,433 be funded by the Overlay Release and that \$196,364 be transferred from Free Cash in the Treasury, for the purpose of supplementing the Fiscal Year 2015 Omnibus Operating Budget as printed in the handout for this Town Meeting. *Town Clerk note: The "handout" mentioned in this article refers to the Advisory Report.*

**VOTE: CARRIED UNANIMOUSLY**

**ARTICLE 5.** To see if the Town will vote to raise and appropriate or transfer from available funds or borrow a sum of money and, if so, what sum, for highway improvements under the authority of Chapter 90 of the General Laws as funded by various state budgets; authorize the Selectmen to apply for, accept, expend and borrow in anticipation of state aid for such projects; or take any other action relative thereto. (*Board of Selectmen*)

**MOTION:** Vicki Rellas moved, duly seconded by Russell Pollock, that the Board of Selectmen be authorized to apply for, accept and expend any state aid for highway improvements made available to the Town under the authority of General Laws Chapter 90, and that any necessary borrowing in anticipation of such state aid be approved.

**VOTE: CARRIED UNANIMOUSLY.**

**ARTICLE 6.** To see if the Town will vote to authorize, or re-authorize as the case may be, the use of revolving funds containing receipts from the fees charged to users of the services provided by the various boards, departments or offices of the Town, pursuant to Chapter 44, Section 53E1/2 of the General Laws, or take any other action relative thereto. (*Board of Selectmen*)

The Chair of Advisory noted that there would be seven separate motions for this article.

**MOTION:** Russell Pollock moved, duly seconded by George Morrill, that the Council on Aging Revolving Fund be reauthorized pursuant to General Laws Chapter 44, Section 53E ½; that the Council on Aging be authorized to spend up to \$30,000 from the remaining funds and anticipated revenues in such Revolving Fund, without further appropriation, for salaries, expenses and contractual services required to operate transportation, meal and special activity programs during Fiscal Year 2016; and that such Revolving Fund be credited with the balance remaining in such Revolving Fund at the end of Fiscal Year 2015 and with all fees and charges received

during Fiscal Year 2016 from persons participating in Council on Aging programs.

**VOTE: CARRIED UNANIMOUSLY.**

**MOTION:** George Morrill moved, duly seconded by Barbara Kantorski, that the Board of Health Revolving Fund be reauthorized pursuant to General Laws Chapter 44, Section 53E ½; that the Board of Health be authorized to spend up to \$5,000 from the anticipated revenues in such Revolving Fund, without further appropriation, for salaries, expenses and contractual services required to operate flu shot clinics during Fiscal Year 2016; and that such Revolving Fund be credited with all fees and charges received during Fiscal Year 2016 in connection with the conduct of flu shot clinics.

**VOTE: CARRIED UNANIMOUSLY.**

**MOTION:** Barbara Kantorski moved, duly seconded by Mary Wolff, that the Recycling Committee Revolving Fund be reauthorized pursuant to General Laws Chapter 44, Section 53E ½; that the Recycling Committee be authorized to spend up to \$2,000 from the anticipated revenues in such Revolving Fund, without further appropriation, for expenses and contractual services required to operate a program to sell composting bins during Fiscal Year 2016; and that such Revolving Fund be credited with all fees and charges received during Fiscal Year 2016 in connection with the sale of composting bins.

**VOTE: CARRIED UNANIMOUSLY.**

**MOTION:** Mary Wolff moved, duly seconded by Ben Williams, that the Town Forest Committee Revolving Fund be reauthorized pursuant to General Laws Chapter 44, Section 53E ½; that the Town Forest Committee be authorized to spend up to \$5,000 from the anticipated revenues in such Revolving Fund, without further appropriation, for expenses and contractual services required to operate a program to sell firewood during Fiscal Year 2016; and that such Revolving Fund be credited with all fees and charges received during Fiscal Year 2016 in connection with the sale of firewood.

**VOTE: CARRIED UNANIMOUSLY.**

**MOTION:** Ben Williams moved, duly seconded by Jeff Waldron, that the Town establish an Elder Housing Committee Revolving Fund pursuant to General Laws Chapter 44, Section 53E ½; and that the Elder Housing Committee be authorized to spend up to \$183,802 from the anticipated revenues in such Revolving Fund, without further appropriation, for expenses and contractual services required to operate Woodhaven elder housing during Fiscal Year 2016; and that such Revolving Fund be credited with all fees and charges received during Fiscal Year 2016 in connection with the operation of Woodhaven elder housing.

**VOTE: CARRIED UNANIMOUSLY.**

**MOTION:** Jeff Waldron moved, duly seconded by Jeff Rudin, that the Town establish a Farm Pond Revolving Fund pursuant to General Laws Chapter 44, Section 53E ½; and that the Farm Pond Advisory Committee be authorized to spend up to \$135,547 from the anticipated revenues in such Revolving Fund, without further appropriation, for expenses and contractual services required to operate and manage Farm Pond during Fiscal Year 2016; and that such Revolving Fund be credited with all fees and charges received during Fiscal Year 2016 in connection with the operation of Farm Pond.

**VOTE: CARRIED UNANIMOUSLY.**

**MOTION:** Jeff Rudin moved, duly seconded by Lawrence Rubin, that the Town establish a Scenic Road Tree Revolving Fund pursuant to General Laws Chapter 44, Section 53E ½; and that the Planning Board be authorized to spend up to \$5000 from the anticipated revenues in such Revolving Fund, without further appropriation, for expenses and contractual services required to purchase and plant trees during Fiscal Year 2016; and that such Revolving Fund be credited with all fees and charges received during Fiscal Year 2016 in connection with any Scenic Road Act decisions.

**VOTE: CARRIED UNANIMOUSLY.**

**ARTICLE 7.** To see if the Town will vote to raise and appropriate or transfer from available funds, or borrow pursuant to any applicable statute, a sum of money, and if so, what sum, for the purpose of capital expenditures for the offices, departments, boards and commissions of the Town of Sherborn, and to determine if any amount borrowed under this article shall be contingent upon the passage of a ballot question exempting the amounts required to pay for the bonds from the provisions of Proposition 2 ½, or take any action relative thereto. (*Board of Selectmen*)

NO.	DEPARTMENT	ITEM	AMOUNT
1.	CM&D	Two 1 ton pickup trucks	\$180,000
2.	Fire Department	Dry Hydrant Maintenance	\$ 45,000
3.	Selectmen	Transfer Station Fencing	\$ 13,500
4.	Selectmen	Town Buildings Surge Protection	\$ 20,000
5.	Selectmen	Town Hall Public Area Carpet Replacement	\$ 13,500
6.	Selectmen	Town Hall Parking & Access Study	\$ 10,000
7.	Sherborn School Committee	Pine Hill School Improvements	\$200,500

**LINE ITEM #1 MOTION:** Mary Wolff moved, duly seconded by Lawrence Rubin, that the sum of \$180,000 be appropriated to purchase two one-ton pick-up trucks for the Community Maintenance and Development department, and that to meet this appropriation, \$7,290 be

transferred from articles for which the projects have been completed or abandoned as follows:

- Article 9 of the 2007 Annual Town Meeting – Western Ave Engineering (\$3.20)
- Article 11 of the 2008 Annual Town Meeting – Feasibility Study (\$1,270.93)
- Article 37 of the 2008 Annual Town Meeting – Western Ave Traffic Camera (\$5,955.31)
- Article 8, line item 4, of the 2012 Annual Town Meeting – Fire Equipment Brush Cutter 10-year unspent bond proceeds (\$60.56)

and that the Treasurer, with the approval of the Board of Selectmen, be authorized to borrow the balance of \$172,710 pursuant to General Laws chapter 44, Section 7(9) or any other applicable statute; provided, however, that this appropriation shall not take effect until the Town votes to exempt from the limitation on total taxes imposed by the General Laws Chapter 59, Section 21C(k) (Proposition 2 ½ ) the amounts required to pay the principal and interest on the bonds and notes authorized by this vote.

**VOTE: FAILED** by a hand count of

YES	57
NO	159

**MOTION:** Marian Neutra moved, duly seconded, to reconsider the vote.

**VOTE TO RECONSIDER: FAILED** by hand count of

YES	92
NO	120

**LINE ITEM #2 MOTION:** Lawrence Rubin moved, duly seconded by Vicki Rellas, that \$45,000 be transferred from Free Cash in the Treasury for dry hydrant maintenance.

**VOTE: CARRIED UNANIMOUSLY.**

**LINE ITEM #3 MOTION:** Vicki Rellas moved, duly seconded by Russell Pollock, that \$13,500 be transferred from Free Cash in the Treasury for the installation of fencing at the transfer station.

**VOTE: CARRIED.**

**LINE ITEM #4 MOTION:** Russell Pollock moved, duly seconded by Barbara Kantorski, that \$20,000 be transferred from Free Cash in the Treasury for the installation of surge protection in town buildings.

**VOTE: CARRIED UNANIMOUSLY.**

**LINE ITEM #5 MOTION:** Barbara Kantorski moved, duly seconded by Mary Wolff, that **NO ACTION** be taken.

**VOTE TO TAKE NO ACTION: CARRIED UNANIMOUSLY.**

**LINE ITEM #6 MOTION:** Mary Wolff moved, duly seconded by Ben Williams, that \$10,000 be transferred from Free Cash in the Treasury for a study of the parking and access at Town Hall.

**VOTE: CARRIED.**

**LINE ITEM # 7 MOTION:** Ben Williams moved, duly seconded by Jeff Rudin, that \$200,500 be appropriated for improvements at the Pine Hill School, and that to meet this appropriation:

- \$2,250 be transferred from 5-year unspent bond proceeds for Article 19 of the 2004 Annual Town Meeting – Pine Hill Feasibility Study; and
- the Treasurer, with the approval of the Board of Selectmen, be authorized to borrow the balance of \$198,250 pursuant to General Laws chapter 44, Section 7(3A), 7(9) or any other applicable statute; provided, however, that this appropriation shall not take effect until the Town votes to exempt from the limitation on total taxes imposed by the General Laws Chapter 59, Section 21C(k) (Proposition 2 ½) the amounts required to pay the principal and interest on the bonds and notes authorized by this vote.

**VOTE: CARRIED UNANIMOUSLY.**

**ARTICLE 8.** To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute, a sum of money, and if so, what sum, for the purpose of paying the costs of various items of capital equipment and/or improvements for the Dover-Sherborn Regional School District, including the payment of all costs incidental and related thereto, pursuant to an intergovernmental agreement with the Dover-Sherborn Regional School District and the Town of Dover to provide funding for such items; and to determine if any amount borrowed under this article shall be contingent upon the passage of a ballot question exempting the amounts required to pay for the bonds from the provisions of Proposition 2 ½, or take any other action relative thereto. (*Dover Sherborn Regional School Committee*)

**MOTION:** Jeffrey Rudin moved, duly seconded by Lawrence Rubin, that the Town appropriate \$163,069 from Free Cash in the Treasury for the purpose of paying its allocable share of the costs of various items of major equipment and building improvements, including the payment of all costs incidental and related thereto for the Dover-Sherborn Regional School District, pursuant to an intergovernmental agreement with the Dover-Sherborn Regional School District and the Town of Dover to provide funding for such items.

**VOTE: CARRIED UNANIMOUSLY**

**ARTICLE 9.** To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money, and if so what sum, to be used to update the Town's existing Geodatabase, or take any other action relative thereto. (*Board of Assessors*)

**MOTION:** Lawrence Rubin moved, duly seconded by Vicki Rellas, that \$10,000 be transferred from Free Cash in the Treasury for the purpose of updating the Town's existing Geodatabase.

**VOTE: CARRIED UNANIMOUSLY**

**ARTICLE 10.** To see if the Town will vote to raise and appropriate or transfer from available funds or borrow pursuant to any applicable statute, a sum of money, and if so, what sum, to fund the construction, renovation and expansion of the Sherborn Public Library building, including demolition, improvements to the fire suppression, public safety and security, electrical, structural technological and HVAC systems, capital repairs to the existing structure, expansion of the building to accommodate an elevator, a separate child-safe children's room and public meeting space, site improvements, and any design, architectural, engineering, professional and legal costs associated with this project, to fund temporary library operational space, storage and moving expenses, furnishings and equipment and to fund the payment of all other costs incidental or related thereto; to authorize the Board of Library Trustees to apply for and accept and expend any grants or loans available for the project, including any grant from the Massachusetts Board of Library Commissioners, and to authorize the Board of Library Trustees to accept and expend private funds and town appropriations available for the project, and to determine if any amounts borrowed under this article shall be contingent on the passage of a ballot question exempting the amounts required to pay for the bonds from the provisions of Proposition 2½, or take any action relative thereto. (*Board of Selectmen for the Board of Library Trustees*)

**MOTION:** Vicki Rellas moved, duly seconded by Russell Pollock, that \$7,479,436 be appropriated for construction, renovation, and expansion of the Sherborn Public Library building, and any design, architectural, engineering, professional and legal costs associated with this project, to fund temporary library operational space, storage and moving expenses, furnishings and equipment and to fund the payment of all other costs incidental or related thereto; to authorize the Board of Library Trustees to apply for and accept any grants or loans available for the project, including any grant from the Massachusetts Board of Library Commissioners and to authorize the Board of Library Trustees to accept and expend funds and private appropriations available for the project; and that to meet this appropriation, the Treasurer, with the approval of the Board of Selectmen, be authorized to borrow \$7,479,436 pursuant to General Laws chapter 44, Section 7(3A), 7(9) or any other applicable statute; provided, however, that this appropriation shall not take effect until the Massachusetts Board of Library Commissioners issues to the Town or Library a Massachusetts Public Library Construction Grant, and in FY 2016, the Board of Library Trustees delivers to the Town privately raised funds of at least \$2,845,833, and the Town votes to exempt from the limitation on total taxes imposed by the General Laws Chapter 59, Section 21C(k) (Proposition 2 ½) the amounts required to pay the



principal and interest on the bonds and notes authorized by this vote.

**VOTE: CARRIED UNANIMOUSLY**

**ARTICLE 11.** To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money, and if so what sum, for engineering and construction of the intersection of Woodland Street and Goulding Street West and to authorize the Board of Selectmen to acquire by gift, purchase, or eminent domain and to accept the deeds to the Town of permanent easements for public way, drainage and/or other easements and temporary construction easements for the purpose of installing, constructing, maintaining, replacing, and repairing public ways, over all or a portion of a parcel of land located at the corner of Woodland Street and Goulding Street West, Assessors map 12 parcel 70E, upon such terms and conditions as the Board of Selectmen shall determine to be appropriate, and authorize the Board of Selectmen and Town officers to take all related actions necessary or appropriate to carry out this article, and further to raise and appropriate, transfer from available funds, or borrow a sum of money for the purposes of this article including any related expenses, or take any other action relative thereto. (*Board of Selectmen*)

**MOTION:** Russell Pollock moved, duly seconded by George Morrill, that the sum of \$95,000 be appropriated for the purposes stated in the warrant, and that to meet this appropriation:

- \$45,000 be transferred from Article 20 of the 2013 Annual Town Meeting – Western Avenue Intersection for which the project has been completed or abandoned;
- and that the Treasurer, with the approval of the Board of Selectmen, be authorized to borrow \$50,000 pursuant to General Laws chapter 44, §7(5) or any other enabling authority, and to authorize the Board of Selectmen to apply for and accept grants for said purposes, or to apply Chapter 90 funds for said purposes, the amount to be borrowed to be reduced by any such grants or use of Chapter 90 funds;
- and that the Board of Selectmen be authorized to acquire by gift, purchase, or eminent domain and to accept the deeds to the Town of permanent easements for public ways, drainage and/or other easements and temporary construction easements for the purpose of installing, constructing, maintaining, replacing, and repairing Woodland Street and Goulding Street West, upon such terms and conditions as the Board of Selectmen shall determine to be appropriate, and authorize the Board of Selectmen and Town officers to take all related actions necessary or appropriate to carry out this article.

**VOTE was CARRIED AND DECLARED BY THE MODERATOR TO BE A TWO-THIRDS VOTE.**

**ARTICLE 12.** To see if the Town will vote to raise and appropriate or transfer from available funds a sum of

money, and if so what sum, to be used pursuant to Chapter 114, Section 15 of the General Laws for the improvement or embellishment of the cemeteries throughout the Town, the care, preservation or embellishment of any lot or its appurtenances therein, or take any other action relative thereto. (*Board of Selectmen for the Cemetery Commission*)

**MOTION:** George Morrill moved, duly seconded by Barbara Kantorski, that \$6,000 be transferred from the Cemetery Enlargement Fund for the purposes stated in the Article.

**VOTE: CARRIED UNANIMOUSLY.**

**ARTICLE 13.** To see what action the Town will take to amend, appropriate or re-appropriate, transfer, modify, repeal or rescind unused borrowing authority authorized by previous town meetings or to take any other action relative thereto. (*Board of Selectmen*)

**MOTION:** Barbara Kantorski moved, duly seconded by Mary Wolff that the Town vote to rescind the unused borrowing authority for Article 3 of the 1997 Annual Town Meeting – Septic Systems in the amount of \$200,000.

**VOTE: CARRIED UNANIMOUSLY.**

*Town Clerk note: an error appeared in the final motion for Article 13 of the Sherborn 2015 Annual Town Meeting held April 28, 2015. The motion that was passed should have cited Article 33 (rather than Article 3) of the 1997 Annual Town Meeting. All other information contained in the motion is correct and the intent remains unchanged.*

**ARTICLE 14.** To see if the Town will vote to amend its General By-laws by adding the following new section to Chapter 3:

**Section 13: Finance Director/ Accountant**

**Finance Director/ Accountant Appointment, Qualifications**

The Board of Selectmen shall create a department of Finance Director / Accountant and appoint a Finance Director/Accountant to manage said department. The Board of Selectmen shall fix his/her compensation in a manner consistent with the Personnel Bylaw and related plan and within the amount annually appropriated for that purpose.

The Board of Selectmen shall appoint a Finance Director /Accountant solely on the basis of his/her executive and administrative qualifications. He/She shall be a professionally qualified person of proven ability, especially fitted by education, training and previous experience to perform the duties of the office. He/She shall not have served in an elective office in the Town's government for at least twelve months prior to appointment.



The Board of Selectmen shall commence the process of hiring a Finance Director/Accountant within fourteen days of the occurrence of a vacancy in the office of Finance Director/Accountant.

#### **Interim Finance Director / Accountant**

The Board of Selectmen, in the event of a vacancy in the office of Finance Director/Accountant for any reason, shall appoint within sixty days of the occurrence of that vacancy, a qualified person as an Interim Finance Director/Accountant for a term not to exceed ninety days to perform the duties of the Finance Director/Accountant on an interim basis. He/She shall not have served in an elective office in the Town's government for at least twelve months prior to his/her appointment.

The Interim Finance Director/Accountant shall have all of the powers and duties of the Finance Director/Accountant, unless otherwise provided by Town By-law.

If the vacancy is not filled by the end of that interim appointment, the Board of Selectmen may re-appoint the Interim Finance Director/Accountant for an additional sixty-day appointment.

#### **Powers and Duties of Finance Director/Accountant**

The Finance Director / Accountant, notwithstanding any provision of Chapter 3, section 6 of the Sherborn General Bylaws to the contrary and *except* as otherwise provided in this section, shall have the independent authority to perform all the duties required by law or the Town's Bylaws and shall:

- a. Report directly to the Board of Selectmen that shall be responsible for annually evaluating his/her performance; and coordinate with the Town Administrator on the day to day financial operations;
- b. Appoint, employ, supervise, evaluate, retain and may suspend or terminate the staff, whether employees or contractors, necessary for the operation of the Finance Director / Accountant Department;
- c. Manage the cash flow of the town, and record reconciliation;
- d. Conduct a strategic analysis and forecasting of: revenue, expenditures, (short, intermediate and long term) and employee benefits;
- e. Meet periodically with the Treasurer (whether elected or appointed), Collector (whether elected or appointed), Director of Assessing and the Town Administrator as a group or separately;
- f. In consultation with and considering the recommendations of the Treasurer, Collector, Director of Assessing and Town Administrator, create, maintain and oversee consistent and integrated financial procedures and computer systems throughout the Town's financial function;
- g. Coordinate financial information with the Sherborn and Dover/Sherborn Regional school departments, and the Treasurer, Collector, Director of Assessing, and the Town Administrator and provide reports, as needed or requested, to Town Departments and Committees;

- h. Perform all the duties specifically required of a Town Accountant by the General Laws of the Commonwealth of Massachusetts;
- i. Perform other duties, not assigned by law to the Town Treasurer or Town Collector or the Town Board of Assessors, as the Board of Selectmen shall determine including but not limited to the administration of Payroll/Benefit programs for Sherborn's municipal and school employees;
- j. Report quarterly on each of the above enumerated duties to the Chairman of the Board of Selectmen, Chairman of the Advisory Committee, Treasurer, Collector, Director of Assessing and Town Administrator; such reports shall be public record except as to portions which may be exempt from disclosure under law and available to the general public.

#### **Removal or Suspension of the Finance Director/Accountant**

The Board of Selectmen may terminate, remove or suspend the Finance Director/Accountant from office pursuant to procedures set forth in the written employment agreement between the Town and the Finance Director/Accountant; or in the absence of a written employment agreement, for cause and in accordance with the Town's Bylaws.

#### **Severability**

Should any section or provision of this by-law be determined by a court to be unconstitutional or invalid, such decision shall not affect the validity of the by-law as a whole or any other section or provision hereof other than the section or provision so determined to be unconstitutional or invalid.

or take any other action relative thereto. (Governance Task Force Committee)

**MOTION:** Mary Wolff moved, duly seconded by Ben Williams that the Town vote to amend its General By-laws by adding a new section to Chapter 3 as printed in the Warrant.

**VOTE: CARRIED.**

**ARTICLE 15.** To see if the Town will vote to make the office of Treasurer an appointed office, to be filled by appointment of the Board of Selectmen, in accordance with General Laws chapter 41, Section 1B, upon acceptance by the voters at the annual Town election; and to amend the Personnel Administration Plan, Appendix A, to include the position of Treasurer as an "Exempt" position under "Job Classification III"; or take any other action relative thereto. (*Board of Selectmen*)

**MOTION:** Ben Williams moved, duly seconded by Jeffrey Waldron, that **no action** be taken.

**VOTE to take NO ACTION: CARRIED.**

**ARTICLE 16.** To see if the Town will vote to accept the provisions of MGL Chapter 41 section 38A as amended

in 2014, and authorize the Tax Collector, under the title of Town Collector, to collect any accounts due the town upon the agreement of the Town Collector and the relevant department head to whose department the accounts are owed, or take any other action relative thereto. (*Tax Collector*)

**MOTION:** Jeffrey Waldron moved, duly seconded by Jeffrey Rudin, that the Town vote to accept the provisions of General Laws Chapter 41 section 38A as amended in 2014, and authorize the Tax Collector, under the title of Town Collector, to collect any accounts due the town upon the agreement of the Town Collector and the relevant department head to whose department the accounts are owed.

**VOTE: CARRIED UNANIMOUSLY.**

**ARTICLE 17.** To see if the Town will vote to amend the Town Personnel Administration Plan, Section 4, by inserting a new Section 4.d as follows:

d. Every employee is expected to perform his or her work at the designated workplace during their designated work hours. The Town does not consider working from home to be a viable work plan for its employees.

From time to time, however, a department head may determine that working from home may be appropriate, on a temporary basis, for a certain employee/ job. Working from home in no way changes the terms and conditions of employment with the Town.

#### Procedure

If the department head deems that work from home is warranted, the department head shall file a work-from-home request with the Town Administrator. The request shall detail the basis for, and the length of, the work-from-home request. The request must also explain how an employee working from home will perform all functions of his or her position. If working from home requires the use of Town property/documents, an explanation of how the security/confidentiality of the property/documents will be maintained must also be included. The Town Administrator's written approval or disapproval of the work-from-home request shall be final.

Work-from-home arrangements shall be assessed by the Town Administrator on a case by case basis, in a timely manner, focusing on the operational needs of the department.

or take any other action relative thereto. (*Board of Selectmen for Personnel Board*)

**MOTION:** Jeffrey Rudin moved, duly seconded by Lawrence Rubin, that the Town vote to amend the Town Personnel Administration Plan, Section 4, by inserting a new Section 4.d as printed in the Warrant.

**VOTE: CARRIED**

**ARTICLE 18.** To see if the Town will vote to amend the Town Personnel Administration Plan, Section 18, by changing the sixth sentence to read as follows:

"The personnel file of Employees who report to a Board or committee shall be maintained in a locked file in the Town Administrator's office with the exception of the Town Administrator file which shall be maintained in a locked file under the control of the Board of Selectmen in Town Hall."

or take any other action relative thereto (*Board of Selectmen for Personnel Board*)

**MOTION:** Lawrence Rubin moved, duly seconded by Vicki Rellas, that the Town vote to amend the Town Personnel Administration Plan, Section 18 as printed in the Warrant.

**VOTE was CARRIED UNANIMOUSLY.**

**ARTICLE 19.** To see if the Town will vote to amend Chapter 5 of the General By-laws by adding the following Section 5:

Section 5. No person shall maintain a kennel without obtaining a license, subject to annual renewal, in accordance with G.L. c. 140, § 137A. The Town Clerk shall not issue a kennel license until a kennel has passed inspection by the animal control officer. The fee for such license shall be set by the Town Clerk in accordance with M.G.L. Chapter 40, Section 22F.

or take any other action relative thereto. (*Board of Selectmen*)

**MOTION:** Vicki Rellas moved, duly seconded by Russell Pollock that the Town vote to amend Chapter 5 of the General By-laws by adding Section 5 as printed in the Warrant.

**VOTE: CARRIED.**

**ARTICLE 20.** To see if the Town will vote to amend Chapter 3, Section 6.2.f of the General By-laws by adding "Recreation Commission" after the words "Town Forest Committee" or take any other action relative thereto. (*Recreation Commission*)

**MOTION:** Russell Pollock moved, duly seconded by George Morrill that the Town vote to amend Chapter 3, Section 6.2.f of the General By-laws by adding "Recreation Commission" after the words "Town Forest Committee."

**VOTE: CARRIED UNANIMOUSLY.**

**ARTICLE 21.** To see if the Town will vote to amend Section 3.2 (18) of the Zoning Bylaw by adding the language shown by the underlined text below so that it reads as follows:

18) Restaurant - This use is permissive in Business G district, prohibited in all others.

Restaurant or other place for serving food in premises designed for the service and consumption of food and beverages inside a building or on an adjoining patio; subject to the limitations as to hours, manner, and location of such outdoor service and consumption of any license issued by the Selectmen pursuant to Chapter 140 of the General Laws; and provided further that in no event is live or mechanical entertainment permitted outside of a building, except that the Zoning Board of Appeals may grant a special permit for a specific event featuring outdoor live or mechanical entertainment, which event is to be held for the purpose of raising funds for any non-profit civic or charitable organization, subject to such reasonable conditions as the Board of Appeals may impose for the purpose of mitigating the effects of noise, light, and traffic on nearby residences, provided that no restaurant may receive more than two such special permits in any calendar year. (Amended 9/26/88, 4/28/15)

**MOTION:** George Morrill moved, duly seconded by Barbara Kantorski, that the Town vote to amend Section 3.2 (18) of the Zoning Bylaw by adding the language as printed in the Warrant.

**VOTE: CARRIED AND DECLARED BY THE MODERATOR TO BE A TWO-THIRDS VOTE.**

**ARTICLE 22.** To see if the Town will vote to reduce the rate of interest that accrues on property taxes deferred by eligible taxpayers under G.L. c. 59 §5, Clause 18A from 8% to the monthly two year constant maturity Treasury rate for July 1 of the applicable fiscal year (s) as published by the Federal Reserve H.15 release, with such reduced rate to apply to taxes assessed for any fiscal year beginning on or after July 1, 2015, or take any other action relative thereto. (*Board of Assessors*)

**MOTION:** Barbara Kantorski moved, duly seconded by Mary Wolff, that the Town vote to reduce the rate of interest that accrues on property taxes deferred by eligible taxpayers under G.L. c. 59 §5, Clause 18A from 8% to the monthly two year constant maturity Treasury rate for July 1 of the applicable fiscal year (s) as published by the Federal Reserve H.15 release, with such reduced rate to apply to taxes assessed for any fiscal year beginning on or after July 1, 2015.

**VOTE: CARRIED UNANIMOUSLY.**

**ARTICLE 23.** To see if the Town will vote to transfer from Free Cash in the Treasury a sum of money and, if so, what sum to meet the appropriations for the ensuing fiscal year and authorize the Assessors to use said sum in fixing the tax rate, or take any other action relative thereto. (*Board of Selectmen*)

**MOTION:** Mary Wolff moved, duly seconded by Ben Williams, that the Town vote to transfer from Free Cash in the Treasury \$195,699 to be used to provide Tax Rate Relief in 2016.

**VOTE: CARRIED.**

**ARTICLE 24.** To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money and, if so, what sum for the purpose of increasing the Stabilization Fund, or take any other action relative thereto. (*Board of Selectmen*)

**MOTION:** Ben Williams moved, duly seconded by Jeffrey Rudin, that \$50,000 be transferred to the General Stabilization fund from Free Cash in the Treasury.

**VOTE: CARRIED UNANIMOUSLY.**

**ARTICLE 25.** To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money and, if so, what sum, for the purpose of funding the Other Post Employment Benefits (OPEB) Liability Trust Fund, or take any other action relative thereto. (*Board of Selectmen*)

**MOTION:** Jeffrey Rudin moved, duly seconded by Lawrence Rubin, that \$100,000 be transferred from the Town's Other Post Employment Benefit (OPEB) Stabilization Fund to the OPEB Liability Trust Fund.

**VOTE: CARRIED UNANIMOUSLY.**

**ARTICLE 26.** To see if the Town will vote to amend Section 5.6.5 Special Permit Requirements, Subsections (c) and (h) of the Zoning Bylaw as shown below with deletions in ~~strike through~~ type and additions in **bold and underlined**:

c) Building Occupancy

The occupancy of multi-dwelling projects in Residence EA Districts shall be limited to families at least one member of which is 55 years of age or older, or, **for a development that is not restricted by age, and a minimum of 25% of the units within the development shall be restricted to occupancy, by** persons eligible for Low or Moderate Income Units as defined in 760 CMR 45.02 (as the same may be amended from time to time).

h) Open Space

At least 25 percent of the total area of all lots within a contiguous Residence EA district, shall, except as provided below, remain unbuilt upon and set aside for conservation, outdoor recreation or park purposes or buffer areas. Such open land shall be in addition to required front, side and rear yards **except in cases where the total open space including such yards areas, but excluding any land within 30 feet of a dwelling unit exceeds 50% of the total parcel area. and The required open space** may be in one or more parcels of a size and shape appropriate for the intended use and may be conveyed either to and accepted by the Town or its Conservation Commission, to a legal association comprised of the homeowners within such lot, or to a non-profit organization the principal purpose of which is the conservation of open space. Such open land shall be included in the total lot area for the purpose of computing the dwelling unit density of the lot. The future ownership



of such open land, which may differ from parcel to parcel, shall be specified by the Planning Board as a condition of the special permit, but when such open land is conveyed to persons other than the Town of Sherborn, the Town shall be granted an easement over such land sufficient to insure its perpetual use as conservation, recreation or park land or buffer area.

Or take any other action relative thereto. (*Sarah B. Brodie and 11 others*)

**MOTION:** George Morrill moved, duly seconded by Vicki Rellas, that the Town vote to amend Section 5.6.5 Special Permit Requirements, Subsections (c) and (h), and Section 5.6.1 of the Zoning Bylaw as recommended by the Planning Board and printed in the Advisory Committee report for this Town Meeting. (*Note: See Planning Board versions below.*)

#### c) Building Occupancy

Multi-dwelling developments in Residence EA Districts shall be designated either “age-restricted” or “affordable”. If designated “age-restricted”, occupancy shall be limited to families at least one member of which is 55 years of age or older; if “affordable”, a minimum of 25% of the units within the entire development shall be restricted to occupancy by persons eligible for Low or Moderate Income Housing as defined in 760 CMR 56 (as the same may be amended from time to time).

#### h) Open Space

At least 25 percent of the total area of all lots within a contiguous Residence EA district, shall, except as provided below, remain unbuilt upon and set aside for conservation, outdoor recreation or park purposes or buffer areas. Such open land shall be in addition to required front, side and rear, setback areas except in cases where the total open space including such, setback areas, but excluding any land within 30 feet of a dwelling unit, exceeds 50% of the total lot area. ~~and~~ The required open space may be in one or more parcels of a size and shape appropriate for the intended use and may be conveyed either to and accepted by the Town or its Conservation Commission, to a legal association comprised of the homeowners within each such lot, or to a non-profit organization the principal purpose of which is the conservation of open space. Such open land shall be included in the total lot area for the purpose of computing the dwelling unit density of the lot. The future ownership of such open land, which may differ from parcel to parcel, shall be specified by the Planning Board as a condition of the special permit, but when such open land is conveyed to persons other than the Town of Sherborn, the Town shall be granted an easement over such land sufficient to insure its perpetual use as conservation, recreation or park land or buffer area.

#### 5.6.1. Purposes

The purposes of the Residence EA District are to (i) provide for the demonstrated elderly housing needs of the Town by making provision for appropriately located, specifically designed and reasonably priced housing for occupancy by elderly persons who otherwise would not

have such housing opportunities within the Town; (ii) to meet the demonstrated needs of low and moderate income persons without regard to age; (iii) to allow greater flexibility in land use planning for the development of tracts of land in terms of density, preservation of open spaces, utilization of natural features, provision of municipal services and provision of a variety of housing types; (iv) to ensure that site development plans will be presented to the Town Meeting in connection with a proposal to rezone a tract of land to Residence EA District; and (v) to enable the Planning Board to require adherence to such site development plans in granting of a special permit as hereinafter described.”

**MOTION:** John Higley, Planning Board Chair, moved, duly seconded, that Article 26 to amend EA Zoning Bylaw 5.6.5 sections c and h be split so that subsection c and subsection h of the Planning Board amended version of the article as printed in the Town Warrant be split and voted on separately. John Higley, also moved, duly seconded, to take no action on 5.6.1.

**VOTE TO DIVIDE THE QUESTION AND TAKE NO ACTION ON 5.6.1: CARRIED UNANIMOUSLY.**

**ON THE MOTION TO AMEND SECTION 5.6.5 SPECIAL PERMIT REQUIREMENTS, SUBSECTION (c)** of the Zoning Bylaw as recommended by the Planning Board and printed in the Advisory Committee report for this Town Meeting:

**VOTE: CARRIED AND DECLARED BY THE MODERATOR TO BE A TWO-THIRDS VOTE.**

**ON THE MOTION TO AMEND SECTION 5.6.5 SPECIAL PERMIT REQUIREMENTS, SUBSECTION (h)** of the Zoning Bylaw as recommended by the Planning Board and printed in the Advisory Committee report for this Town Meeting:

**VOTE: CARRIED AND DECLARED BY THE MODERATOR TO BE A TWO-THIRDS VOTE.**

**ARTICLE 27.** To see if the Town will vote to amend the Zoning Map by adding Parcel 25 on Assessor’s Map 10, also known as 59 North Main Street and consisting of approximately 6.35 acres to the EA district and to approve a Preliminary Development Plan for such parcel in accordance with Section 5.6.3 of the Zoning Bylaw or take any other action relative thereto. (*Sarah B. Brodie and 11 others*)

**MOTION:** Vicki Rellas moved, duly seconded by Russell Pollock, that **NO ACTION** be taken.

**VOTE to take NO ACTION: CARRIED UNANIMOUSLY.**

**ARTICLE 28.** To see if the town will vote to create an Economic Development OverlayZone consisting of exiting Town zones for Business-General, Business-Professional, Planned Unit Development special permit, and Elderly Affordable Zones; and to request that the Planning Board and Board of Selectmen utilize any and

all tools necessary to develop the Town Center to provide more and better services for residents, generate tax revenue and reduce taxes for land within one half mile by public way from the intersection of North/South Main Street and Washington Street.

Or take any other action thereto. (*Harley Kaplan and 11 others*)

**MOTION:** Russell Pollock moved, duly seconded by Barbara Kantorski, that **NO ACTION** be taken.

**VOTE to take NO ACTION: CARRIED.**

**ARTICLE 29.** To see if the Town will vote to request that the Board of Selectmen create a Town Parcel Study Committee, appointed by the Board of Selectmen, for the purpose of studying potential uses of five properties (consisting of the vacant lot next to Town Hall, the Town Forest near Pine Hill School, CM&D garage property, Laurel Fields and Jameson Fields) in an effort to identify how these properties may be used to reduce taxes and meeting affordable housing obligations while retaining the rural character of Sherborn.

Or take any other action thereto. (*Harley Kaplan and 11 others*)

**MOTION:** Barbara Kantorski moved, duly seconded by Mary Wolff, that **NO ACTION** be taken.

**VOTE to take NO ACTION: CARRIED.**

The 2015 Sherborn Annual Town Meeting was dissolved at 10:15 pm, April 28, 2015.

Carole B. Marple, CMMC  
Town Clerk

As required by law, following Annual Town election, a detailed report of all appropriations and transfers voted by the aforementioned Town Meeting was sent by the Town Clerk to the Board of Assessors with copies to Advisory Committee, Town Accountant, Town Treasurer, and Board of Selectmen.

Additionally, copies of the amendments to the General By-Laws adopted under Articles 14, 19, and 20, and copies of the amendments to the Zoning By-Laws adopted under Articles 21 and 26 of the warrant for the Annual Town Meeting 2015, along with all necessary documentation, were submitted electronically to the Attorney General for her approvals.

**Amendments to the General By-Laws adopted under Warrant Articles 14, 19, and 20 for the Annual Town Meeting convened on April 28, 2015, were approved by the Office of Attorney General on August 12, 2015. Notice of the approvals was posted for thirty days at several places in the Town of Sherborn. No claims of invalidity due to procedural defects were received.**

**Because of a procedural defect, the Attorney General**

**elected to proceed under the authority conferred by MGL 40A §32, as amended by Chapter 299 of the Acts of 2000, and placed Amendments to the Zoning Bylaws under Articles 21 and 26 on “hold” on August 12, 2015. Consequently, the Notice was posted and published in accordance with the law. No claims were filed within the 21-day period. Certification of posting and publishing as well as the 21-day lack of appeals letter were sent to the Attorney General who approved amendments to the Zoning By-Laws adopted under Articles 21 and 26 on September 22, 2015.**

Note: Pursuant to G.L. c. 40, § 32, neither general nor zoning by-laws take effect unless the town has first satisfied the posting/publishing requirements of that statute. Once this statutory duty is fulfilled, (1) general by-laws and amendments take effect on the date that these posting and publishing requirements are satisfied unless a later effective date is prescribed in the by-law, and (2) zoning by-laws and amendments are deemed to have taken effect from the date they were voted by Town Meeting, unless a later effective date is prescribed in the by-law.



# ELECTIONS

## Annual Town Election May 12, 2015

### Moderator

Coralinda C. Lincoln	416
Write-Ins	0
Others	7
Blanks	123

### Selectmen (3 years)

Charles Yon	556
Write-Ins	0
Others	4
Blanks	118

### Selectmen (2 years)

Mark Brandon	534
Write-Ins	0
Others	6
Blanks	138

### Selectmen (1 year)

Sean Killeen	501
Write-Ins	0
Others	7
Blanks	170

### Treasurer (1 year)

Heather Peck	533
Write-Ins	19
Others	4
Blanks	122

### Assessors

Karen Jennings-Flynn	546
Write-Ins	0
Others	2
Blanks	130

### Sherborn School Committee

Greg Garland	511
William Scott Embree	484
Write-Ins	0
Others	1
Blanks	360

### Trustee, Sawin Academy

Ellen Stone	535
Write-Ins	0
Other	0
Blanks	143

### Trustee, Public Library

Bruce Eckman	509
Christopher Kenney	526
Henry Rauch	515
Write-Ins	0
Others	2
Blanks	482

### Water Commissioner

Daryl Beardsley	533
Others	2
Write-Ins	0
Blanks	143

### Cemetery Commissioner

Susan Tyler	534
Others	0
Write-Ins	0
Blanks	144

### Planning Board

Joseph Putnam	502
Others	0
Write-Ins	0
Blanks	176

### Regional School Committee

Michael Lee	497
Others	4
Write-Ins	0
Blanks	177

### Board of Health

Peter Liffiton	317
Rebecca O'Sullivan-Hunnewell	342
Others	0
Write-Ins	0
Blanks	19

### Recreation Commission

Leo Patrick Cavanaugh, Jr.	529
Others	0
Write-Ins	0
Blanks	149

### Question 1 (Trucks)

Yes	298
No	336
Blanks	44

### Question 2 (Pine Hill School)

Yes	487
No	170
Blanks	19

### Question 3 (Library)

Yes	501
No	160
Blanks	17

## 2015 VITAL STATISTICS

The following is a listing of births, marriages and deaths that were recorded by the Sherborn Town Clerk's Office and reported to the Department of Vital Records and Statistics for 2012. With the passage of Chapter 431 of the Acts of 1991, the Town Clerk's office may no longer publish the birth of residents. This act, approved December 29, 1991, prohibits the disclosure of names of children under the age of eighteen (18) collected via the Annual Street Census. Additionally, the State Registry of Vital Statistics strongly recommends that towns not print the names and dates of vitals in town reports due to changes in the laws and the increase in identity thefts.

### 2015 Births:

	<u>Males</u>	<u>Females</u>	<u>Total</u>
January	2	1	3
February	3	2	5
March	0	1	1
April	1	1	2
May	1	0	1
June	1	1	2
July	1	2	3
August	0	0	0
September	0	0	0
October	1	2	3
November	1	0	1
December	0	3	3
Totals	11	13	24

### 2015 Marriages

January	0
February	0
March	0
April	0
May	0
June	1
July	1
August	1
September	0
October	3
November	0
December	0
Totals	6

### 2015 Deaths

January	6
February	1
March	1
April	1
May	5
June	2
July	2
August	2
September	2
October	1
November	2
December	1
Totals	26

WAGE AND SALARY REPORT - CALENDAR YEAR 2015					
Abril, Anthony	29,352.69	Campbell, Lindsay	2,578.01	Fedor, Jill	77,803.64
Aguilar, Jenée	5,920.00	(sd)	123.18	Feldman, Melissa	95,998.71
Ahlstrom, Charissa	8,490.00	Cappadona, Michael	6,706.45	Feola, Samantha	240.00
Almeida, Leonardo	1,984.02	Carlson, Joan	290.68	Fiorenzi, Alison	13,641.20
Antell, Susan	160.00	Carlucci, Gino D	42,142.84	Fiori, Donna	52,324.00
Arigo, Mary Beth	557.13	Carnes, James	103,962.63	Flanagan, Shawn R	8,470.19
Aston, Steven	40.26	Carnes, Judy	24,594.30	Fledgerjohn, Judith	432.50
Aston, Richard F	5,651.01	Cassell, Patricia	900.00	Foehl, Linda	2,327.50
Avallone, Walter	951.66	Cavanaugh, Lorraine	22,810.91	Fontaine, Henry	4,507.59
Avedikian, Linda	23,481.95	(sd)	35.23	Forrest, Bamby	390.00
Badeau, Marissa	2,977.67	Charron, Mary	2,391.75	Franzen, Philip	
Baker, Dudley	810.00	Cheang, Alice	402.57	(sd)	1,899.89
Balboni, Robert	60,070.00	Cheney, Ryan	5,155.86	Frasca, Thomas	14,889.12
Balmer, Caitlin	1,140.00	(sd)	430.88	Frechette, Janice	30,045.54
Barney, Luke	6,739.24	Chiavarini, Sarah	9,130.48	Freeman, Marjorie	515.00
Barry, Kevin	32,725.03	Choe, Helen	13,793.65	Frieman, Maury	102,625.13
Bednor, Jean	784.82	Christensen, Scott	530.41	Gallant, Karen	52,624.00
Bekebrede, Ann	1,075.00	Clavio, Sarah	16,122.60	Gaskin, Evan	140.91
Bellefeuille, Linda	20,319.29	Cochi, Lyanne	480.00	Gigarjian, Ani	9,722.31
Bemis, Richard W	9,324.78	Coffey, John	95,196.26	Gimblett, Peter	67,207.05
Benjamin, Carlos		(sd)	426.64	Gird, Emily	91,829.89
(sd)	639.96	Collins, Jennifer	10,139.62	Godinho, James	94,944.88
Bent, Anne	30,116.42	Comiskey, Lori	3,451.20	(sd)	1,068.33
Bentley, Charles	934.85	Connery, Meredith	73,515.15	Gomez, Tatiana	564.00
Bento, David T	149,711.02	Copponi, Paul	1,262.24	Gomez, Ariana	392.00
(sd)	2,874.51	Corbett, Evelyn	405.78	Gould, Daniel	508.12
Berrio, Richard	798.34	Correia, Rachel	90,594.41	Grady, Patrick	21,597.59
Bien-Aime', Teresa	69,428.80	Cronin, Jacqueline	160.00	(sd)	3,378.84
Blair, Lisa	43,338.96	Crosson, Richard	90,922.70	Graziano, Bridget	14,792.24
Blaney, Chuckie	1,265.00	(sd)	1,509.24	Graziano, James	103,614.33
Blinn, Ryan	3,452.50	Cumming, Joseph	6,777.09	(sd)	8,795.53
Blondek, Jill	2,000.00	(sd)	328.48	Greco, Jean	10,275.63
Body, Caroline	2,000.00	Curry, Amy	26,195.22	Greeley, Robert	100.00
Bonalewicz, John	4,857.08	Custodio, Marlene	83,532.50	Grenier, Catherine	3,459.90
(sd)	1,393.29	D'Amico, Brian	89,393.64	Grenier, Raymond	5,099.01
Bouchard, Maryann	19,780.20	(sd)	1,455.20	Guthrie, Jeanne S	35,936.08
Boudrow, Stephen	8,501.43	Darrah, Nicole	97,809.28	Hancock, Jeff	12,022.70
(sd)	215.44	Davidson, Theodore	517.50	Hands, Alison	757.49
Bowman, Melissa	5,474.37	Davidson, Amy	26,607.99	Hands, Emily	3,416.30
Braitsch, Allary	8,818.58	Davis, Amy	1,615.38	Haney, Kendyl	1,561.60
Bridge, Tonya	14,098.77	Davis, Daniel	3,500.00	Harrison, John	6,132.89
Brodie, Douglas	1,935.35	Deady, Ralph	1,847.59	Hartnett, Ellen J	51,937.26
Brown, David H	1,319.65	Diebus, Kristen	19,383.29	Hartwell, Jaimie	2,455.45
Brown, Ryan	1,571.12	Dimmick, Spencer	1,704.07	Hastings, Joyce	336.48
Brown, Barbara	126,279.58	Dindy, Michael	50.76	Haswell, Michelle	3,614.01
Bruggeman, Andrew	1,375.00	Donnelly, Warren	77,302.39	Hathway, Nathan	
Bryant, Donna M.	50,947.29	Donovan, Conor	7,503.75	(sd)	430.88
Buckler, Joshua	11,458.32	Dougherty, Lisa	21,931.25	Hess, Nancy E	47,244.61
Buckler, Kristin	1,369.84	Dowse, Jonathan H	15,444.38	Hickey, Bernard	7,788.18
Buckler, Roxanne	261.44	Duncan, Marissa	40.26	Higgins, Matthew	7,765.69
Buff, Allison	95.00	Edelglass, Stephanie	93,133.58	Hilperts, Bridie	102,657.13
Bullen, Michael	720.00	Elassy, Wendy	44,388.28	Hinckley, Cynthia	24,995.87
Burchard, Catherine	20,747.27	Ellis, Mabel	475.00	Hodge, Kelly	85,870.28
Burruss, Meriwether	19,734.88	Epstein, Marc	1,083.76	Hohenschau, Ruth	12,019.20
Bushnell, Benjamin	3,017.50	(sd)	1,077.20	Horigan, Kathleen	8,489.34
Cachelin, Nicole	80.00	Falvey, David		Hosey, Denise M	66,471.28
Campbell, Andrew	6,098.94	(sd)	3,681.99	Howell, Wilhelmina	3,098.70
		Farragher-Gemma, Anthony	1,935.61	Hoyt, Elizabeth	8,667.64

WAGE AND SALARY REPORT - CALENDAR YEAR 2015					
Iadarola, Geoffrey		Mascoop, Ethan	4,275.00	Rao, Kathleen H.	12,297.40
(sd)	644.20	Mastrobuono, Sara	2,717.71	Rasmussen, Marie	20,641.80
Ingram, Cody	285.42	Mcadams, Edward	63,079.00	Reilly, Christina	33,288.46
Isaacs, Jessica	580.00	Mcavoy, John L	82,630.77	Remillard, Yvonne	18,339.77
Jean, Shauna	100,710.43	Mccabe, Karen	400.00	Ressler, Hope	2,972.95
Johnston, M.Elizabeth	84,718.94	Mcdonald, Kenneth	565.73	Reynolds, Debra	51,044.78
Jones, Michael		Mcdonough, Paul	3,036.42	Richards, Sarah E	84,174.54
(sd)	303.03	Mcgourty, Francis	85,430.26	Ritchie, Pamela	104,055.13
Kaktins, Natalia	460.00	Mcpherson, Patrick	3,952.00	Rockett, Declan	1,503.18
Kaminsky, Susan	13,016.50	Mcpherson, Neil	8,509.26	Rojas, Henry	69,055.52
Kelley, Jason	224.34	(sd)	821.24	Rossini, Sally	480.00
Kelly, Bryan	6,148.22	Mcsweeney, Brian	57,738.32	Rovick, Peter	80.00
Kennan, Jeffrey	744.29	Mealey, Rebecca	99,094.28	Ryan, Elizabeth	1,518.00
Keough, Sophia	946.04	Meaney, Joseph	910.00	Ryan, Jennifer	77,112.70
Killeen, Sean	4,647.22	Meyer-Winkler, Hannah	792.00	Ryan, Edward	40,569.10
Kimball, Meredith	21,755.71	Michalowski, Peter	1,219.50	Ryan, Laurie	106,346.33
Kirchhoff, Cynthia	19,003.66	Milliner, Maria	92,832.08	Sanchioni, John	
Knapp Jr, Mark	3,074.20	Milne, Claire	2,280.35	(sd)	426.64
(sd)	990.97	Mirowitz, Callan	1,413.50	Schroeder, Johnathan	2,825.20
Kuras, Justin		Montella, Renee	5,590.86	Scobie, Megan	87,790.13
(sd)	3,745.43	Moore, Lael	459.00	Scola, Marc	100,012.19
Kutzer, Kaitlyn	11,539.88	Moore, Diane	57,921.41	(sd)	215.44
Lagana, Michelle	67,281.43	Morrel, Alexis	2,281.35	Scollins, Catherine	89,163.86
Lake, Jeanette	560.00	Morris, Jacklyn	18,000.89	Searle, Jennifer	4,750.00
Lam, Christine	1,914.88	Morrissey, Timothy	81,290.79	Searle, Owen	821.25
Langhorst Jr, Fred	172.47	Moulton, Lisa	9,422.32	Selkirk, William	191.92
Lanphere, Christian	3,064.26	(sd)	663.43	Senechal, Raymond	15,395.95
Laquidara, Stephen	85,390.64	Muise, Kathleen	11,222.16	Shanahan, Lisa	111.42
(sd)	1,948.60	Muldoon, Bruce	3,289.04	Shea, George	370.00
Larivee, Irene	77,515.18	Murphy, Clarke	4,162.50	Sheehan, Timothy	7,477.50
Lavigne, Jonathan		Murphy, Michael	3,625.11	Shepard, Joseph	14,675.56
(sd)	2,017.04	Nesvet, Nancy	33,081.59	Shepherd, Samantha	2,985.61
Leeman, Gabriel	1,237.50	Nowak, Maureen	1,549.08	Shoemaker, Edward	3,073.67
Lester, Jake	1,042.61	Nudd, Christopher	8,143.50	Sidman, Cynthia	103,705.13
Levine, Eric	1,479.20	(sd)	162.05	Siefring, Debra	35,018.63
Lima, Jessica	1,864.16	Nulty, David	108,156.66	Silva, Matthew	816.07
Loughlin, Susan	20,913.40	(sd)	680.06	Simek, Charles	1,646.55
Lucey, Mary	103,498.13	O'Grady, Katrin	2,506.36	Simmons, Cliona	168.00
Luczkow, Christine	2,122.50	O'Loughlin, Kevin		Sliwinski, Ryan	918.00
Lundquist, Jettora A.	98,176.03	(sd)	437.30	Smith, Stuart M	866.53
Lynch, Lisa	40,964.96	O'Neil, Dennis D	66,523.99	Smith, Chad	99,703.52
Macdonough, Megan	1,281.00	O'Reilly, Jill	80.00	(sd)	6,197.82
Macdonough, Anne	1,407.00	Oleyer, Ashley	9,268.59	Smith Jr., George	49,324.90
Mackay, Heather	104,810.65	Ouellette, Cheryl Stern	50,947.29	Solomon, Jacob	9,920.97
Maher, Laura	301.50	Paddock, David	45,561.31	(sd)	305.95
Malvesti, Michael	4,442.61	Palumbo, Kimberly	38,449.05	Spain, London	878.40
(sd)	133.45	Papadopoulos, Ilias	59,445.65	Spence, Robert P	1,211.14
Malvesti, Theresa	33,271.01	Parisi, Paul		Stickney, Benjamin	81,920.57
Manchand, Christine	2,897.66	(sd)	1,066.60	(sd)	1,288.40
Manganaro, Joseph	878.40	Parker, Stephanie	88,665.71	Sullivan, Janice	96,667.79
Mansfield, Robin	109,336.87	Partridge, Rita	1,208.00	Sullivan, Justin	2,035.00
Marcus, Jacqueline	1,533.00	Passafaro, Diane	1,897.50	Sullivan, David	517.50
Marple, Carole B.	54,022.45	Peck, Heather	33,842.13	Swain, Gwenyth	12,626.22
Marques, Osmar	46,199.42	Peck, Kyle	454.50	Tanner, Emily	555.75
Martignetti, Anna	83,936.75	Pedro, Edward	782.22	Tarantino, Robert	5,408.01
Martin, Joan	22,356.05	Pritchard, Judith	13,848.54	Tedstone, Luke W	120,345.56
Martin, Laura	240.00	Quinn, Caroline	1,294.50	(sd)	4,281.24
Marusa, Heather	5,426.20	Randa, Christopher	21,691.71		

WAGE AND SALARY REPORT - CALENDAR YEAR 2015				
Testa, Todd				
(sd)	426.64			
Thomas, Aiden	6,123.21			
Thompson, Richard	127,937.11			
Tizzano, Isabella	396.00			
Tobin, Joshua	2,487.50			
Torigian, Michael	39,661.75			
(sd)	3,858.24			
Tormey, Grace	6,975.01			
Tully, Ellen M.	94,067.79			
Tyler, Melissa	271.80			
Tyler, John E	5,655.43			
(sd)	102.65			
Tyler, Daniel	13,681.94			
Ullmann, Klaus	3,253.45			
(sd)	225.83			
Vaida, Nancy	12,779.25			
Van Patten-Steiger, Jeanne				
(sd)	1,799.40			
Vanvliet, Paul	59,314.62			
(sd)	4,145.92			
Vehvilainen, Laila	2,155.33			
Wagner, Edward	84,789.36			
Walsh-Jeffries, Lee	35,578.36			
Waters, Martin	645.00			
Wellerson, Karen	57,932.20			
West, Katherine	1,900.00			
West, Jill	3,687.35			
Williams, Susan	17,597.60			
Williams, David	132,632.68			
Williamson, Doris	2,019.10			
Winner, Christopher	115.75			
Winograd, Ari	7,545.37			
Wolf, Daniel	2,091.30			
Wong, Nancy	37,660.45			
Wood, Graydon	1,785.00			
Woodward, Seth	3,432.00			
Woolf, Allyson	1,185.00			
Yablonski, Sondra	984.28			
Yanco, Elissa	7,287.50			
Young, Courtney	8,871.84			
Zemel, Felix	36,297.02			



Dover Sherborn Region Annual Wages							
	Regular	Overtime	Total Gross			Regular	Overtime
	Wages	Other	Wages			Wages	Other
Administration					Cafeteria Staff		
Johannes Baumhauer*	64,615		64,615		Anna Bourque	17,677	520
Steven Bliss*	89,400	7,600	97,000		Lori Comiskey	3,270	275
Ellen Chagnon	100,066		100,066		Cheryl Gladwin	20,854	765
Amy Davis	5,460		5,460		Donna Grossmann	17,169	225
Ann Dever-Keegan	104,923		104,923		Jennifer Hann	2,553	245
James Eggert	25,565		25,565		Lisa Johnston	17,138	235
Dawn Fattore	56,610		56,610		Stephanie Landolphi	14,201	1,881
Therese Green*	133,252		133,252		Karen Marques	9,895	235
Scott Kellett	136,452		136,452		Debra Owen	15,559	485
Ralph Kelley Jr.*	95,048		95,048		Laura Schroeder	9,928	153
Karen Leduc*	133,777	5,000	138,777		Bonnie Turco	27,832	1,151
Janelle Madden*	64,735	2,178	66,913		Mary Varone	18,039	649
William McAlduff*	20,000		20,000		Mary Walsh	1,290	
Brian Meringer	107,887		107,887		Anne Wong	4,232	
Jeff Parcels	47,923	600	48,523				
Heidi Perkins*	34,733	6,490	41,223		Coaches		
Anthony Ritacco Jr.*	103,104		103,104		Katelyn Barry		6,737
Heath Rollins	39,780		39,780		Robert Bateman		3,963
Donna Scungio*	34,214		34,214		Maura Bennett		12,174
John Smith	141,269		141,269		Brett Boyd		4,964
Christine Tague*	107,098		107,098		Daniel Boylan		1,000
Leeanne Wilkie*	72,088		72,088		Kevin Brooks		3,963
					Wayne Brumbaugh		3,963
Aides					Georgiana Burruss		700
Christopher Allen	25,742	641	26,383		Andrew Calzone		6,737
Danielle Buskey	21,240		21,240		Chelsea Carter		2,837
Valerie Cook	30,274	5,963	36,237		John Chisholm		5,404
Margaret Cowart	20,391	9,029	29,420		Kate Curtin		2,837
Laura Dalton	24,862	1,997	26,859		Meredith Dart		2,500
Katy Dreher	7,323		7,323		Ronald Downing		4,287
Kathryn Gaudette	27,720		27,720		Kerry Lynn Eaton		3,900
Daniel Giovinazzo	8,159		8,159		Ani Gigarjian		2,128
Kathelin Lember	27,647		27,647		Steven Goodman		3,963
Kelley Lonergan	36,990	723	37,713		Mark Gray		4,287
Marilyn Mahoney	25,744	500	26,244		Stephen Harte		5,764
Elizabeth Malone	4,104		4,104		Victoria Kalevich		5,673
John McCoy	14,919		14,919		Jonathan Kirby		11,438
Annmarie McCrave	25,838	1,539	27,377		Bruce Lazarus		3,900
Erin McElhinney	1,776		1,776		Mary MacDonald		2,128
Matthew Michel	31,903	150	32,053		Ann Mann		5,437
Jennifer Moran	9,062		9,062		Joseph Mascia		3,963
Jennie Morgan	25,724	475	26,199		Edward McAdams		3,963
Richard Murphy	22,485	2,301	24,786		David McCarthy		3,900
Emily Neault	25,517		25,517		Jeffrey Moore		8,510
Lesley O'Garro	15,056		15,056		Michael O'Callaghan		3,963
Lauree Ricciardelli	39,761	3,514	43,275		Brad Pindel		8,646
Amanda Rogers	14,892	12,750	27,642		Frederick Sears		6,737

<b>Coaches</b>				<b>Extended Day (Sherborn)</b>			
Derek Stephanian		2,837	2,837	Kate Taylor	43,355	2,407	45,762
Paul Sullivan		3,963	3,963	Katherine Tunney	3,833		3,833
David Swanson		2,162	2,162	Courtney Young	2,482		2,482
David Wainwright		6,845	6,845				
Susannah Wheelwright		1,550	1,550	<b>Guidance Counselors</b>			
Robert Willey		8,927	8,927	Kelsey Ferranti	63,407	3,034	66,441
Eugene Zanella		2,500	2,500	Beth Hecker	98,883	4,766	103,649
				Eleanor Kinsella	106,135	5,569	111,704
<b>Custodians</b>				Joelle Sobin	64,009	4,282	68,291
Dean Bogan	60,989	13,769	74,758	Carol Spezzano	72,675	4,873	77,548
David Bonavire	54,100	9,666	63,766	Robert Williamson	55,899	4,855	60,754
Jameson Braun	3,500		3,500				
Kevin Callahan	44,036	2,398	46,434	<b>Information Technology</b>			
David Engrassia	44,036	8,602	52,638	Kurt Bonetti*	45,988		45,988
Christopher Hendricks	54,100	25,672	79,772	Mary Bronski*	72,375		72,375
Patrick Ingersoll	5,400		5,400	Kevin Cullen*	60,039		60,039
Joseph Kellett	3,200		3,200	Ryan Fogarty	3,869		3,869
Joseph Larose	44,036	6,464	50,500	Henry Jones*	79,296		79,296
Tyler Mann	4,400		4,400	Matthew Reinemann	2,344		2,344
Jonathan Montella	3,400		3,400	Albert Sebastian	3,869		3,869
David Pizzillo	52,804	4,101	56,905				
Lenin Sanchez-Martinez	44,036	4,367	48,403	<b>Library Services</b>			
Jackson Schroeder	34,345	2,543	36,888	Paul Butterworth	106,135	1,747	107,882
Eric Schwendeman	44,036	6,269	50,305	Olivia Woodward	106,135	1,446	107,581
Jason Sullivan	44,036	8,830	52,866				
John Waters	44,036	3,056	47,092	<b>METCO</b>			
Christopher Williams	1,500		1,500	Jacqueline Johnson	21,336		21,336
Jeffrey Williams	500		500	Monique Marshall-Veal	72,559		72,559
Matthew Woodward	6,900		6,900				
				<b>Nurses/Health Services</b>			
<b>Extended Day (Sherborn)</b>				Marybeth Arigo	214		214
Allison Buff	6,143		6,143	Vanessa Barboza	669		669
Katherine Clairmont	9,977		9,977	Bamby Forrest	260		260
Susan Cohen	532		532	Carolyn Genatossio	63,689	4,917	68,606
Eileen Coughlin-Disch	345		345	Megan Isberg	780		780
Ian Girelli	10,654		10,654	Meagan Moffett	130		130
Kathryn Grandmaison	25,101		25,101	Alicia Patterson	69,299		69,299
Arbrenne Kelly	6,191		6,191	Kirstin Santos	26,869	450	27,319
Caitlin Kohl	1,388		1,388	Lisa Shanahan	2,498		2,498
Dale Kohl	23,934		23,934	Michele Washek	650		650
Greta Kohl	4,032	917	4,949	Sondra Yablonski	2,860		2,860
Leah Kohl	1,831		1,831				
Theresa Malvesti	6,761		6,761	<b>Psychologist</b>			
Adam Mansfield	4,273		4,273	Kerry Laurence	98,883		98,883
Kim Palumbo	101		101				
Sweetie Patel	3,297		3,297	<b>Secretarial/Administrative Staff</b>			
Christina Reilly	2,787	61	2,848	Susan Barss	32,972	1,807	34,779
Lisa Sawin	38,430		38,430	Elizabeth Benatti	54,122	1,505	55,627
Sandra Spadi	3,578	322	3,900	Mary Berardi	54,122	325	54,447

<b>Secretarial/Administrative Staff</b>				<b>Teachers</b>			
Elizabeth Conigliaro	2,370	6,541	8,911	Jill Arkin	65,992	11,024	77,016
Susan Connelly*	40,143	22,500	62,643	Christine Babson	80,891	257	81,148
Lynda Getchell	31,882	100	31,982	Marissa Bachand	106,135	675	106,810
Georgina Heaslewood*	2,580		2,580	James Baroody	98,883	8,279	107,162
Cheryl Ingersoll*	73,665	275	73,940	Janae Barrett	106,135	675	106,810
Mary Lacivita	54,510	405	54,915	Donna Bedigan	88,894	8,314	97,208
Kathryn Loneragan	54,122	390	54,512	Carmel Bergeron	98,883	10,588	109,471
Susan Mosher	27,612		27,612	Karyn Bishop	61,727	2,116	63,843
Wendy Rands	35,281		35,281	Thomas Bourque	100,045	4,671	104,716
Patricia Schmitt*	64,555	275	64,830	Meagan Bramwell	16,108	9,777	25,885
Sharon Tehan	35,162	230	35,392	Joshua Bridger	106,135	7,159	113,294
				Lisa Brodsky	106,135	855	106,990
<b>Substitutes</b>				Darren Buck	85,476	225	85,701
Madeleine Alterio	4,250		4,250	Joseph Catalfano	106,135	32	106,167
Susan Antell	1,680		1,680	Maura Cavanaugh	91,030	3,902	94,932
Dudley Baker	635		635	Linda Cento	106,135	1,075	107,210
Priscilla Bennett	560		560	Caryn Cheverie	106,135	2,105	108,240
Michael Bullen	2,225	3,963	6,188	Charles Chicklis	70,381	7,817	78,198
Meriwether Burruss	1,670	1,250	2,920	Kanee Chlebdia	16,108	16,466	32,574
Nicole Cachelin	80		80	Deirdre Clancy-Kelley	106,135	3,905	110,040
Glenora Chaves	3,895	1,093	4,988	Elizabeth Clement	47,092		47,092
Laura Chicklis	160		160	Debra Cohen	32,744		32,744
Phyllis Dank	190		190	Allison Collins	97,767	3,185	100,952
Richard Guyette	2,742		2,742	Meaghan Collins	17,305	16,684	33,989
Deborah Irwin	1,188		1,188	Jason Criscuolo	87,209	7,140	94,349
Dorothy Kaija	9,651		9,651	Carey Dardompre	39,701		39,701
Shahrayne Litchfield	2,756		2,756	Crystal Decorte	32,216	16	32,232
Anne McCabe	4,957		4,957	Gretchen Donohue	88,894	916	89,810
Alexander Paul	160		160	Marilyn Dowd	70,381	1,800	72,181
Anne Picardo	27,187	4,550	31,737	Joanne Draper	106,135	760	106,895
Thomas Powers	1,200		1,200	Thomas Duprey	61,490	11,159	72,649
Daniel Preiser	248		248	Annie Duryea	86,574	129	86,703
Joanne Preiser	10,268	7,018	17,286	Carly Eckles	16,801		16,801
Michael Proctor	2,416		2,416	Kathleen Egan	106,135	9,004	115,139
Kimberly Prostko	960		960	Christopher Estabrook	93,092		93,092
Ahadul Quazi	240		240	Jeffrey Farris	98,883	9,355	108,238
Mark Reddy	640		640	Maria Fiore	97,427	6,751	104,178
Susan Rogers	1,018		1,018	Elizabeth Friedman	88,227	675	88,902
Peter Rovick	240		240	Leonie Glen	81,397	241	81,638
Diane Schaffrath	7,125		7,125	David Gomez	106,135	675	106,810
John Soraghan	7,505	2,394	9,899	Judy Gooen	102,332	4,625	106,957
Matthew Weiss	80		80	Kimberly Gordon	31,925	2,763	34,688
Maryann Wyner	744		744	Richard Grady	87,209	16,253	103,462
Jon Zucchi	8,294		8,294	Nicholas Grout	83,415	17,048	100,463
				Joseph Gruseck	97,201	7,425	104,626
<b>Teachers</b>				Sarah Heath	70,139	2,217	72,356
Lori Alighieri	101,049	4,623	105,672	Geoffrey Herrmann	31,669	13,560	45,229
Kurt Amber	106,135	4,615	110,750	John Hickey	106,135	11,083	117,218
Mary Andrews	93,317	3,906	97,223	Randall Hoover	106,135	1,168	107,303

Teachers				Teachers			
Scott Huntoon	92,723	1,613	94,336	Kimberly Phelan	80,402	6,565	86,967
Ana Hurley	106,135	7,201	113,336	Hannah Potts	55,705	7,560	63,265
Ellen Hyman	72,140	5,449	77,589	Kenneth Potts	97,201	14,252	111,453
Dara Johnson	106,135	22,813	128,948	Margaret Primack	19,440		19,440
Keith Kaplan	100,045	1,756	101,801	Janel Pudelka	88,894	2,257	91,151
Dianne Kee	91,991	338	92,329	Karen Raymond	91,991	12,650	104,641
Gregory Koman	40,630	505	41,135	Allison Rice	84,774	1,345	86,119
Timothy Lane	11,260	465	11,725	Melinda Roberts	44,527	1,125	45,652
Maria Laskaris	102,332	850	103,182	Stephenson Ryan	106,135	8,677	114,812
Nancy Leighton	47,114		47,114	Sandra Sammarco	91,991	3,239	95,230
Christopher Levasseur	88,227	1,750	89,977	Janice Savery	48,600		48,600
Yanhong Li	62,098	1,110	63,208	Anita Sebastian	55,401	450	55,851
Lindsay Li	101,049	675	101,724	Natalia Shea*	58,095		58,095
Alejandro Linardi Garrido	89,421	707	90,128	Catherine Simino	98,883	1,330	100,213
Heidi Loando	73,704	1,342	75,046	Leigh Simon	26,327	450	26,777
Heather Lockrow	60,815	2,483	63,298	Marsha Sirull	77,396	1,767	79,163
Kristen Loncich	23,838		23,838	Nancy Siska	92,059	15,948	108,007
Gina Longstreet	55,401	1,332	56,733	Michael Sweeney	79,761	1,736	81,497
Anita Lotti	83,841	360	84,201	Patricia Szajner	8,914		8,914
Elliott Lucil	106,135	8,880	115,015	Mark Thompson	100,045	5,903	105,948
Christine Luczkow		1,575	1,575	Gregory Tucker	106,135	9,459	115,594
Theresa Luskin	106,135	3,325	109,460	Patricia Uniacke	106,135	1,840	107,975
Wendy Lutz	97,201	513	97,714	Rebecca Vizulis	106,135	5,874	112,009
Angelo Macchiano	66,655	4,547	71,202	Rebecca Waterman	58,390	2,644	61,034
Robert Martel	97,201	3,145	100,346	Richard Waterman	64,343	675	65,018
McAuliffe, Kara	13,304		13,304	Alyssa Wesoly	60,815	5,778	66,593
Brett McCoy	85,476	3,764	89,240	Irene Wieder	106,135	2,852	108,987
Laura McGovern	106,135	3,122	109,257	Adam Wiskofske	60,815	1,451	62,266
Kevin McIntosh	106,135	513	106,648				
Julie McKee	106,135	1,488	107,623	<b>Tutors/Other</b>			
Brian McLaughlin	106,135	8,513	114,648	Ann Afflerbach Berman	4,321		4,321
Elisabeth Melad	93,652	2,121	95,773	Julia Auster	193		193
Mary Memmott	94,144	1,052	95,196	Elyse Banak	105		105
Kelly Menice	77,623	3,800	81,423	Susan Benson	1,138		1,138
Andrea Merrit	102,332	1,522	103,854	Stephanie Chmielinski	4,200		4,200
Tonya Milbourn	46,747	7,721	54,468	Lisa Dougherty	7,274		7,274
Kathleen Moloy	84,589	8,169	92,758	Mark Doyle	968		968
Andrea Moran	50,387	450	50,837	Johanna Edelson	23,115		23,115
Audrey Moran*	97,767	5,680	103,447	Ardys Flavelle	2,837		2,837
Lori Morgan	102,332	1,450	103,782	Susan Fraser	560		560
Veronica Moy	75,225	6,992	82,217	Deborah Howard	450		450
Laura Mullen	84,774	7,247	92,021	Linda Lannon	300		300
Erin Newman	81,236	7,425	88,661	Claire Mackay	11,426		11,426
Erin Newton	17,268	16	17,284	Dorothea O'Connell	151		151
Brendan O'Hagan	65,061	675	65,736	Sierra Sarnataro-Smart	455		455
Kristin Osiecki	60,815		60,815	Nora Sotomayor	2,958		2,958
Joan Pagliocca	18,171		18,171	Cynthia Swartz	646		646
Dianne Pappafotopoulos	84,128	1,125	85,253				
Lisa Pearson	12,164		12,164				

## THESE MATERIALS DON'T GO IN THE TRASH! HERE'S WHAT TO DO WITH THEM!

**Appliances** – containing Freon (e.g., A/C's, refrigerators, dehumidifiers): Pay \$20 fee to attendant at Recycling Center and leave in appliance area.

**Appliances:** - no Freon (e.g. washers, dryers, toaster ovens) Leave in Scrap Metal bin. Microwave ovens: Pay \$10 fee to attendant at Recycling Center and leave in Electronics area.

**Aerosol Cans:** Must be disposed with TRASH because of a potential fire hazard.

**Barbecue Grills:** If still in working order, leave at Swap Shop in season. If not usable, leave in Scrap Metal bin at Recycling Center.

**Batteries, Alkaline and Plain:** These don't need to be recycled! Dispose with non-recyclable rubbish. However, if you are uncomfortable with trashing your regular batteries, you can now purchase a pre-paid mailing box to return to a [Battery Recycler](#).

**Batteries, Car:** Place in marked area at the Recycling Center.

**Batteries, Rechargeable and Button:** Recycle in boxes located in Town Hall, Recycling Center, and at Woodhaven.

**Bicycles:** Bicycles are actively traded all year long at the Recycling Center. Leave near the Swap Shop in the bike rack.

**Bottles and Cans, redeemable:** All deposit bottles and cans are collected separately from commingled containers at the Recycling Center by the Lions Club to support programs for the blind and scholarships

**Bottle Caps and Lids.** All plastic Bottle Caps and Lids can be recycled with glass, metal, and plastic now. Metal Caps and Lids are also recycled with glass, metal and plastic.

**Books:** Donate your books at the Recycling Center in the Book container on the Natick side of the driveway. By donating your books to the container at the Recycling Center, you are helping Sherborn earn REVENUE!

**Boxsprings:** As of October 1, 2012 boxsprings are prohibited from Sherborn's trash. A dedicated container for recycling boxsprings, mattresses and carpet is available.

**Cardboard Boxes (Corrugated):** Although they can be recycled with paper, consider donating clean boxes for reuse to a UPS Store. Reuse is better because no energy is required for remanufacture.

**Caps and Lids.** All plastic caps and lids can be recycled with glass, metal, and plastic now. Metal caps and lids also should be recycled with glass metal and plastic.

**Cartons:** Milk and Juice Cartons must now be recycled with Commingled Containers. Please Rinse clean!

**Catalogs:** Stop Junk Mail, & Unsolicited Mail, Opt-out of Unwanted Mail with [Catalog Choice](#) or [41pounds.org](#) or [Direct Mail Service](#)

**Cell Phones:** Give to attendant at Recycling Center for recycling.

**Christmas Trees:** Remove branches and use as winter bedding for acid loving plants. Chop up trunk and age for firewood or chip or compost or get a burning permit before April 30 online at <https://epay.cityhallsystems.com/?key=sherborn.ma.us> or go to the [Tax Collector's Office during normal business hours](#).

**Clothing:** Place in container marked "Donate Clothing, Shoes, Linens, Small Toys." This collection box is not just for gently used clothing but rather for any textiles that are clean and dry. Stains or rips are not important. Anything that is not wearable will be made into industrial rags or shredded and turned into insulation. By donating your clothing, linens, shoes, belts, stuffed animals, linens, throw rugs, etc. to the container at the Recycling Center, you are helping Sherborn earn REVENUE!

**Computers & Electronics:** Computers, laptops, printers, fax machines, cd-roms, dvd-roms, vcr's, audio equipment, video games, disc drives, modems, cards, keyboards, mice, cables or plugs, pc speakers, recording, surveillance or camera equipment, digital cameras can be left in Electronics shed. Please note there is a charge for TV's computer monitors and microwaves.

**Construction and Demolition Debris including wood:** There is a limit of two 30 gallon barrels per week. Wood must be cut to lengths not greater than 4 feet. To dispose of larger quantities for a fee, call Covanta 508-429-9750. We will not accept asphalt, concrete, or brick.

**Food scraps:** We recommend composting non-dairy and non-meat food scraps to make fertile garden soil. Composters may be purchased (\$45) at the Recycling Center. For information on composting, check out the Recycling Committee's website on [composting](#) or pick up a brochure at the Swap Shop or call 508-653-8794. You can also drop off your food scraps at the Transfer Station, or you can have Ruane and Father take them to the Transfer Station for you. For instructions on what is acceptable and what is not, please click [here](#).

**Furniture, Household items, Sporting Goods, Toys, etc. that are clean & in good repair or fixable:** Bring to the Swap Shop from April through November. Sporting goods are still in the smaller building on the Natick side of the driveway. All other items should be brought to the barn across the driveway. Please put items in their proper areas inside the Swap Shop. From November to April we recommend [Sherborn NextDoor](#) or [FraminghamFreecycle](#).

**Household Hazardous Wastes:** The Recycling Center does not accept HHW or oil-based paint. The Town sponsors one HHW collection per year, and has reciprocal agreements with other towns for residents to participate in collections in nearby towns. Call 508-653-8794 for more information. Or call Clean Harbors, (781-849-1800 x3100) to arrange to drop off your HHW for a fee.

**Ink Jet Cartridges, Toner Cartridges:** Recycle at Town Hall or Sherborn Library, or give to attendant at Recycling Center

**Juice Boxes (and Milk Boxes)** are recyclable with **commingled** recycling now. Please rinse clean. The little plastic **Motor Oil:** Give to attendant at the Recycling Center. Motor oil that has been mixed with any other substance must be saved for HHW day.

**Needles and Syringes.** Needles and syringes are not permitted in trash by Federal Law as of 7/1/2012. Sherborn residents are welcome to drop off medical sharps for free at **JRI Health, 29 Hollis Street, Framingham, (508-935-2960)**. Or you may purchase sharps containers at medical supply stores and when they are full, follow the instructions on the container for mailing them back. Or you can check [here](#) to find a regional site for drop off.

**Paints, Water-Based (Latex, or Acrylic):** Evaporate the liquid with kitty litter and dispose of residue with trash.

**Paper towels, paper napkins, tissues:** These are not recyclable. Place in compost bin or dispose with non-recyclable rubbish.

**PDA's:** Contact [Collective Good](#) for instructions.

**Pizza boxes:** Remove food debris from box and compost (best) or recycle box with mixed paper.

**Plastic Bags:** Plastic bags cannot be recycled at the Recycling Center. Please recycle at supermarkets and other stores listed on the following website: [http://www.plasticbagrecycling.org/plasticbag/s01\\_consumers.html](http://www.plasticbagrecycling.org/plasticbag/s01_consumers.html). The bags are combined with sawdust and wood chips and made into composite lumber such as Trex.

**Propane Tanks:** Pay a \$5 fee to attendant at Recycling Center and leave in designated area.

**Scrap Metal:** All scrap metal parts are collected at the Transfer Station/Recycling Center. See the attendant for assistance.

**Sharps.** See Syringes, below.

straws are recyclable with commingled containers.

**Juice Cartons (and Milk Cartons)** are recyclable with **commingled** recycling now. Please rinse clean.



**Lawn Mowers** that work can be left at the Swap Shop in season. If not repairable, drain all fluids properly and leave in scrap metal bin at Recycling Center.

**Light Bulbs, Incandescent and Fluorescent:** Incandescent light bulbs (Thomas Edison invented these) go in the trash.

**Compact Fluorescent Lightbulbs (CFL's) & tubes** are collected in Universal Waste Shed at the Recycling Center.

**Magazines:** Stop Junk Mail & Unsolicited Mail, Opt-out of Unwanted Mail with [Catalog Choice](#), or [41pounds.org](#).

**Mattresses:** As of October 1, 2012 mattresses are prohibited from Sherborn's trash. A dedicated container for recycling mattresses, boxsprings and carpet is available..

**Medicines:** The Sherborn Police Department has a lock box for Rx drugs. Bring all your unwanted medicines for disposal to the Police Department and get rid of them safely, no questions asked. See this page for information: [FDA Safe Handling of Unwanted Medicine](#).

**Motor Oil:** Give to attendant at the Recycling Center. Motor oil that has been mixed with any other substance must be saved for HHW day.

**Needles and Syringes.** Needles and syringes are not permitted in trash by Federal Law as of 7/1/2012. Sherborn residents can purchase sharps containers at medical supply stores and when they are full, follow the instructions on the container for mailing them back. Or you can check [here](#) to find a regional site for drop off.

**Paints, Water-Based (Latex, or Acrylic):** Evaporate the liquid with kitty litter and dispose of residue with trash.

**Paper towels, paper napkins, tissues:** These are not recyclable. Place in home compost bin or dispose with non-recyclable rubbish. Do not include with food scraps that are collected at Transfer Station.

**PDA's:** Are accepted in the Electronics Shed.

**Pizza boxes:** Remove food debris from box and compost (best) or recycle box with mixed paper. Often the top of a pizza box is perfectly clean and recyclable.

**Plastic Bags:** Plastic bags cannot be recycled at the Recycling Center. Please recycle at supermarkets and other stores listed on the following website: [http://www.plasticbagrecycling.org/plasticbag/s01\\_consumers.html](http://www.plasticbagrecycling.org/plasticbag/s01_consumers.html) The bags are combined with sawdust and wood chips and made into composite lumber such as Trex.

**Propane Tanks:** Pay a \$5 fee to attendant at Recycling Center and leave in designated area.

**Scrap Metal:** All scrap metal parts are collected at the Transfer Station/Recycling Center. See the attendant for assistance.

**Shelf stable liquid food containers for milk, soups, juices, and the like (also known as "aseptic containers")** can be recycled with Commingled Containers. Please rinse first. If there was a little plastic straw attached, the straw should be recycled with Commingled Containers.

**Shredded paper** should be placed in PAPER bags with the tops sealed or stapled shut so the contents do not blow away. Then leave with Paper Recycling.

**Skates, sleds skis boots & poles** can be left in the walk-in trailer next to the Swap Shop all year long.

**Sporting Goods that are still usable:** Bring to the Swap Shop annex from April through November. The annex is the original Swap Shop building on the Natick side of the driveway. Please put items in their proper areas inside the Swap Shop. Do not leave equipment that smells bad. From November to April we recommend [Sherborn NextDoor](#) or [FraminghamFreecycle](#)

**Spray attachment on spray bottles.** The spray top on spray bottles can be recycled along with the plastic bottle in the Commingled Container.

**StyrofoamTM (meat trays, cups, packaging blocks, packaging peanuts):** StyrofoamTM blocks are being collected for recycling . The UPS Store will take packaging peanuts.. If you must throw the peanuts away, please place in a bag with the top stapled or taped shut so they don't blow away. CONIGLIARO in Framingham will also take blocks for recycling. [Grace Church](#) in Framingham has periodic collections of StyrofoamTM open to the public. Although we tried taking StyrofoamTM food containers for recycling for a while, we have stopped because people were not cleaning them, and the process of sorting out the dirty ones was truly disgusting. Please throw all StyrofoamTM food containers into the trash.

**Syringes/Sharps and Needles.** Syringes and needles are not permitted in trash by Federal Law as of 7/1/2012. Sherborn residents can purchase sharps containers at medical supply stores and when they are full, follow the instructions on the container for mailing them back. Or you can check [here](#) to find a regional site for drop off.

**Televisions and Computer Monitors:** Pay \$10 fee to attendant at Recycling Center and place in Electronics shed.

**Tennis Balls:** We are collecting used tennis balls at the Swap Shop for Project Green Balls which uses ground up balls for the base surface of equestrian rings. If you are involved in a tennis club or a tennis program please click [here](#) for how you can start your own collection.

**Textiles:** Place in container marked "Donate Clothing, Shoes, Linens, Small Toys." This collection box is not just for gently used clothing but rather for any textiles that are clean and dry. Stains or rips are not important. Anything that is not wearable will be made into industrial rags or shredded and turned into insulation. By donating your clothing, linens, shoes, belts, stuffed animals, linens, throw rugs, etc. to the container at the Recycling Center, you are contributing to reuse and helping Sherborn earn REVENUE!

**Tires:** Pay \$3 fee for auto tires to attendant at Recycling Center and leave in tire area at the Recycling Center. Larger tires are market priced.

**Tissues:** These are not recyclable. Place in home compost bin or dispose with non-recyclable rubbish. Do not include with food scraps left at Transfer Station.

**Toner Cartridges:** Recycle at Town Hall or Sherborn Library, or give to attendant at Recycling Center







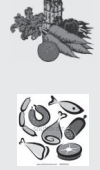


**Toys that are clean & in good repair or fixable:** Bring to the Swap Shop from April through November. Please put items in their proper spaces inside the toy section. From November to April we recommend [Sherborn NextDoor](#) or [FraminghamFreecycle](#).

**Twisty Ties,** those paper covered lengths of thin wire meant to wrap around plastic bags or produce can be recycled with scrap metal!

**Wrapping Paper:** Except for foil papers, all other wrapping paper can be recycled with mixed paper. Foil papers should go in the trash.

**Yard Waste (grass, leaves, brush, etc.):** The Recycling Center does not accept yard waste. We recommend composting.

**PLEASE POST FOR EASY REFERENCE (2015)**  
**KEEP THESE RECYCLABLES OUT OF THE TRASH**

MATERIAL	WHAT TO:	HOW TO:	NO-NO's
<b>PAPER</b> 	<p>*All paper including newspaper, supplements, phone books, magazines, catalogs, shredded paper (IN STAPLED OR TAPED PAPER BAG!), junk mail, envelopes (windows ok)</p> <p>*Paperboard (i.e. cereal, pizza boxes), Corrugated cardboard</p> <p><b>*IF YOU CAN TEAR IT, IT'S PAPER!</b></p>	<p><b>*RECYCLE IN PAPER CONTAINER</b>  <b>*FOOD DEBRIS MUST BE REMOVED</b></p> <p>*Place in paper bag for Ruane or may be loose if dropped off</p> <p>*Cardboard boxes flattened for Ruane and Father or may be left whole only if dropped off</p> <p>*Staples, tape may be left on</p>	<p>*No string or cereal box liners</p> <p>*No paper towels, tissues, or napkins (Compost!)</p> <p><b>* No Gable top waxed milk and juice cartons or Aseptic brick-shaped milk and soup containers RECYCLE THESE WITH COMMINGLED!</b></p>
<b>GLASS</b> 	<p>*Clear, green, brown bottles and jars</p> <p>*Caps and lids can stay on</p>	<p><b>*RECYCLE IN COMMINGLED CONTAINER</b></p>	<p>*No window glass, dishes, glasses, Pyrex, ceramics, mirrors or light bulb</p>
<b>METAL</b> 	<p>*Deposit and non-deposit cans</p>	<p>*Labels/caps may be left on</p>	<p>*No paint or motor oil cans</p>
<b>PLASTIC</b> 	<p>*Metal food cans</p>	<p><b>*RINSE CLEAN!</b></p>	<p>*No aerosol cans</p>
<b>MILK, JUICE, SOUP BOXES</b> 	<p>*Aluminum foil and pie plates</p> <p>*ALL hard plastic items with or without a recycling number inside a triangle (except Styrofoam™), including soda bottles, milk jugs, detergent bottles, yogurt containers, toys, lawn furniture etc.</p> <p>* Gable top waxed milk and juice cartons and Aseptic brick-shaped milk and soup containers</p>	<p>*May mix glass, metal and plastic recycling in one bin</p> <p><b>*RECYCLE IN COMMINGLED CONTAINER</b></p>	<p>*No clothes hangers</p> <p>*No plastic bags – recycle at supermarkets</p> <p>*No Styrofoam™ (PLACE IN STYROFOAM COLLECTION CONTAINER)</p>
<b>TEXTILES</b> 	<p>*Clothing (stained/torn ok), footwear(singles ok), handbags, belts, hats, scarves, under-garments, blankets, sheets, drapes, linens, pillows and stuffed animals</p>	<p><b>*RECYCLE IN DONATION TRUCK AT TRANSFER STATION</b></p>	<p>*No wet or mildewed items</p> <p>*No oily rags</p> <p>*No carpets, mattresses</p>
<b>FOOD</b> 	<p>*All plate scrapings, vegetable peels, egg shells, bones, meats, fish, poultry, fat, dairy, rice, bread, baked goods, pasta, coffee grounds, tea bags</p> <p>*To keep odors down, freeze meats bones, dairy scraps and only add them to bucket when it's time to take to Transfer Station</p>	<p><b>*Use a small pot with cover and handle or a kitchen scrap bucket to collect scraps at sink. When full, empty into 5 gallon bucket with lid such as paint bucket or kitty litter bucket. When 5 gallon bucket is full, bring to Transfer Station or leave for Ruane and Father to pick up</b></p>	<p>*No biodegradable bags</p> <p>*No paper napkins, towels, tissues, plates, cups</p> <p>*No butcher paper, waxed or parchment paper</p> <p>*No Cardboard</p> <p>*No liquids</p> <p>*No plastic utensils</p> <p>*No glass, metal or plastic</p> <p>*No wrappers or Styrofoam</p>
<b>STYROFOAM</b> 	<p>*Packaging blocks</p> <p>*Styrofoam egg cartons</p> <p><b>*BAGGED</b> "peanuts"</p>	<p><b>*RECYCLE IN STYROFOAM COLLECTION CONTAINER AT TRANSFER STATION</b></p> <p><b>*NO food containers</b>  <b>*No labels or tape</b>  <b>* <a href="http://www.refoamit.com">www.refoamit.com</a> for more information</b></p>	<p>*No Styrofoam cups infused with cardboard or paper</p> <p>*No Blue or Pink insulation sheets unless in full size sheets</p>
<b>MATTRESSES &amp; BOXSPRINGS</b> 	<p>*Mattresses are no longer allowed in trash.</p> <p>*Mattresses &amp; boxsprings are collected in a separate container for recycling for a fee depending on size. Ask attendant on duty for assistance.</p> <p>*Crib mattresses &amp; foam mattresses included</p>	<p><b>*No special preparation is necessary</b></p>	<p>*Do not place in trash</p> <p>*No sleeper sofa mattresses</p>

**If these recyclables are not separated out, TRASH WILL BE REJECTED!**

For Ruane & Father, place paper recyclables in paper bags. Glass, metal, and plastic should be loose in a recycling bin.

Recycling saves our Tax \$\$\$ and natural resources.

Would you like to help the Recycling Committee? Call Carol Rubenstein at 508-653-8794

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